RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
4/20/2026

Present:

Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
James Cary, Commissioner / Vice Chairman

District: **Sean McGarry, District Chief**
Joe Muniz, Deputy District Chief
Richard Frisicano, District Treasurer

Absent: **Tom Richardson Commissioner**
Dave Messbauer, Commissioner / Chairman
Cheryl Garofalo, District Administrator / Deputy District Treasurer

CALL TO ORDER

The meeting was called to order at 6:33 PM by Vice Chairman Cary

PUBLIC FORUM

Ken Long past GRFD Member
Town Supervisor Jeff McCain
Deputy Supervisor Molly Clifford
Group II members

PLEDGE OF ALLEGIANCE

Commissioner Bowers led the Pledge

PRESENTATION FROM SUPERVISOR

Supervisor McCain and Assistant Supervisor Molly Clifford addressed the Board and discussed his intentions as Supervisor and his attempts to change the relationships with the Fire Districts. It was refreshing to hear from him. He would like to see the Town's Fire Council to be resurrected.

APPOINTMENT OF NEW COMMISSIONER

Motion made by Commissioner Hayes with a second by Commissioner Bowers to Appoint Ken Long to fill past Commissioner Richardson's position. Motion unanimously carried.

Vice Chairman Cary swore in Ken Long as a Commissioner.

PREVIOUS BOARD MINUTES

The Board Minutes from the March 16th, 2026 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Hayes and Cary moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the Abstracts of both the District and the Stoneridge Project of audited claims for the period up to April 20th, 2026 for review and approval for payment. The total claims were $374,289.06 for the District and $22,866.80 for the Stoneridge Project. Commissioner Bowers represented the Board at the bill review. Significant payments included ($4,372.00) to Alliance Laundry Systems Distribution for New ComboGear Washer/Dryer w/installation services, ($9,211.45) to American Express for Monthly Expenses which contained higher travel for training expenses, ($6,100.50) to Harris Beach PLLC for Legal Services, ($6,855.36) to Municipal Emergency Solutions for Turnout Gear, ($26,253.00) to North Greece Fire District for Mechanic Services, ($16,759.49) to NYSIF Workers Comp for Premium Payment for Policy (7,053.60) to Radio Max Communications for PA System Installation and set up, ($7,053.60) to Target Solutions for Vector Membership, ($8,284.00) to Utica National Insurance Group for Commercial & Auto Package ($2,962.14) to Western New York Radio Services for Three Radio Repairs, ($226,445.66) for our Health, Retirement and Life Insurance Plans.

For the Stoneridge Project up to April 20th, 2026 for review and approval for payment. Total Claims were $22,866.80

After a short discussion, the Board moved as follows.
Commissioners Bowers and Long moved to approve both abstracts for payment. Motion unanimously carried. {See Attachment A & B}

TREASURER'S REPORT

The Treasurer presented the Financial Report for the month, which included the Account balances report as of April 20th, 2026 for a total of $21,407,995.13, CD Summary as of 4/20/2026

1) Reinvest $13.9M in General CD
2) Reinvest balance of URUA CD
3) Reinvest balance of Bond Reserve CD
4) Reinvest $550,000 in StoneRidge CD
All maturing on 5/20/26

Commissioners Bowers and Long moved to accept the Donations of Shed and Hazard House Repairs. Motion unanimously carried. {See Attachment C}

Commissioners Cary and Bowers moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment C}

Commissioners Hayes and Long moved to accept the Treasurer's Report. Motion unanimously carried. {See Attachment C}

SECRETARY'S REPORT & CORRESPONDENCE

Correspondence:

- We received a note from Rick about an intermunicipal Agreement with the County for Energy Purchasing and then note from Ray on this as well.
- Note from the Chief on the March 24th Amerks Game
- Note from Chief on ladies auxiliary member Dolores DeConnick passing
- Note from the Chief on the Supervisor attending our meeting
- Note from the Chief on the RFP for landscaping and snow removal
- Note from Chief on Community Champion Award
- Note from Chief on concrete Repair
- Note from Chief on Travel for Training Policy Review

To be included as attachments:

- RRFD Vehicle Status Report {See Attachment E}
- District summary report for April {See Attachment F}
- April Financial Summary from Treasurer Frisicano {See Attachment G}
- District Newsletter for April {See Attachment H}
- Travel for Training Report {See Attachment I}

To be included in folder with minutes:

Chief's agenda

CHIEF'S REPORT

- 1 FF out with a work-related injury for about a month
- 1 Lt out for a work related injury
- 1 FF out ill
- We had 46 Calls during recent rain storm
- Landscaping contracts were approved and work has begun
- Stak Tech contract for annual maintenance at 3K

Motion to approve the Vice Chairman to sign contract with Start Tech, Commissioner Bowers, 2nd Commissioner Long, unanimously carried.

