RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
8/17/2026

Present: **Dave Messbauer, Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
James Cary, Commissioner / Vice Chairman
Ken Long, Commissioner

District: **Sean McGarry, District Chief**
Joe Muniz, Deputy District Chief
Richard Frisicano, District Treasurer
Cheryl Garofalo, District Administrator / Deputy District Treasurer

Absent:

CALL TO ORDER
The meeting was called to order at 6:28 PM by Chairman Messbauer

PUBLIC FORUM
Past Commissioner and Chairman Eric Stoerger, Supervisor McCain from the Town of Greece were in attendance.

PLEDGE OF ALLEGIANCE
Commissioner Cary led the Pledge

SUPERVISOR DISCUSSION
Treasurer Frisicano led a discussion on town assessment and its burden on our district's residents. Much discussion took place. We are looking for a shared agreed upon statement for the public on our tax assessment. The Supervisor agreed to get back to us with this and our point of contact being Chairman Messbauer. Treasurer Frisicano will send out a summary of the discussion.

PREVIOUS BOARD MINUTES
The Board Minutes from the July 13th, 2026 Board Meeting Minutes were sent, and all updates have been incorporated.

Commissioners Cary and Hayes moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the abstracts of audited claims for the period up to August 17th, 2026 for review and approval for payment. The total claims were $394,133.32 for the District and $1,500.00 for the Stoneridge Project. Commissioner Bowers represented the Board at the bill review. Significant payments included ($11,967.20) to American Express for the monthly statement, ($55,975.00) to Harvey Strassner Contracting for Repairs to Ridgeway Roof, ($10,348.18) to NYSIF Workers Comp for Premium Payment for Policy, ($18,639.00) to NG Fire District for Quarterly Mechanic Services ($8,284.00) Utica National Insurance Group for Commercial & Auto Package, ($237,054.08) for our Health, Retirement and Life Insurance Plans.

After a short discussion, the Board moved as follows.
Commissioners Bowers and Messbauer moved to approve both abstracts for payment. Motion unanimously carried. {See Attachment A & B}

TREASURER'S REPORT

The Treasurer presented the Financial Report for the month, which included the Account balances report as of August 17th. 2026 for a total of $16,542,185.52, CD Summary as of 8/17/2026
1) Reinvest $9.2M in General CD
2) Reinvest balance of URUA CD
3) Reinvest balance of Bond Reserve CD
4) Reinvest balance of StoneRidge CD
All maturing on 9/23/26

No Donations for the Month

Commissioners Bowers and Messbauer moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment C}

Commissioners Long and Cary moved to accept the Treasurer's Report. Motion unanimously carried. {See Attachment C}

The Treasurer went over a draft of the preliminary budget and process.

Treasurer Frisicano went over the decision on whether to go for a Bond or Ban.
The Board decided we should proceed with a Bond.

SECRETARY'S REPORT & CORRESPONDENCE

Correspondence:

- The Chief sent out the rules and regulations draft proposal
- The Chief sent out a letter of intent of the deputy retiring
- The Chief sent out a letter announcing the new hires
- The Chief sent out a letter announcing the personnel moves
- The Chief sent out an updated residency policy for signatures
- Captain Sauer sent a letter out announcing we're using First Due as our records management

- The Deputy sent out a notice from the Greece Public Safety Committee for the next meeting
- BC Howcraft sent out the 2025 public annual report
- The Chief sent out a note announcing firefighter Streb's completion of his degree at Monroe Community College
- The Chief sent out the Funeral arrangements for past Mumford Chief Burnside
- Deputy Muniz sent out an update on the Stoneridge project
- Treasurer Frisicano sent out the financials for August
- Treasurer Frisicano sent out a note indicating a decision needed to be made around the Stone Ridge ban renewal.

To be included as attachments:

- RRFD Vehicle Status Report (See Attachment D)
- District summary report for August {See Attachment E}
- August Financial Summary from Treasurer Frisicano {See Attachment C}
- District Newsletter for August {See Attachment F}
- Travel for Training Report {See Attachment G}

CHIEF'S REPORT

- 1 Lt that has been out is now cleared for work
- 1 FF long-term will will not return to work as he is retiring
- Proposed to the board that in conjunction with Gates FD we have MCC provide some Supervisory Training at a cost of $7,265.00, split with Gates. This would take place in 3 sessions during Oct and Nov.
- The Chief updated the Board on the efforts to contract HR Services. They have progressed with 2 firms. They have settled with Benecare.

Motion to approve moving forward Benecare HR Solutions for the District. Commissioner Bowers, 2nd Commissioner Messbauer, unanimously carried.

Motion to sign a contract with Zoll for our AED Service for 3 yrs, Commissioner Cary with a 2nd by Commissioner Bowers, unanimously carried.

DEPUTY CHIEF'S REPORT

- The Deputy updated the board on Ridgeway's Issues. Things are moving along. Should not have a big impact on the operation.
- The Ridgeway roof has been replaced.
- Our Compressor is collecting water at HQ, he would like to get an automatic blow off for it.
- He has asked that we move to First Net versus Verizon for a cost savings of about $200 per month.

Motion to move to First Net instead of Verizon comes with a savings of about $200 per month., Commissioner Cary with a 2nd by Commissioner Messbauer, unanimously carried

Motion to purchase a new Tahoe instead of replacing the Equinox safety vehicle this year, Commissioner Messbauer with a 2nd by Commissioner Cary, unanimously carried.

The Chief presented Past Chairman Stoerger a plaque thanking him for his service.

Motion to move into Executive Session to discuss the event with the Exempts at 8:03. Commissioner Messbauer, 2nd Commissioner Cary, unanimously carried.

Motion to come out of Executive Session to discuss the event with the Exempts at 8:18. Commissioner Cary, 2nd Commissioner Bowers, unanimously carried.

No Decisions were made during the Executive Session.

Chairman Messbauer explained to the Chief and Deputy that we need to add access to the building for the Exempts Executive Board during business hours, and any communications to the family of a deceased member include someone from the Commission along with the Chief and/or Deputy.

OLD BUSINESS

NEW BUSINESS

- Commissioner Bowers received the Travel for Training in August-September

Motion to approve the training, Commissioner Hayes, 2nd Commissioner Cary, unanimously carried. {See Attachment G }

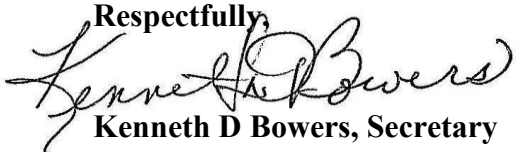
UPCOMING EVENTS

- Next County Meeting Sept 17th @ St Paul's Exempt 6.00pm (Ken, Ken, and John).
- Next Regular Board Meeting and approval of Preliminary 2027 Budget is September 21st, 2026

MOTION TO ADJOURN

Commissioners Hayes and Messbauer moved to adjourn at 8:39 Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

- General Abstracts for Aug {See Attachment A & B}
- Aug Financial Report {See Attachment C}
- RRFD Vehicle Status Report {See Attachment D}
- District Summary Report for May {See Attachment E}
- District Newsletter for August {See Attachment F}
- Travel for training report {See Attachment G}