RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
2/23/2026

Present: **Dave Messbauer, Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
James Cary, Commissioner

District: **Sean McGarry, District Chief**
Joe Muniz, Deputy District Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent: **Tom Richardson Commissioner**

CALL TO ORDER
The meeting was called to order at 6:30 PM by Chairman Messbauer

PUBLIC FORUM

PLEDGE OF ALLEGIANCE
Commissioner Cary led the Pledge

PREVIOUS BOARD MINUTES
The Board Minutes from the January 18th, 2026 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Cary and Hayes moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT
District Administrator Garofalo presented the Abstracts of both the District and the Stoneridge Project of audited claims for the period up to February 23rd, 2026 for review and approval for payment. The total claims were $410,368.27 for the District and $52,503.67 for the Stoneridge Project. Commissioner Bowers represented the Board at the bill review. Significant payments included ($7,365.83) to American Express for Travel for Training etc. ($6,325.94) to Center for Public Safety Excellence, Inc for Travel Expenses for Peer Team Visit (3,932.21) to Fire Line Equipment for parts & repairs to fleet vehicles ($4,058.99) to Cummins Sales & Service for

E254 Vehicle Maint., ($3,463.86) to Firematic Supply Company for Turnout Gear Advanced Cleaning and repairs, ($54,758.40) to MES Service Company LLC for 12 sets of Turnout Gear, ($7,132.00) to Vector Solutions for Vector Scheduling and Maintenance Fee, ($238,899.35) for our Health, Retirement and Life Insurance Plans.

For the Stoneridge Project up to December 8th, 2025 for review and approval for payment. Total Claims were $52,503.67

After a short discussion, the Board moved as follows.
Commissioners Hayes and Messbauer moved to approve both abstracts for payment. Motion unanimously carried. {See Attachment A & B}

TREASURER'S REPORT
The Treasurer presented the Financial Report for the month, which included the Account balances report as of February 23, 2026 for a total of $3,951,207.62, CD Summary as of 2/23/2026,
1) Open a new General CD
2) Reinvest balance of URUA CD
3) Reinvest balance of Bond Reserve CD
4) Reinvest balance of Stoneridge CD
all maturing on 3/19/26
Received a $540.00 donation from Love Beets LLP for CPR Classes.

Much discussion took place around bank statement reconciliation.
After some discussion, the Board moved as follows:
Commissioners Bowers and Messbauer moved to approve the accepting of the roughly $540.00 Donation from Love Beets. Motion unanimously carried. {See Attachment C}

Commissioners Cary and Hayes moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment C}

Commissioners Hayes and Cary moved to accept the Treasurer's Report. Motion unanimously carried. {See Attachment C}

SECRETARY'S REPORT & CORRESPONDENCE
Correspondence:
- We received Commissioner Richardson's letter of resignation.

Commissioners Bowers and Cary moved to accept Commissioner Richardson's resignation. Motion unanimously carried. {See Attachment D}
At this time the Board thanks Commissioner Richardson for his valuable service to the District.
- We received an Email from a concerned citizen, "Mr. Wilson" about his fire tax. This was nicely handled by the Chief and we received a Thank You Email from the gentleman afterwards
- Note from Tom Knowles (Past GR Fireman) asking for the District to put up a memorial for the Greece Ridge Vol Fire Dept that is being dissolved. We will wait until March for further information.
- Note from the Chief going on Vac
- Note from the Deputy on the Thayer's birth of their daughter.
- Note from the Chief on two separate incidents, Ridgeway light pole being hit, and the 2.5 hose crosslay dislodged
- Note from the Chief on the passing of Retired Firefighter Ron Ladue

- Note from the Deputy on a recent Email hack from Lakeshore's Holly Pearl.
- Note from the Chief on FF Roethel's retirement.
- Note from the Chief on going out to Uniform Express to get a sport Coat sizing
- Note from the Chief on an incident that involved E252 and Monroe Ambulance
- Note from the Chief on presenting Barnard Fire District with a plaque of appreciation.
- Note from the Chief on the accident on Ridge and Manitou
- Note from the Chief on a Tragic Response Incident two people died.
- Note from our EAP providers (Yr in Review)
- Note from Chief on the Winter Classic
- Note from the Treasurer on putting the minutes on the server.