Motion to approve 14,468 concrete project with Western NY Sealing paving, Commissioner Long, 2nd Commissioner Cary, unanimously carried.

Motion to approve using 1st Due Services for hose Testing. , Commissioner Bowers, 2nd Commissioner Hayes, unanimously carried.

The Deputy, Cheryl and the Chief met with Churchville Ins Agency to go over our commercial Ins policy.

Motion to approve going with Churchville for our 2026 Ins Policy, Commissioner Cary, 2nd Commissioner Bowers, unanimously carried.

The Deputy and Chief are meeting with a Rep from Morelle's office to talk about future funding opportunities.

The Chief also presented to the board a recognition from the Kanona Fire District recognizing the gift of hose and turn out gear.

Motion to go into Executive session at 7:23 to discuss proposed, pending or current litigation Commissioner Bowers, 2nd Commissioner Cary, unanimously carried.

Motion to come out of Executive session at 7:28 Commissioner Bowers, 2nd Commissioner Cary, unanimously carried.

No decisions were made during the Executive session

The Chief and Deputy continue to meet with HR firms to meet our needs.

DEPUTY CHIEF'S REPORT

- Our Stoneridge project punch list is still being worked on, Bayside and UDN still has some work to be done.
- Update on the awning replacement

Motion to approve moving forward with fixing the Bailout window frame not to exceed $18,825, Commissioner Bowers, 2nd Commissioner Long, unanimously carried.

- Still working on light poles repairs at Ridgeway
- Capt Williams is working with Roofing contractor for the roof repair at Ridgeway
- HQ Gear washing machine for HQ is in and installed
- He is working on some Training for the Staff from Combat Training company for around $12,2000, he is looking into working with our neighboring districts to work with us on this.

Motion to approve moving forward with Staff Leadership Training with Combat Ready Fire Training for 2 Days for 75 individuals each day at a cost of $12,200 in January, Commissioner Cary, 2nd Commissioner Hayes, unanimously carried.

Rick brought up the concern of paying the down payment before the training. Some discussion followed.

- He is working on some Training for the Staff from Combat Training company for around $12,2000, he is looking into working with our neighboring districts to work with us on this.
- County Recruit Training this coming August here at RRFD August 24th
- Updated the board on the incident with 254 at Unity. Full Process Safety Review will follow.
- The board felt that we didn't need to enter into a contract with Plymovent for Service Maint.

OLD BUSINESS

- Updated the Board of the improvements to the Travel for Training Policy.

Motion to approve the updates to the Travel for Training Policy, Commissioner Cary, 2nd Commissioner Hayes, unanimously carried.

- The Chief updated the board on the vehicle lease from Bob Johnson's and Ray Diraddo's response to the Chief's question to Ray. The Board wasn't in favor of moving forward with the lease with Bob Johnsons. The Chief will send a letter to Mr. Love for his generosity.

NEW BUSINESS

- Commissioner Bowers received the Travel for Training in April-May

Motion to approve the training, Commissioner Long, 2nd Commissioner Hayes, unanimously carried. {See Attachment G}

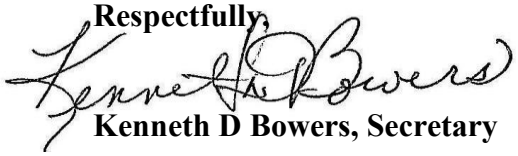
UPCOMING EVENTS

- Next County Meeting June 18th @ St Paul's Exempt 6.00pm (Ken & ____).
- Next Regular Board Meeting is May 18th

MOTION TO ADJOURN

Commissioners Hayes and Long moved to adjourn at 8:06 Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

- General Abstracts for April {See Attachment A + B}
- April Financial Report {See Attachment C}
- RRFD Vehicle Status Report {See Attachment D}
- District Summary Report for April {See Attachment E}
- District Newsletter for April {See Attachment F}
- Travel for training report {See Attachment G}

To be included in folder with minutes:

- Chief's Agenda