RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
10/21/2025

Present: **Kenneth D. Bowers, Commissioner / Secretary / Vice Chairman**
John Hayes, Commissioner
Dave Messbauer, Commissioner

District: **Sean McGarry, District Chief**
Joe Muniz, Deputy District Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent: **Tom Richardson Commissioner / Chairman**
Eric Stoerger, Commissioner

CALL TO ORDER
The meeting was called to order at 6:33 PM by Vice Chairman Bowers

PUBLIC FORUM
FF Charlie Beck was in attendance

PLEDGE OF ALLEGIANCE
Commissioner Hayes led the Pledge

PREVIOUS BOARD MINUTES
The Board Minutes from the Sept 15th, 2025 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Messbauer and Hayes moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the Abstracts of both the District and the Stoneridge Project of audited claims for the period up to October 21st, 2025 for review and approval for payment. The total claims were $335,281.92 for the District and $133,819.05 for the Stoneridge Project. Commissioner Bowers represented the Board at the bill review. Significant payments included (7,715.00) to A-One Carpet Cleaning for Carpet, Tile and Grout Cleaning at HQ and

Ridgeway stations ($5,265.54) to American Express for many items to outfit our new Fire House. ($18,649.21) to Fire Station Furniture for New furniture for Stoneridge Station ($4,206.56) to Lewis General Tires for new tires for the Quint ($14,361.62) to NYS Ins Fund Worker's Compensation for Premium installment on Workers Comp Policy, ($17,417.00) to North Greece Fire District 4th Qtr Mech services ($9,285.64) to Springwood Property Services for Fire Hydrant replacement in the back of HQ ($8,510.00) to Utica National Insurance Group for Commercial and Auto Insurance premium installment, ($199,372.93) for our Health, Retirement and Life Insurance Plans.

For the Stoneridge Project up to October 21st, 2025 for review and approval for payment. Total Claims were $133,819.05.

After a short discussion, the Board moved as follows.
Commissioners Hayes and Messbauer moved to approve both abstracts for payment. Motion unanimously carried. {See Attachment A & B}

TREASURER'S REPORT
The Treasurer presented the Financial Report for the month, which included the Account balances report as of October 21st, 2025 for a total of $12,256,080.50, CD Summary as of 10/21/2025,

1) Reinvest $7.4M in General CD 2) Payoff SR BAN 2024, 3) Receive SR BAN 2025, 4) Reinvest $0.75M StoneRidge CD, all maturing on 11/19/2025.

No Donations for this month.

After some discussion, the Board moved as follows:
Commissioners Messbauer and Hayes moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment C}

Commissioners Bowers and Messbauer moved to accept the Treasurer's Report. Motion unanimously carried. {See Attachment C}

No Changes were made to the preliminary 2026 Budget.

Commissioner Bowers and Messbauer presented Resolution #2025-10-1 to Override Real Property Tax Cap for the 2026 Budget. Commissioner Bowers Yes, Commissioner Messbauer Yes, Commissioner Hayes Yes, Adopted {See Attachment D}

Commissioner Bowers and Messbauer presented Resolution #2025-10-2 to Approval of the Final Budget for 2026. Commissioner Bowers Yes, Commissioner Messbauer Yes, Commissioner Hayes Yes, Adopted {See Attachment E}

SECRETARY'S REPORT & CORRESPONDENCE

Correspondence:
- Note from Chief reminding us we need to approve the Cyber Security Policy
- Note from The County Thanking us for donating firefighting equipment
- Note from Chief from Kanona Fire Dept Thanking us for donating hose to them.
- Note From FF Pillsbury on the posting of our Proposed Budget and public hearing to the

Website
- Note from Chief on the progress of hiring Floyd's replacement
- Note from the Deputy on the Canopy Failure at Stoneridge
- Note from the Deputy asking for permission to replace the hydrant out back at about $9,300.00 we had approved $8,500.00 at our Sept meeting
- Note from the Chief on the Peer Team Site Visit 11/17 through 11/21
- Christa's response to the Awning Collapse
- Rick sent us the updated Budget hearing slides
- Note from Municipal Solutions on our Ban Sale.

To be included as attachments:
- RRFD Vehicle Status Report
- District summary report for Oct
- Oct Financial Summary from Treasurer Frisicano
- District Newsletter for Oct
- Travel for Training Report

To be included in folder with minutes:

- Chief's agenda

<u>CHIEF'S REPORT</u>

- We are at Full Staffing
- 1 FF going out in Dec for surgery
- Update on Chairman Richardson
- Floyd replacement starts in Early Nov, he comes from Hilton DPW
- Busy Month with Calls
- Backup Snow and Ice removal from the town needs approval.
- Windows for HQ are about 2 to 3 weeks out before being installed.
- A1 has completed their work
- Request from Fire Service Testing to purchasing our old cascade system for $500.00
- Productive meeting with GCSD on the transfer of the old American Lafrance to them
- Thank you to FF Steves and FF Stroeger, Lt. Yale and FE Chapman for their work on the townwide memorial service.
- The Chief will invite the Accreditation site visit team to our Nov Board meeting
- As of 10/1 We have met our comp buy back.
- GML 300 changes, we have researched and we are not considered to be included.
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Commissioners Bowers and Messbauer moved to approve selling of the old cascade system. Motion unanimously carried.

Commissioners Messbauer and Hayes moved to approve transferring the American LaFrance Asset to the Greece Central School District. Motion unanimously carried.

Commissioners Messbauer and Hayes moved to approve the Vice Chairman signing the contract with the town for backup snow removal. Motion unanimously carried.

DEPUTY CHIEF'S REPORT

- New 253 is in service
- Mailing surplus list process to the secretary
- Our Stoneridge project is coming to completion.
- Still working on punch list items.

Commissioners Bowers and Messbauer moved to go into Executive Session at 7:12 PM Motion unanimously carried.

Commissioners Bowers and Messbauer moved to come out of Executive Session at 7:36 PM Motion unanimously carried.

No Decisions were made during the Executive Session

OLD BUSINESS

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NEW BUSINESS

- Commissioner Bowers received the Travel for Training in Sept/Oct
- Approve the Cyber Security Policy

Motion to approve the training, Commissioner Hayes, 2nd Commissioner Messbauer, unanimously carried.

Motion to approve the Cyber Security Policy, Commissioner Messbauer, 2nd Commissioner Hayes, unanimously carried.

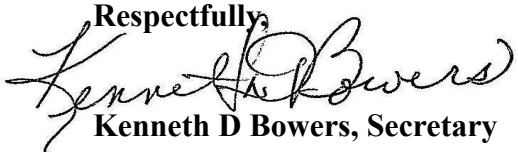
UPCOMING EVENTS

- Next Monthly Board Meeting November 17th @ 6:30pm
- Next County Meeting November 20th @ The Brook house 6.00pm Hayes and myself.

MOTION TO ADJOURN

Commissioners Messbauer and Hayes moved to adjourn at 7:41 Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

- General Abstracts for October {See Attachment A + B}
- October Financial Report {See Attachment C}
- **Resolution #2025-10-1** {See Attachment D}
- **Resolution #2025-10-2** {See Attachment E}
- Travel for training report {See Attachment F}
- RRFD Vehicle Status Report {See Attachment G}
- District Summary Report for October {See Attachment H}
- District Newsletter for October {See Attachment I}

To be included in folder with minutes:

- Chief's Agenda