RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
1/19/2026

Present: **Dave Messbauer, Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
James Cary, Commissioner

District: **Sean McGarry, District Chief**
Joe Muniz, Deputy District Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent: **Tom Richardson, Commissioner**

CALL TO ORDER
The meeting was called to order at 6:30 PM by Chairman Messbauer

PUBLIC FORUM
No members of the Public were in Attendance

PLEDGE OF ALLEGIANCE
Deputy Chief Muniz led the Pledge

PREVIOUS BOARD MINUTES

The Board Minutes from the December 8th, 2025 Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Hayes and Messbauer moved that the minutes be approved. Motion unanimously carried.

The Board Minutes from the January 5th 2026 Organization Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Messbauer and Cary moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the Abstracts of both the District including the end of year and the Stoneridge Project of audited claims for the period up to January 19th, 2026 for review and approval for payment. The total claims were $124,057.55 and $279,087.37 for the District and $3,500.00 for the Stoneridge Project. Commissioner Bowers represented the Board at the bill review. Significant payments included ($10,804.79) to American Express ($4,388.64) to Lewis General Tire for tires on E 252 and and E 254, ($3,200.00) to Matt Pillsbury Photography for Photo Portraits and frames, ($7,215.59) to Rochester Gas and Electric for Gas and Electric, ($22,639.00)to North Greece for our Fleet Services ($262747.08) for our Health, Retirement and Life Insurance Plans.

For the Stoneridge Project up to January 19th, 2026 for review and approval for payment. Total Claims were $3,500.00

After a short discussion, the Board moved as follows.
Commissioners Cary and Hayes moved to approve both abstracts for payment. Motion unanimously carried. {See Attachment A & B & C}

TREASURER'S REPORT
The Treasurer presented the Financial Report for the month, which included the Account balances report as of January 19th, 2025 for a total of $5,221,263.86, CD Summary as of 1/19/2026,

1) Open a new General CD when Tax Check is received
2) Reinvest balance of URUA CD
3) Reinvest balance of Bond Reserve CD
4) Reinvest balance of Stoneridge CD
All CDs mature on 2/25/26

Received a $690.00 donation from Wilmorite for CPR Classes.

After some discussion, the Board moved as follows:

Commissioners Cary and Hayes moved to approve the accepting of the roughly $690.00 Donation from Wilmorite. Motion unanimously carried. {See Attachment C}

Commissioners Cary and Bowers moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment C}

Commissioners Bowers and Messbauer moved to accept the Treasurer's Report. Motion unanimously carried. {See Attachment C}

SECRETARY'S REPORT & CORRESPONDENCE

Correspondence:
- Note from LT Byrne on Uniform Store
- Note from Chief on his upcoming absence
- Note from the Chief on the passing of Nancy Bedford, Walt Bedford's wife
- Note from Municipal Solutions regarding (MSRB) Rule G-10
- Note from the Deputy on Windstorm damage to roof at Ridgeway

- Note from Capt Gebo on First Responder appreciation night at Lakeshore Hockey Arena

To be included as attachments:
- RRFD Vehicle Status Report
- District summary report for Jan – Haven't received yet
- Jan Financial Summary from Treasurer Frisicano
- District Newsletter for Jan
- Travel for Training Report

To be included in folder with minutes:
- Chief's agenda

CHIEF'S REPORT
- The Chief updated the board on what has been accomplished in 2025
- Update on the rehanging of the canopy at Stoneridge
- Discussion around the Strategic Plan

Motion to go into Executive Session to discuss the employment of an individual at 7:11 , Commissioner Bowers, 2nd Commissioner Messbauer, unanimously carried.

Motion to come out of Executive Session at 7:13 , Commissioner Bowers, 2nd Commissioner Messbauer, unanimously carried.

No Decisions were made during the Executive Session

Motion to approve the Chief in extending a conditional Offer to Nick Hoffman pending civil service approval and passing of pre-employment physical and screenings, Commissioner Bowers, 2nd Commissioner Hayes, unanimously carried.

One FF is out for a Non work related surgery expected to be out around 6 months.

Bob Johnson's has offered to donate a fire prevention vehicle but it would be an EV. After much discussion, especially around the charging station and what is Bob Johnson looking for from the donation?

The board was in favor of the Chief to continue looking into the donation.

Motion to approve the Chairman in signing the Turnout Express Contract with no price increase, Commissioner Messbauer, 2nd Commissioner Bowers, unanimously carried.

Motion to approve the Chairman in signing the contract with Crosby Brownlie , Commissioner Cary, 2nd Commissioner Hayes, unanimously carried.

Chief updated the board on the vehicle replacement plan looking forward. The board would like to move the Engine 254 replacement into 2030. Tabled until Feb 23rd.

Motion to approve the Chairman in signing the contract with Municipal Solutions, Commissioner Bowers, 2nd Commissioner Cary, unanimously carried.

Chief updated the board on the Bryx app and who can receive the incidents.

DEPUTY CHIEF'S REPORT

- Our Stoneridge project punch list is still being worked on. Notice of claim has been sent out to all contracts
- A tree went down in the creek bed at StoneRidge. Being handled by the town.
- The awning installation date is still up in the air.
- Trimline has ordered a new pole
- The estimate for the roof repair at Ridgeway is still being looked at.
- Ridgeway sidewalk needs repair and the deputy is following it for repairs.
- HQ windows replacement has been completed.
- 2 BC's went to bootcamp, all thought it was beneficial.
- 2 minor injuries were sustained this past month.

OLD BUSINESS

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NEW BUSINESS

- Resolution #2026-1-2 Appointment of BOE, Passed {See Attachment E}
- Commissioner Bowers received the Travel for Training in Nov/Dec

Motion to approve the training, Commissioner Hayes, 2nd Commissioner Cary, unanimously carried.

- Discussion on moving forward with Commissioner Richardson, Commissioner Bowers is working with his family on the matter.

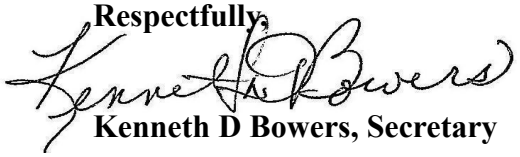
UPCOMING EVENTS

- Next County Meeting February 19th @ St Paul's Exempt 6.00pm (Ken & Jamie).
- Next Regular Board Meeting is Feb 23rd @ 6:30pm

MOTION TO ADJOURN

Commissioners Bowers and Messbauer moved to adjourn at 8:15 Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

- General Abstracts for December & January {See Attachment A + B + C}
- January Financial Report {See Attachment D}
- RRFD Vehicle Status Report {See Attachment E}
- District Summary Report for January {See Attachment F}
- District Newsletter for January {See Attachment G}
- Travel for training report {See Attachment H}

To be included in folder with minutes:

- Chief's Agenda