RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
7/13/2026

Present: **Kenneth D. Bowers, Commissioner / Secretary**
John Hayes, Commissioner
James Cary, Commissioner / Vice Chairman
Ken Long, Commissioner

District: **Sean McGarry, District Chief**
Joe Muniz, Deputy District Chief
Richard Frisicano, District Treasurer
Cheryl Garofalo, District Administrator / Deputy District Treasurer

Absent: **Dave Messbauer, Commissioner / Chairman**

CALL TO ORDER
The meeting was called to order at 6:31 PM by Vice Chairman Cary

PUBLIC FORUM
John Radesi Sr. and Jason Kuberka both from Christa Construction

PLEDGE OF ALLEGIANCE
Commissioner Long led the Pledge

STONRIDGE CONSTRUCTION DISCUSSION
Deputy Muniz led a discussion on the ongoing issues with the StoneRidge project. After much discussion, the board felt we needed to get Ray DiRaddo along with John Radesi Sr. and Deputy Muniz in a meeting. Commissioner Bowers to arrange. Treasurer Frisicano asked that we consider the response no later than Aug 31st. and work done by Oct 1st, and close the project by years end.

PREVIOUS BOARD MINUTES
The Board Minutes from the June 15th, 2026 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Hayes and Long moved that the minutes be approved. Motion unanimously carried.
ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the abstracts of audited claims for the period up to July 13th, 2026 for review and approval for payment. The total claims were $305,154.00 for the District and $15,611.63 for the Stoneridge Project. Commissioner Bowers represented the Board at the bill review. Significant payments included ($10,543.00) to Alpine Software, Inc. for Red Alert Annual Renewal ($20,702.82) to Firematic Supply Company for Repairs to E254 and Extinguisher Repair, ($10,348.18) to NYSIF Workers Comp for Premium Payment for Policy, ($8,284.00) to Utica National Insurance Group for Commercial & Auto Package ($224,568.98) for our Health, Retirement and Life Insurance Plans.

After a short discussion, the Board moved as follows.
Commissioners Long and Bowers moved to approve both abstracts for payment. Motion unanimously carried. {See Attachment A & B}

TREASURER'S REPORT
The Treasurer presented the Financial Report for the month, which included the Account balances report as of July 13th. 2026 for a total of $18,206,037.98, CD Summary as of 7/13/2026
1) Reinvest $10.78M in General CD
2) Reinvest balance of URUA CD
3) Reinvest balance of Bond Reserve CD
4) Reinvest balance of StoneRidge CD
All maturing on 8/19/26

Commissioners Bowers and Cary moved to accept the Donations of $3,500 from Volkmar donations. Motion unanimously carried. {See Attachment C}

Commissioners Cary and Bowers moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment C}

Commissioners Long and Bowers moved to accept the Treasurer's Report. Motion unanimously carried. {See Attachment C}

SECRETARY'S REPORT & CORRESPONDENCE
Correspondence:
- Deputy sent out the new Facility Use Policy approved by the board on July 13th.
- Note from Chief with acknowledgement and thanks from the City of Rochester Fire Department, Chief Napolitano, for our assistance and the Pallet Express fire.
- Note from Rick on the taxable assessed value
- Note from the Chief on our new ISO Class 1 rating.
- Note from the Chief on the funeral arrangements for City of Rochester Lieutenant John Joseph.
- Note from the Deputy on the letter going to the Exempts that was written by the Chairman
- Note from the Deputy on the Christa Reps attending our meeting.

To be included as attachments:
- July Financial Summary from Treasurer Frisicano {See Attachment C}
- RRFD Vehicle Status Report {See Attachment D}
- District summary report for July {See Attachment E}
- District Newsletter for July {See Attachment F}
- Travel for Training Report {See Attachment G}

CHIEF'S REPORT

- 1 Lt out for a work related injury
- 1 FF long term ill not work related
- 6/30 and 7/1 we had officer training conducted by Harris Beach, that was well received. Irondequoit filled in to eliminate extra OT costs
- Proposed to the board that in conjunction with Gates FD we have MCC provide some Supervisory Training at a cost of $7,265.00 split with Gates. This would take place in 3 sessions during Oct and Nov.

Motion to approve moving forward with the MCC training for Basic Supervisory skills., Commissioner Hayes, 2nd Commissioner Long, unanimously carried.

Motion to move into Executive Session to discuss matters of Employee Promotions at 7:41. Commissioner Cary, 2nd Commissioner Bowers, unanimously carried.

Motion to come out of Executive Session to discuss matters of Employee Promotions at 7:58. Commissioner Cary, 2nd Commissioner Bowers, unanimously carried.

No decisions were made during Executive Session

Motion to approve the hirees for Aug 6th. and promotions for 7/30 outlined by the Chief during Executive Session, Commissioner Bowers, 2nd Commissioner Hayes, unanimous

Motion to approve the changes to the Residency Policy., Commissioner Long, 2nd Commissioner Cary, unanimous

- The Chief negotiated the FirstDue contract to our liking
- We are due to update our Rules and Regulations policy; he will send it out.
- Asked that he have permission to move away from Red Alert to FirstDue at 36K, he is still working out the details of the contract with FirstDue and has sent it to our legal Counsel as well.

DEPUTY CHIEF'S REPORT

- Ridgeway Roof work will begin this week
- Kelly Brothers will walk through this week to get ready for updating the doors and locks at HQ
- We have 22 students signed up for our fall academy with over 60 instructors and 110 pieces of apparatus from 10 agencies

OLD BUSINESS

The Chief had a discussion around the event that happened with an Exempts Board member that went very well. In March our Insurance Company suggested the Exempts need to get their own Ins policy to cover them for their members going to and from their meetings. The Chairman has drafted a letter which was well written and will be sent.

Motion to approve the Deputy do the Sustainable Control testing at SR, Commissioner Bowers, 2nd Commissioner Cary, unanimously carried.

NEW BUSINESS

- Commissioner Bowers received the Travel for Training in July-August

Motion to approve the training, Commissioner Hayes, 2nd Commissioner Long, unanimously carried. {See Attachment G}

- Much discussion took place around the Taxable Assessed Value decline. The Board decided that we invite Supervisor Jeff McCain to our August Meeting. Chairman Messbauer to invite Jeff to our next meeting.

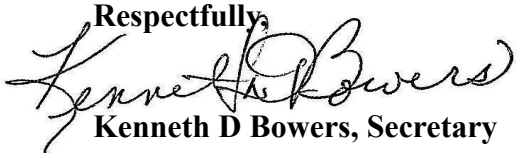
UPCOMING EVENTS

- Next County Meeting Sept 18th @ St Paul's Exempt 6.00pm (Ken, Jamie, and John).
- Next Regular Board Meeting is August 17th, 2026

MOTION TO ADJOURN

Commissioners Long and Bowers moved to adjourn at 8:28 Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

- General Abstracts for May {See Attachment A}
- May Financial Report {See Attachment B}
- RRFD Vehicle Status Report {See Attachment C}
- District Summary Report for May {See Attachment D}
- District Newsletter for May {See Attachment E}
- Travel for training report {See Attachment F}