RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
9/15/2025

Present: **Kenneth D. Bowers, Commissioner / Secretary / Vice Chairman**
John Hayes, Commissioner
Eric Stoerger, Commissioner
Dave Messbauer, Commissioner

District: **Sean McGarry, District Chief**
Joe Muniz, Deputy District Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent: **Tom Richardson Commissioner / Chairman**

CALL TO ORDER
The meeting was called to order at 6:31 PM by Vice Chairman Bowers

PUBLIC FORUM

PLEDGE OF ALLEGIANCE
Commissioner Messbauer led the Pledge

PREVIOUS BOARD MINUTES
The Board Minutes from the August 18th, 2025 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Messbauer and Hayes moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the Abstracts of both the District and the Stoneridge Project of audited claims for the period up to September 15th, 2025 for review and approval for payment. The total claims were $407,809.29 for the District and $545,345.47 for the Stoneridge Project. Commissioner Bowers represented the Board at the bill review. Significant payments included ($13,778.35) to American Express for many items to outfit our new Fire House.

($9,114.15 & 7,881.00) to Andrew Conlon for the taxes on the Cell Towers which will be reimbursed ($123,881.25 & $3,750.00) to Depository Trust Company for Principle and Interest on our Bonds, ($14,361.62) to NYS Ins Fund Worker's Compensation for Premium installment on Workers Comp Policy, ($3,419.04) to Premier Fire Apparatus for Repairs to E 253, (8,143.00) to Utica National Insurance Group for Commercial and Auto Insurance premium installment, ($192,214.61) for our Health, Retirement and Life Insurance Plans.

For the Stoneridge Project up to September 15th, 2025 for review and approval for payment. Total Claims were $545,345.47.

After a short discussion, the Board moved as follows.
Commissioners Messbauer and Hayes moved to approve both abstracts for payment. Motion unanimously carried. {See Attachment A & B}

TREASURER'S REPORT
The Treasurer presented the Financial Report for the month, which included the Account balances report as of September 15th, 2025 for a total of $13,396,910.84, CD Summary as of 9/15/2025,

1) Reinvest $8.3M in General CD until 10/22/25
2) Reinvest the balance of the URUA CD until 12/31/25,
3) Reinvest the balance of the Bond CD until 12/31/25,
4) Reinvest $.9M StoneRidge CD, all maturing on 10/22/25.

Commissioners Stoerger and Messbauer moved to accept the Donation for $270.00. Motion unanimously carried. {See Attachment B}

Commissioners Stoerger and Hayes moved to accept the CO2 detectors, Motion unanimously carried. {See Attachment B}

Commissioners Stoerger and Messbauer moved to accept the $436.00 donation to be used for children's programs. Motion unanimously carried. {See Attachment B}.

After some discussion, the Board moved as follows:
Commissioners Stoerger and Messbauer moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment B}

Commissioners Hayes and Messbauer moved to accept the Treasurer's Report. Motion unanimously carried. {See Attachment B}

The Treasurer presented the Proposed Budget to the Board. After some discussion the board moved as follows,
A motion by Commissioners Hayes and Messbauer accept the Proposed 2026 Budget, Motion unanimously carried.

SECRETARY'S REPORT & CORRESPONDENCE

Correspondence:

- Deputy keeping us updated on the Stoneridge Project
- The Chief sent a note informing us of Dennis Joy Jr's. funeral arrangements.
- Note from Chief on Annual First Responders Mass
- Note from the Chief on Cyber Security Policy
- Note from Treasurer on Pre Budget
- Note from the Chief on Firefighter Peryea on completing his Associate's Degree
- Not from the Chief on the US Senate Hearing on Fire Apparatus

To be included as attachments:

- Travel for Training Report
- District Newsletter
- RRFD Vehicle Status Report
- District summary report
- Sept. Financial Summary from Treasurer Frisicano

To be included in folder with minutes:

- Chief's agenda

CHIEF'S REPORT

- 1 Capt out on a non work related injury should be back 9/24
- 1 FF submitted his intent to retire in Dec 2026
- Bob Floyd's replacement process, we had about 15 candidates , the committee has selected 6 for interviews
- The Chief had two contracts for the Chairman to sign. (EAP services with a slight increase, Snow removal contract for Stoneridge)
- Window install at HQ should be within the next couple of weeks.
- Carpet Cleaning looks like 9/27 for HQ- 10/13 for Ridgeway
- Townwide Memorial service will be at NG Station 1 on 10/5 at 1pm.
- 10-Noon on 10/5 for the Town wide Open house at NG Station 1
- "Standards of cover" was sent out to all of us.
- Peer team coming later this year for site visit
- NYS conducted both Chief and Deputy Civil Service Tests.

Commissioners Messbauer and Hayes moved to give the Vice Chairman to sign the plowing contract for Stoneridge. Motion unanimously carried.

Commissioners Messbauer and Hayes moved to give the Vice Chairman to sign the EAP Contract. Motion unanimously carried.

Commissioners Bowers and Stoerger moved to come out of Executive Session at 6:55 PM Motion unanimously carried.

DEPUTY CHIEF'S REPORT

- Our Stoneridge project completion is at 99%
- We have moved in.
- Looks like we will be saving a substantial amount in total for the project.

- He is still working on what to do with the back of the lot with the neighbor
- Still working on punch list items.
- Two quotes have been gotten for a storage shed. The money will come from the Stoneridge account.
- New 253 should be in service by the end of the month.
- The Current 253 will go into reserve status. Looks like the electrical problem has been fixed.
- The hydrant in the back needs replacement, the cost is $,8500

Commissioners Stoerger and Messbauer moved to accept the quote not to Exceed $8,500 for hydrant replacement. Motion unanimously carried.

OLD BUSINESS

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NEW BUSINESS

- Commissioner Bowers received the Travel for Training in August/Sept

Motion to approve the training, Commissioner Messbauer, 2nd Commissioner Stoerger, unanimously carried.

Commissioner Bowers presented Resolution #2025-9-1 To Dispose of Surplus Equipment, seconded by Commissioner Stoerger, Commissioner Bowers YES, Commissioner Messbauer YES, Commissioner Hayes YES, Commissioner Stoerger YES Commissioner Richardson ABS. I Certify this Resolution was adopted.

Motion to approve the Integrated Response Plan, Commissioner Hayes, 2nd Commissioner Bowers, unanimously carried.

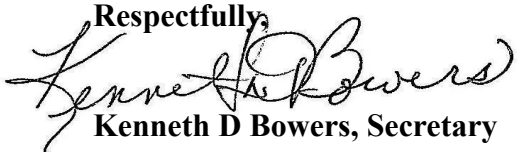
UPCOMING EVENTS

- Next Monthly Board Meeting October 21st following the Budget Hearing @ 6pm
- Next County Meeting Sept 18th @ St Paul's Exempts 6.00pm, Hayes Stoerger and myself.

MOTION TO ADJOURN

Commissioners Hayes and Stoerger moved to adjourn at 7:59 Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

- General Abstracts for August {See Attachment A + B}
- Sept Financial Report {See Attachment C}
- Travel for training report {See Attachment D}
- Resolution #2025-9-1 {See Attachment E}
- RRFD Vehicle Status Report {See Attachment F}
- District Summary Report for Sept {See Attachment G}
- District Newsletter for Sept {See Attachment H}

To be included in folder with minutes:

- Chief's Agenda