RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
11/17/2025

Present: **Kenneth D. Bowers, Commissioner / Secretary / Vice Chairman**
John Hayes, Commissioner
Dave Messbauer, Commissioner
Eric Stoerger, Commissioner

District: **Sean McGarry, District Chief**
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent: **Tom Richardson Commissioner / Chairman**
Joe Muniz, Deputy District Chief

CALL TO ORDER
The meeting was called to order at 6:30 PM by Vice Chairman Bowers

PUBLIC FORUM
Team Leader Alan Butsch from our Accreditation Peer Team attended

PLEDGE OF ALLEGIANCE
Commissioner Stoerger led the Pledge

MOMENT OF SILENCE
In Memory of departed past Greece Ridge Volunteer and Commissioner in the Barnard Fire District as well as Sgt of Arms for the County, Robert Diederich

PREVIOUS BOARD MINUTES
The Board Minutes from the Oct 21st, 2025 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Messbauer and Stoerger moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the Abstracts of both the District and the Stoneridge Project of audited claims for the period up to November 17th, 2025 for review and approval for payment. The total claims were $3,314,692.71 for the District and $84,525.30 for the Stoneridge Project. Commissioner Bowers represented the Board at the bill review. Significant payments included (160,400.00) to Depository Trust Comp for the Principal & Interest $1,755,000 Refunding Serial Bonds 2019 ($8,147.82) to American Express for many items to outfit our new Fire House. ($26,440.05) to Firematic Supply Company for New 253 Engine upfit ($5,915.19) to Municipal Solutions for Professional Services - Prep of documents, sale & assistance with closing of the $7M BAN ($9,478.00) to Rogue Fitness for Fitness Equipment at Stoneridge ($8,510.00) to Utica National Insurance Group for Commercial and Auto Insurance premium installment, ($3,044,726.98) for our Health, Retirement and Life Insurance Plans.

For the Stoneridge Project up to November 17th, 2025 for review and approval for payment. Total Claims were $84,525.30

After a short discussion, the Board moved as follows.
Commissioners Hayes and Stoerger moved to approve both abstracts for payment. Motion unanimously carried. {See Attachment A & B}

TREASURER'S REPORT
The Treasurer presented the Financial Report for the month, which included the Account balances report as of November 17th, 2025 for a total of $11,155,802.03, CD Summary as of 11/17/2025,

1) Reinvest $2M in General CD 2) Reinvest $650,000 StoneRidge CD, all maturing on 12/10/2025.

Received a $200.00 donation from Wegmans designated for Halloween Candy.

After some discussion, the Board moved as follows:

Commissioners Messbauer and Stoerger moved to approve the accepting of the $200.00 Donation from Wegmans for Halloween Candy. Motion unanimously carried.

Commissioners Stoerger and Hayes moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment C}

Commissioners Bowers and Messbauer moved to give the treasurer permission to take 75K from the fund balance to help him with expenditures which he will replace the following day. Motion unanimously carried. {See Attachment C}

Commissioners Messbauer and Stoerger moved to accept the Treasurer's Report. Motion unanimously carried. {See Attachment C}

SECRETARY'S REPORT & CORRESPONDENCE

Correspondence:

- Chief sent out a note regarding the funeral arrangements for Bob Diederich
- Chief sent out a note on Commissioners Hayes and Richardson
- A note of Thanks from Chief Andrews on our participation with the Honor Guard
- Note from the Chief on the upcoming site visit for Accreditation.
- Deputy sent out a certificate of Insurance for the engine going to the school district
- Chief had sent a note to Ray DiRaddo about the Asset transfer of the Engine to the School District

To be included as attachments:

- RRFD Vehicle Status Report {See Attachment D}
- District summary report for Nov {See Attachment E}
- Nov Financial Summary from Treasurer Frisicano {See Attachment C}
- District Newsletter for Nov {See Attachment F}
- Travel for Training Report {See Attachment G}

To be included in folder with minutes:

- Chief's agenda

CHIEF'S REPORT

- We are at Full Staffing
- 1 FF going out in Dec for surgery
- Greece Central held an event to recognise us on 11/4 for transferring the asset of an engine to them for their program.
- Fire Rescue One wants to do an Article on the event
- 250 going out for PM this week
- Ladder testing was completed with no issues
- Annual Good Night Lights will be taking place again 12/10 & 12/17
- BC Howcraft was invited to be a part of a panel discussion at the NYS Vital Signs EMS Conference

Commissioners Stoerger and Messbauer moved to approve the Chief to start scheduling Interviews to cover retirements. Motion unanimously carried.

DEPUTY CHIEF'S REPORT

- Our Stoneridge project is coming to completion.
- Still working on punch list items.
- 12 Members went through the Cancer Screening

OLD BUSINESS

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NEW BUSINESS

- Commissioner Bowers received the Travel for Training in Nov/Dec
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Motion to approve the training, Commissioner Messbauer, 2nd Commissioner Stoerger, unanimously carried.

UPCOMING EVENTS

- Next Monthly Board Meeting December 9th @ 6:30pm
- Next County Meeting November 20th @ The Brookhouse 6.00pm (Ken & John).
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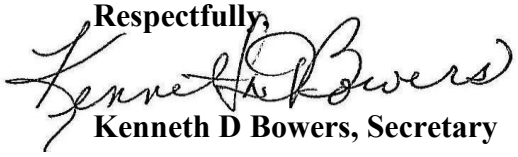
We are moving the December meeting to the 8th so that we will have enough Commissioners.

MOTION TO ADJOURN

Commissioners Hayes and Stoerger moved to adjourn at 7:10 Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

- General Abstracts for October {See Attachment A + B}
- October Financial Report {See Attachment C}
- RRFD Vehicle Status Report {See Attachment D}
- District Summary Report for October {See Attachment E}
- District Newsletter for October {See Attachment F}
- Travel for training report {See Attachment G}
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To be included in folder with minutes:

- Chief's Agenda