RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
5/18/2026

Present:
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
James Cary, Commissioner / Vice Chairman
Ken Long, Commissioner

District: **Joe Muniz, Deputy District Chief**
Richard Frisicano, District Treasurer
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Absent: **Dave Messbauer, Commissioner / Chairman**
Sean McGarry, District Chief

CALL TO ORDER
The meeting was called to order at 6:30 PM by Vice Chairman Cary

PUBLIC FORUM

PLEDGE OF ALLEGIANCE
Commissioner Long led the Pledge

PREVIOUS BOARD MINUTES
The Board Minutes from the April 20th, 2026 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Hayes and Long moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT
District Administrator Garofalo presented the abstract of audited claims for the period up to May 18th, 2026 for review and approval for payment. The total claims were $333,042.47 for the District. Commissioner Bowers represented the Board at the bill review. Significant payments included ($6,467.82) to American Express for Monthly Expenses which contained higher travel for training expenses, ($19,000.00) to Depository Trust Company for Interest Due on 2019 Serial Bonds, ($12,362.11) to Harris Beach PLLC for Legal Services, ($16,724.17) to NYSIF Workers

Comp for Premium Payment for Policy, ($8,284.00) to Utica National Insurance Group for Commercial & Auto Package ($244,361.54) for our Health, Retirement and Life Insurance Plans.

After a short discussion, the Board moved as follows.
Commissioners Bowers and Long moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

TREASURER'S REPORT
The Treasurer presented the Financial Report for the month, which included the Account balances report as of May 18, 2026 for a total of $20,324,983.46, CD Summary as of 5/18/2026

1) Reinvest $12.8M in General CD
2) Reinvest balance of URUA CD
3) Reinvest balance of Bond Reserve CD
4) Reinvest balance of StoneRidge CD
All maturing on 6/17/26

Commissioners Bowers and Long moved to accept the Donations of $25 for Car Seat Check and $40 from Salzer Family. Motion unanimously carried. {See Attachment C}

Commissioners Bowers and Long moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment C}

Commissioners Bowers and Long moved to accept the Treasurer's Report. Motion unanimously carried. {See Attachment C}

SECRETARY'S REPORT & CORRESPONDENCE
Correspondence:
- Letter from the Chief thanking those involved in Volkmar's Funeral Services
- Note from the Chief on the misunderstandings with the Exempts
- Note from the Deputy on Allocation letter.
- Note from the Chief on Butches decline
- Note from FF Cotterone on BC Robertson's Memorial
- Note from the Chief on missing the Board Meeting
- Note from the Chief on welcoming Commissioner Long
- Note from Commissioner Messbauer on missing Meeting
- Note from the Chief to Mr Love on Vehicle Lease
- Note from NG on Commissioner Round Table

To be included as attachments:
- RRFD Vehicle Status Report {See Attachment E}
- District summary report for May {See Attachment F}
- May Financial Summary from Treasurer Frisicano {See Attachment G}
- District Newsletter for May {See Attachment H}
- Travel for Training Report {See Attachment I}

To be included in folder with minutes:
Chief's agenda

CHIEF'S REPORT
- 1 FF out with a work-related injury expected to be back this week.

- 1 Lt out for a work related injury
- 1 FF long term ill
- Note from Sprague Energy on 3rd party natural gas supplier
- The Chief and Deputy did meet with a Rep from Morelle's office to talk about future funding opportunities.
- The Chief and Deputy attended a function to receive our Community Champions award
- Both the Procurement and Financial Management Policies will be sent out for review

Motion to approve the Chief and Committee moving forward with interviewing 2 Candidates, Commissioner Bowers, 2nd Commissioner Long, unanimously carried.

Motion to approve moving forward with fixed rate price for 4 yrs with Sprague Energy, Commissioner Hayes, 2nd Commissioner Long, unanimously carried.

DEPUTY CHIEF'S REPORT

- Our Stoneridge project punch list is still being worked on, UDN still has some work to be done. Only 4 items for UDN to complete. Much discussion took place around the path forward.

Motion to approve the Vice Chairman to sign the 179D Tax deduction, Commissioner Hayes, 2nd Commissioner Long, unanimously carried.

Motion to approve moving forward with Strassner for the Ridgeway Roof Repair not to exceed $55,975, Commissioner Bowers, 2nd Commissioner Long, unanimously carried.

- Deputy looking into the rekeying HQ will be for next month
- Capt Williams got quotes for the Seal Coating the low bid was BLP who we have worked with in the past. This is a budgeted item.
- Supplies are coming in for the recruit class.
- Safety Review was completed on the accident at Unity.
- E252 is back from the incident with the Medic vehicle
- The Concrete repair at Ridgeway is almost done

OLD BUSINESS

NEW BUSINESS

- Commissioner Bowers received the Travel for Training in May-June

Motion to approve the training, Commissioner Hayes, 2nd Commissioner Long, unanimously carried. {See Attachment G}

UPCOMING EVENTS

- Next County Meeting June 18th @ St Paul's Exempt 6.00pm (Ken, Jamie, Ken, and John).
- Next Regular Board Meeting is June 15th

MOTION TO ADJOURN

Commissioners Bowers and Long moved to adjourn at 7:22 Motion carried.

Respectfully,

Kenneth D Bowers

Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

- General Abstracts for May {See Attachment A + B}
- May Financial Report {See Attachment C}
- RRFD Vehicle Status Report {See Attachment D}
- District Summary Report for May {See Attachment E}
- District Newsletter for May {See Attachment F}
- Travel for training report {See Attachment G}

To be included in folder with minutes:

- Chief's Agenda