RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
6/16/2025

Present: **Tom Richardson Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
Eric Stoerger, Commissioner
Dave Messbauer, Commissioner

District: **Sean McGarry, District Chief**
Joe Muniz, Deputy District Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent:

CALL TO ORDER
The meeting was called to order at 6:29 PM by Chairman Richardson

PUBLIC FORUM
Charlie Beck from the District was in attendance

PLEDGE OF ALLEGIANCE
Commissioner Deputy Chief Muniz led the Pledge

PREVIOUS BOARD MINUTES
The Board Minutes from the May 19th, 2025 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Messbauer and Stoerger moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the Abstracts of both the District and the Stoneridge Project of audited claims for the period up to June 16th, 2025 for review and approval for payment. The total claims were $335,209.49 for the District and $694,660.20 for the Stoneridge Project. Commissioner Bowers represented the Board at the bill review. Significant payments

included ($23,631.00) to Eastern Security Services for Balance owed for Cameras and Access Controls on district buildings, ($31,223.88) to Fleury Risk Management for Group Managers fee for Workers Comp Policy, ($14,380.29) to NYSIF Workers Compensation for Premium Payment for Policy, ($7,475.00) to Utica National Insurance Group for Commercial and Auto Insurance premium installment, ($186,290.27) for our Health, Retirement and Life Insurance Plans.

For the Stoneridge Project up to June 16th, 2025 for review and approval for payment. Total Claims were $694,660.20.

After a short discussion, the Board moved as follows.
Commissioners Bowers and Messbauer moved to approve both abstracts for payment. Motion unanimously carried. {See Attachment A & B}

TREASURER'S REPORT
The Treasurer presented the Financial Report for the month, which included the Account balances report as of June 16th, 2025 for a total of $17,445,183.35, CD Summary as of 6/16/2025,

1) Reinvest $12.4M in General CD 2) Reinvest the balance of the URUA CD, 3) Reinvest the balance of the Bond CD, 4) Reinvest $2.4M StoneRidge CD all maturing on 7/23/2025.

$50.00 Donations for this month.

After some discussion, the Board moved as follows:
Commissioners Bowers and Stoerger moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment B}

Commissioners Bowers and Stoerger moved to accept the Donation of $50.00 Motion unanimously carried. {See Attachment B}

Commissioners Messbauer and Hayes moved to accept the Treasurer's Report. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

Correspondence:
- Letter from Chief on the Promotions from March
- Updates on the Stoneridge Project
- Note from the Chief on Captain Kesel's recent Professional designation
- Note from Deputy containing sample contract for new ladder
- Information on the Impala that we are surplusing
- Note from Deputy updating us on the new excess control at HQ
- Note from Chief on our new hire
- Note from Chief on the passing of Father Gene Weis
- Quint Contract
- Note from Chief on Subpoenas
- Note from Chief on completed Grant Agreement

To be included as attachments:
- Travel for Training Report
- District Newsletter for May

- RRFD Vehicle Status Report
- District summary report for June
- Financial Summary from Treasurer Frisicano

To be included in folder with minutes:

- Chief's agenda

CHIEF'S REPORT

- 1 FF on light Duty
- 1 Capt out on Light Duty
- 1 Capt out on a non work related injury
- 1 FF out on a non work related surgery
- The Chief spoke of the new rate hikes proposed by our Health Care policies, he has penned a letter in opposition to the hikes.
- We received the $50k grant monies from Assemblyman Jensen's office. The Deputy is planning an event to publicize this.
- 2,800 calls to date
- We had several vehicle issues recently
- Proposal for sealing Ridgeway's asphalt
- Submission for carpet cleaning, etc $4,650.00 at HQ, $1, 475.00 for Ridgeway
- Matt Pillsbury submitted a $3,500 quote for pictures to be taken
- Swearing in Ceremony went very well
- He presented our new Strategic Plan
- No news on ISO

Commissioners Stoerger and Messbauer moved to go ahead with the quote from BLP for the asphalt sealing at Ridgeway and HQ for a total of $6,125.00. Motion unanimously carried.

Commissioners Messbauer and Stoerger moved to go ahead with the carpet cleaning from A1 Carpet Cleaning for $4,650 & $1,475. Motion unanimously carried.

Commissioners Bowers and Stoerger moved to go ahead with Matt's proposal for picture taking not to exceed $3,500.00. Motion unanimously carried.

Commissioners Stoerger and Messbauer moved to accept the $451.30 per qtr and keep our current copiers and Toshiba contract. Motion unanimously carried.

- The Chief went over the new Strategic Plan for the board. Thanks to LT Militello for his leadership on this.
- The Treasurer answered a question about our fund balance. He will take a look at where we presently are.

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DEPUTY CHIEF'S REPORT

- Our Stoneridge project is moving along, the exterior is almost complete in total about 75% complete. Mid-July will be working on punch list items.
- Looking for Aug 15 to be in the new house
- There are 3 trees that need to be removed, he is working with the owner for permission to get removed

- The new 253 is in production. Final Inspection Mid July 27 - 29th.
- The Safety Committee has 3 process reviews happening.
- So far no reports of loss or theft.
- Gear lockers are in. Furniture is being worked on and ordered.
- The Deputy responded to questions around vehicle breakdowns.

OLD BUSINESS

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NEW BUSINESS

Commissioner Bowers received the Travel for Training in June /July

Motion to approve the training, Commissioner Stoerger, 2nd Commissioner Messbauer, unanimously carried.

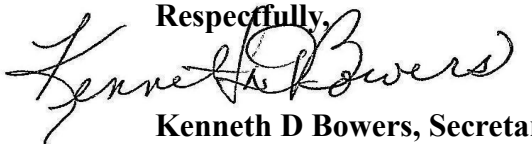
UPCOMING EVENTS

- Next Monthly Board Meeting July 21st @ 6:30pm
- Next County Meeting Sept 18th @ St Paul's Exempts 6.00pm

MOTION TO ADJOURN

Commissioners Bowers and Messbauer moved to adjourn at 7:37 Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

- General Abstracts for June {See Attachment A + B}
- June Financial Report {See Attachment C}
- Travel for training report {See Attachment D}
- RRFD Vehicle Status Report {See Attachment E}
- District Summary Report for June {See Attachment F}
- District Newsletter for June {See Attachment G}

To be included in folder with minutes:

- Chief's Agenda