RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
3/16/2026

Present: **Dave Messbauer, Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner

District: **Sean McGarry, District Chief**
Joe Muniz, Deputy District Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent: **James Cary, Commissioner**
Tom Richardson Commissioner

CALL TO ORDER
The meeting was called to order at 6:33 PM by Chairman Messbauer

PUBLIC FORUM
Ken Long past GRFD Member
Lawrence Johnson, our Auditor, was in attendance.

PLEDGE OF ALLEGIANCE
Deputy Muniz led the Pledge

PRESENTATION OF THE 2025 YE FINANCIAL REPORT

Mr. Lawrence Johnston, our Accountants from Stokes, Visca, Hucko & Barone, LLC., presented their report on our 2025 YE Financials and Audit to the District Board of Fire Commissioners and District Senior Staff. After some discussion the District Board accepted the report. {A Copy will be filed with meeting notes}

PREVIOUS BOARD MINUTES
The Board Minutes from the February 23rd, 2026 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Hayes and Messbauer moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the Abstracts of both the District and the Stoneridge Project of audited claims for the period up to March 16th, 2026 for review and approval for payment. The total claims were $393,934.73 for the District and $38,544.16 for the Stoneridge Project. Commissioner Bowers represented the Board at the bill review. Significant payments included ($17,831.25) and ($78,750.00) to Depository Trust Company for Interest due and Principal on Serial Bonds ($6,149.50) to Harris Beach Murtha Cullina PLLC for Legal Services (5,559.76) to American Express for Monthly Statement etc. ($16,782.99) to NYSIF Workers Comp for Premium Payment for Policy (14,145.00) to Stokes, Visca, Hucko, and Barone CPAs LLC for Services Rendered for 2025 ($16,766.000) to Utica National Insurance Group for Commercial & Auto Package ($6,840.00) to Western New York Radio Services for Portables and Mobiles, ($223,353.07) for our Health, Retirement and Life Insurance Plans.

For the Stoneridge Project up to March 16th, 2026 for review and approval for payment. Total Claims were $38,544.16

After a short discussion, the Board moved as follows.
Commissioners Bowers and Messbauer moved to approve both abstracts for payment. Motion unanimously carried. {See Attachment A & B}

TREASURER'S REPORT

The Treasurer presented the Financial Report for the month, which included the Account balances report as of March 16th, 2026 for a total of $22,566,863.91, CD Summary as of 3/16/2026

1) Reinvest $15M in General CD (after EOY adjustment)
2) Reinvest balance of URUA CD + EOY adjustment
3) Reinvest balance of Bond Reserve CD
4) Reinvest $575,000 in StoneRidge CD
All maturing on 4/22/26

Commissioners Hayes and Messbauer moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment C}

Commissioners Messbauer and Bowers moved to accept the Treasurer's Report. Motion unanimously carried. {See Attachment C}

SECRETARY'S REPORT & CORRESPONDENCE

Correspondence:

- We received a note from the Chief Thanking Commissioner Richardson on his service to the District
- Note from the Chief on Past District Member Ladue on his funeral arrangements
- Note from the Deputy on Awning update at Stoneridge
- Note from Commissioner Cary on seeking legal help with the awning issue
- Note from the Chief on Shed donation
- Note from Chief on Accreditation Results
- Note from the Deputy on being out of town
- Note from Chief on Retired FF Tyler's son passing away
- Note from the Deputy on awning work taking place

To be included as attachments:

- RRFD Vehicle Status Report {See Attachment E}
- District summary report for Feb {See Attachment F}
- Feb Financial Summary from Treasurer Frisicano {See Attachment G}
- District Newsletter for Feb {See Attachment H}
- Travel for Training Report {See Attachment I}

To be included in folder with minutes:
Chief's agenda

CHIEF'S REPORT

- 1 FF out with non-working related injury
- Fire Safety Vehicle donation has changed to being a lease, we are checking with our lawyer on this.
- Contract for Trimline to be signed, Tabled until next month
- Per Commissioner Cary asking about getting Ray involved in the awning repair, the Chief has contacted Ray.

DEPUTY CHIEF'S REPORT

- Our Stoneridge project punch list is still being worked on.
- Update on the awning replacement
- UDN is the last one to be finished up
- Still working on light poles repairs at Ridgeway
- Looking into gear washing machine for HQ

OLD BUSINESS

- Plaque for GRFD, Chief still working on

NEW BUSINESS

- Commissioner Bowers received the Travel for Training in Mar-April

Motion to approve the training, Commissioner Messbauer, 2nd Commissioner Hayes, unanimously carried. {See Attachment G}

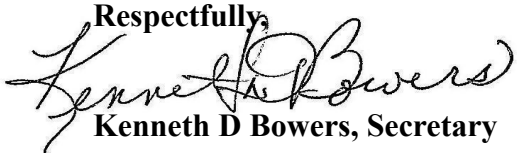
UPCOMING EVENTS

- Next County Meeting April 16th @ St Paul's Exempt 6.00pm (John & ____).
- Next Regular Board Meeting is April 20th

MOTION TO ADJOURN

Commissioners Bowers and Messbauer moved to adjourn at 7:42 Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:
To be included as attachments:

- General Abstracts for February {See Attachment A + B}
- February Financial Report {See Attachment C}
- RRFD Vehicle Status Report {See Attachment D}
- District Summary Report for February {See Attachment E}
- District Newsletter for February {See Attachment F}
- Travel for training report {See Attachment G}

To be included in folder with minutes:

- Chief's Agenda