RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
12/8/2025

Present: **Kenneth D. Bowers, Commissioner / Secretary / Vice Chairman**
John Hayes, Commissioner
Dave Messbauer, Commissioner
Eric Stoerger, Commissioner

District: **Sean McGarry, District Chief**
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent: **Tom Richardson Commissioner / Chairman**
Joe Muniz, Deputy District Chief

CALL TO ORDER
The meeting was called to order at 6:30 PM by Vice Chairman Bowers

PUBLIC FORUM
Charlie Beck and Aric Akin from the District were in attendance

PLEDGE OF ALLEGIANCE
Commissioner Messbauer led the Pledge

PREVIOUS BOARD MINUTES
The Board Minutes from the Nov17th, 2025 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Stoerger and Messbauer moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the Abstracts of both the District and the Stoneridge Project of audited claims for the period up to December 8th, 2025 for review and approval for payment. The total claims were $243,228.80 for the District and $35,190.39 for the Stoneridge Project. Commissioner Bowers represented the Board at the bill review. Significant payments included (6,604.66) to Fire Line Equipment for parts & repairs to fleet vehicles $1,496.75 to

Southern Tier Fire Extinguisher for Annual Fire Extinguisher Inspections with tags, ($2,066.38) to Firematic Supply Company for Masks and glasses kits, leaking seal on E252, ($8,454.36) to Utica National Insurance Group for Commercial and Auto Insurance premium installment, ($196,446.75) for our Health, Retirement and Life Insurance Plans.

For the Stoneridge Project up to December 8th, 2025 for review and approval for payment. Total Claims were $35,190.39

After a short discussion, the Board moved as follows.
Commissioners Stoerger and Messbauer moved to approve both abstracts for payment. Motion unanimously carried. {See Attachment A & B}

TREASURER'S REPORT
The Treasurer presented the Financial Report for the month, which included the Account balances report as of December 8th, 2025 for a total of $9,525,414.60, CD Summary as of 12/08/2025,

1) Reinvest $1.5M in General CD, maturing on 12/31/2025
2) Reinvest $600,000 StoneRidge CD, maturing on 12/31/2025.

Received a $400.00 donation from Nacca & Capizzi LLP for CPR Classes.
Received a roughly $1,500.00 donation from Lowes designated for training materials

After some discussion, the Board moved as follows:

Commissioners Bowers and Hayes moved to approve the accepting of the roughly $1,500.00 Donation from Lowes for Training Materials. Motion unanimously carried. {See Attachment C}

Commissioners Messbauer and Hayes moved to approve the accepting of the $400.00 Donation from Nacca & Capizza LLP. Motion unanimously carried. {See Attachment C}

Commissioners Messbauer and Stoerger moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment C}

Commissioners Stoerger and Messbauer moved to accept the Treasurer's Report. Motion unanimously carried. {See Attachment C}

SECRETARY'S REPORT & CORRESPONDENCE

Correspondence:
- Note from the Chief on the site visit for Accreditation that went very well.
- Fleet Picture from the Deputy.
- Thank You letter from the City on our assistance with their 4 alarm fire on Emerson St.
- Thank You letter from a Citizen and donation for our assistance with lifting.

To be included as attachments:
- RRFD Vehicle Status Report {See Attachment D}
- District summary report for Dec {See Attachment E}
- Dec Financial Summary from Treasurer Frisicano {See Attachment C}
- District Newsletter for Dec {See Attachment F}

- Travel for Training Report {See Attachment G}

To be included in folder with minutes:
Chief's agenda

CHIEF'S REPORT

- Site visit went very well, they actually ended early, their final report will be sent out to us shortly
- 1 FF headed out with non-working related injury as of today
- National fire reporting system is changing to a new model, just an update to the board.
- The new mechanic Nick is off and running, still working with Floyd. Met with Commissioner Bowers today.
- The Nov mustache event is now closed, we raised over 2K and all personnel have returned their mustaches back to regulation.

DEPUTY CHIEF'S REPORT

- Efis on the front has been repaired. The new awning is going to be put up the week of January 5th.
- Our Stoneridge project punch list is still being worked on.
- Last week Trimline backed into a light pole at the Ridgeway station. They are taking care of any repairs needed.

OLD BUSINESS

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NEW BUSINESS

- Commissioner Bowers received the Travel for Training in Nov/Dec

Motion to approve the training, Commissioner Hayes, 2nd Commissioner Stoerger, unanimously carried.

UPCOMING EVENTS

- Next County Meeting February 19th @ St Paul's Exempt 6.00pm (Ken & John).
- Our Organization Meeting is Jan 5th @ 3:30pm
- Next Regular Board Meeting is Jan 19th

MOTION TO ADJOURN

Commissioners Hayes and Stoerger moved to adjourn at 7:00 Motion carried.

Respectfully,

Kenneth D Bowers, Secretary

Addenda:
To be included as attachments:

- General Abstracts for December {See Attachment A + B}
- December Financial Report {See Attachment C}
- RRFD Vehicle Status Report {See Attachment D}
- District Summary Report for December {See Attachment E}
- District Newsletter for December {See Attachment F}
- Travel for training report {See Attachment G}

To be included in folder with minutes:

- Chief's Agenda