RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
9/21/2026

Present: **Kenneth D. Bowers, Commissioner / Secretary**
John Hayes, Commissioner
James Cary, Commissioner / Vice Chairman
Ken Long, Commissioner

District: **Sean McGarry, District Chief**
Joe Muniz, Deputy District Chief
Richard Frisicano, District Treasurer
Cheryl Garofalo, District Administrator / Deputy District Treasurer

Absent: **Dave Messbauer, Commissioner / Chairman**

CALL TO ORDER
The meeting was called to order at 6:30 PM by Vice Chairman Cary

PUBLIC FORUM

PLEDGE OF ALLEGIANCE
Commissioner Bowers led the Pledge

PREVIOUS BOARD MINUTES
The Board Minutes from the August 17th, 2026 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Hayes and Long moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the abstract of audited claims for the period up to September 21st, 2026 for review and approval for payment. The total claims were $514,057.99 for the District. Commissioner Bowers represented the Board at the bill review. Significant payments included ($9,469.07) to Andrew Conlon for Property Taxes for Crown Atlantic Cell Tower, ($8,187.90) to Andrew Conlon for Property Taxes on the SBA Steel Inc. Cell Tower, ($60,322.46) to DeNooyer Chevrolet for 2026 Chevy Tahoe, ($122,831.25) to Depository Trust Company for Principal and Interest on Serial Bond 2017, ($1,875.00) to Depository Trust Company for Interest on 2019 Bonds, ($10,348.18) to NYSIF Workers Comp for Premium Payment for Policy, ($8,284.00) Utica National Insurance Group for Commercial & Auto Package, ($231,190.82) for our Health, Retirement and Life Insurance Plans.

After a short discussion, the Board moved as follows.
Commissioners Bowers and Long moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A }

TREASURER'S REPORT

The Treasurer presented the Financial Report for the month, which included the Account balances report as of Sept. 21st. 2026 for a total of $15,530,226.71, CD Summary as of 9/21/2026
1) Reinvest $7.7M in General CD
2) Reinvest balance of URUA CD
3) Reinvest balance of Bond Reserve CD
4) Close the StoneRidge CD
All maturing on 10/21/26

No Donations for the Month

Commissioners Bowers and Long moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment B}

Commissioners Long and Hayes moved to accept the Treasurer's Report. Motion unanimously carried. {See Attachment B}

The Treasurer went over a draft of the preliminary budget and process.

After a lengthy conversation, Commissioners Long and Hayes moved to approve the 2027 Preliminary Budget. Motion unanimously carried. {See Attachment C}

SECRETARY'S REPORT & CORRESPONDENCE

Correspondence:

- The Deputy sent an email to the Chairman on proposed Retirement Contract
- The Treasurer sent out a summary of the discussion with the Supervisor
- The Deputy sent out a SR update
- The Deputy sent out an email updating the discussion on SR epoxy floor
- Note from Deputy on Door Access for Exempts
- Note from Chief on Congratulations to Capt. Weber on achieving his Master's Degree.
- Note from FF Pillsbury on meeting notes on the website
- Note from the Chief on a suspicious email received by the District
- Note from the Chief on the passing of former Fire District Commissioner William Von Dohlen.
- Note from the Chief on the 911 Ceremony
- Note from the Treasurer on the Moody's rating

To be included as attachments:

- RRFD Vehicle Status Report
- District summary report for September
- Sept Financial Summary from Treasurer Frisicano
- Travel for Training Report

CHIEF'S REPORT

- 1 FF long-term will not return to work as he is retiring
- No follow-up on the suspicious email.
- We have received the new Tahoe
- As soon as the Academy is over, we intend to sell the 2019 Tahoe.
- ISO Class 1 organization will be here to do a press release Oct 1st @ 11am.
- Town Wide Memorial will be at Lakeshore on 10/4
- All the Non-Employee Agreements expire at the end of the year.
- The Rules and Regs has been gone over and only now needs Board approval.

DEPUTY CHIEF'S REPORT

- The Stoneridge insulation has been completed
- The Epoxy Floor is in the process of being rectified
- E253 is still at Firematic getting warranty work done, they are struggling with labor at the time
- Recruit academy is going well, all 3 of our recruits are above average.
- Graduation is Nov 13th at MCC

Motion to approve the Rules and Regs, Commissioner Long with a 2nd by Commissioner Hayes, unanimously carried

OLD BUSINESS

Motion to approve moving forward Benecare HR Solutions for the District. Commissioner Bowers, 2nd Commissioner Messbauer, unanimously carried.

NEW BUSINESS

- Commissioner Bowers received the Travel for Training in September-October

Motion to approve the training, Commissioner Long, 2nd Commissioner Hayes, unanimously carried. {See Attachment F }

- Administrator Garofalo updated the board on our energy supplier, our present contract is expiring on Oct 11th..

After much discussion a Motion to approve moving forward with Constellation Energy for a fixed 0.11 rate for 5yrs. Commissioner Bowers, 2nd Commissioner Hayes, unanimously carried.

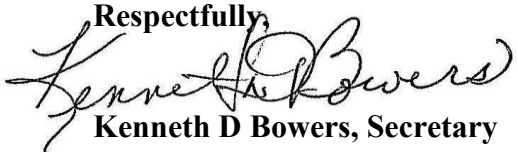
UPCOMING EVENTS

- Next County Meeting Nov 19th @ St Paul's Exempt 6.00pm (Ken, Ken, and John).
- Next Regular Board Meeting and Public hearing for the 2027 Budget is October 20th, 2026

MOTION TO ADJOURN

Commissioners Bowers and Long moved to adjourn at 8:27 Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

- General Abstract for Sept. {See Attachment A}
- Aug Financial Report {See Attachment B}
- 2027 Preliminary Budget {See Attachment C}
- RRFD Vehicle Status Report {See Attachment D}
- District Summary Report for May {See Attachment E}
- Travel for training report {See Attachment F}