



## **RIDGE ROAD FIRE DISTRICT Commission's Monthly Board Minutes 8/16/2021**

**Present:** Eric Stoerger, Commissioner / Chairman  
Kenneth D. Bowers, Commissioner / Secretary  
Tom Richardson, Commissioner  
John Hayes, Commissioner  
Dave Messbauer, Commissioner

Steve Johnson, Chief  
Sean McGarry, Deputy Chief  
Cheryl Garofalo, District Administrator / Deputy District Treasurer

**Absent:** Richard Frisicano, District Treasurer

### **CALL TO ORDER**

The meeting was called to order at 6:33 PM by Chairman Stoerger

### **PUBLIC FORUM**

No members of the public were present.

### **PREVIOUS BOARD MINUTES**

The Board Minutes from July 19th, 2021 were sent, and all updates have been incorporated.

**Commissioners Messbauer and Richardson moved that the minutes be approved. Motion unanimously carried.**

### **ADMINISTRATOR'S REPORT**

Administrator Garofalo presented the General Abstract of audited claims for the period up to August 16th, 2021, for review and approval for payment. The total claims were \$186,237.77. Commissioner Bowers represented the Board at the bill review. Significant payments included (\$5,074.82) to American Express for Gear Dryer and misc. items, (\$3,080.00) to Empire Fire Protection Services for 5-year internal inspection of all 3 stations sprinkler systems. (\$3,403.23) to Lewis General Tires for 6 new tires for 254, (\$4,815.24) to Municipal Emergency Services for Turnout Gear, (\$4,875.00) to Utica National Insurance for our Commercial and Auto Insurance, (\$142,905.15) for our Health and Life Insurance Plans.

After a short discussion the Board moved as follows.

**Commissioners Richardson and Messbauer moved to approve the abstract for payment. Motion unanimously carried.** {See Attachment A}

### **TREASURER'S REPORT**

In Treasurer Friscano's absence Chairman Stoerger presented the Financial Report for the month which included the Account balances report as of July 31st, 2021, for a total \$11,541,707.97 and CD Summary as of 8/13/2021.

Cash Receipts report as of 7/31/2021, total \$14,142,514.58. Profit and Loss Actual vs. Budget – as of July 31st, 2021.

No donations for the month

Rick recommends that we reinvest:

\$4,300,000.00 General Account #5733 for 35-day term @ 0.20%

**Commissioners Richardson and Stoerger moved to allow the Treasurer to follow his plan for reinvestment of our CD's. Motion unanimously carried.** {See Attachment B}

After some discussion, the Board moved as follows:

**Commissioners Bowers and Richardson moved to accept the Treasurer's report for the month. Motion unanimously carried.** {See Attachment B}

### **SECRETARY'S REPORT & CORRESPONDENCE**

- Vehicle Status Report Incident Summary report for last month {See Attachment C}
- Incident Summary report for last month. {See Attachment - D}
- Good and Welfare report {See Attachment - E}
- Tony Bianci's retirement party
- Email from the Chief about a Job of interest where a child passed away.
- Ridge Road August Monthly Newsletter {See Attachment - F}
- Announcement of Past Deputy Chief Jim Gibaud's passing.

### **CHIEF'S REPORT**

We have two work related injuries, one needing surgery and will be out an extended period of time, the other is a finger injury will be out until around 9/10. Another FF going out for surgery, non-work related out 4 - 6 weeks.

The two new hires that started August 5th. are working out of the training office becoming familiarized with FD and Equipment. They start training here in the county on August 23rd.

We have two Lieuts Militello & O'Kelly who are heading to NYC for training starting on the 20th of Sept. The Chief would like to make Pat Phillips a temporary Lieut to fill in.

**Commissioners Stoerger and Bowers moved to make FF Pat Phillips a Temporary Lieutenant. Motion unanimously carried.**

Still having some CAD issues but they are being addressed as they happen.

Deputy McGarry explained that we are still working on getting things put back together with the building as a result of the pipe break. The molding is 6 to 8 weeks on order.

## **OLD BUSINESS**

We have been holding the upgrades to the meeting room IT for several months. The thought is to now put together a set of requirements / needs ahead of going out for bids on the meeting room IT. The Chief has tasked BC Gebo with starting with where he left off before the pandemic. He will reach out to all the stakeholders for their input.

Commissioner Stoerger updated the board on the side door project. We are getting a quote for a project manager and a solid quote from Tremco now we have joined the purchasing group.

Per the Lawyer's recommendation Chairman Stoerger read the following resolution

**UTILIZATION OF EXEMPTION TO §GML 103 (16)** {See Attachment G}

Chairman Stoerger updated the board on the proposal from the town Fire Chiefs to move away from the 911 center doing the town's dispatching. He also read a letter that was sent to the Director from Supervisor Bill Relich.

## **NEW BUSINESS**

Commissioner Bowers received the Training for travel in August. **Motion to approve the training, Commissioner Stoerger, 2nd Commissioner Hayes, unanimously carried.**  
{See Attachment - H}

Chairman Stoerger read a letter from Past Lakeshore Commissioner Randy Jensen about the treasury for the Greece Fire Council. Our Representative is Commissioner Messbauer, he will contact Randy. Our board agreed that the money should be sent to the NFFF.

Commissioner Stoerger updated the board on the status of the Engagement Letter and fees associated with our Accountants.

**A motion by Commissioners Bowers and Stoerger to give the Chairman permission to sign the Letter of Engagement with Sean Hucko, CPA, LLC, Motion unanimously carried.** Copy to be included in the file with the notes.

**A motion by Commissioners Messbauer and Richardson to authorize 5 people to attend the MCFDOA dinner meeting on Sept 16th. Motion unanimously carried.**

DC McGarry updated the board on the changes to the rules and regulations for the district.  
**A motion by Commissioners Stoerger and Richardson to accept the updates to the present rules and Regs for the district. Motion unanimously carried.**

Administrator Garofalo will contact Treasurer Frisicano and work out what plan for electric we will use going forward.

## **UPCOMING EVENTS**

- **Benefit Concert Sept 5th @ Frontier Field – 19:00 hrs**
- **Labor Day September 6<sup>th</sup>**
- **MCFDOA Dinner Meeting Sept 16th @ West Webster 18:00 hrs**
- **Next Board Meeting September 20th 18:30 hrs**
- **Town wide memorial service Oct 5th.**

## **MOTION TO ADJOURN**

**Commissioners Stoerger and Richardson moved to adjourn at 19:26. Motion carried.**

**Respectfully,**

**Kenneth D Bowers, Secretary**

### **Addenda:**

- A. August 16th Abstract of claims
- B. Financial Report incl CIP P&L
- C. Vehicle Status report
- D. District Incident Summary for the month
- E. Good & Welfare report for the month
- F. Monthly Newsletter
- G. Resolution 2021-8-1
- H. Travel for training report for the month from Lieut Williams.