To be included as attachments:

- RRFD Vehicle Status Report {See Attachment E}
- District summary report for Feb {See Attachment F}
- Feb Financial Summary from Treasurer Frisicano {See Attachment G}
- District Newsletter for Feb {See Attachment H}
- Travel for Training Report {See Attachment I}

To be included in folder with minutes:
Chief's agenda

CHIEF'S REPORT

- New Transfer started on the 12th and all seems to be going well.
- Kevin's last day of work is tomorrow, we wish him well.
- Site visit went very well, they actually ended early, their final report will be sent out to us shortly
- 1 FF out with non-working related injury
- The Chief passed out some data on OT and staffing.

Commissioners Bowers and Messbauer moved to go into Executive Session to discuss a personal issue regarding one of our employees @ 7:44pm Motion unanimously carried.

Commissioners Messbauer and Cary moved to come out of the Executive Session @ 7:47pm. Motion unanimously carried.

No Decisions were made during the Executive Session

- He would like to move on hiring an HR firm. More information to come.
- He updated the Board on the E252 incident with Monroe for a total of $4,800.

After some discussion
Commissioners Cary and Messbauer moved to not charge Monroe anything to repair E252. Motion unanimously carried.

- He updated the Board on recent incidents
- BOCES is working on fixing our Hazard House.

DEPUTY CHIEF'S REPORT

- Our Stoneridge project punch list is still being worked on.
- Working on some heat issues at StoneRidge Station.
- Still working on replacing or fixing the poles that have been damaged.
- He updated the board on the Health and Safety review of the 252 Crosslay.
- He updated the board on the electrical issues with E252 and E253

Commissioners Messbauer and Cary moved to give permission to the Deputy to move forward with installing netting on the crosslays on each engine not to exceed $6,650.00. Motion unanimously carried.

OLD BUSINESS

- Commissioner Cary asked about Bob Johnson's vehicle donation. The Chief will continue to follow up on it.

NEW BUSINESS

- Commissioner Bowers received the Travel for Training in Feb-Mar

Motion to approve the training, Commissioner Hayes, 2nd Commissioner Cary, unanimously carried. {See Attachment G}

Motion to approve Resolution #2026-2-1 Dispose of Surplus Equipment, Commissioner Bowers, 2nd Commissioner Messbauer, unanimously carried. {See Attachment H}

Motion to approve the updated Records Retention Policy Resolution #2026-2-2, Commissioner Bowers, 2nd Commissioner Hayes, unanimously carried. {See Attachment I}

Motion to approve the Emergency Rations and Limited Refreshments Policy, Commissioner Bowers, 2nd Commissioner Hayes, unanimously carried. {See Attachment J}

Commissioner Hayes will invite Ken Long to our March Meeting.

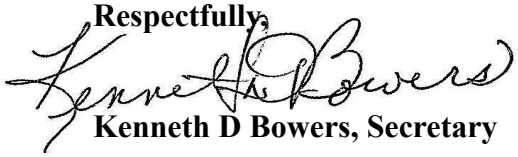
UPCOMING EVENTS

- Next County Meeting April 16th @ St Paul's Exempt 6.00pm (Ken & ____).
- Next Regular Board Meeting is March 16th

MOTION TO ADJOURN

Commissioners Bowers and Messbauer moved to adjourn at 8:37 Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

- General Abstracts for February {See Attachment A + B}
- February Financial Report {See Attachment C}
- RRFD Vehicle Status Report {See Attachment D}
- District Summary Report for February {See Attachment E}
- District Newsletter for February {See Attachment F}
- Travel for training report {See Attachment G}
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To be included in folder with minutes:

- Chief's Agenda