RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
2/17/2025

Present: **Kenneth D. Bowers, Vice Chairman / Secretary**
John Hayes, Commissioner
Dave Messbauer, Commissioner

District: **Joe Muniz, Deputy District Chief**
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent: **Tom Richardson Commissioner / Chairman**
Eric Stoerger, Commissioner
Sean McGarry, District Chief

CALL TO ORDER
The meeting was called to order at 6:35 PM by Vice Chairman Bowers

PUBLIC FORUM
No members of the public or District were in attendance.

PLEDGE OF ALLEGIANCE
Commissioner Messbauer led the Pledge

PREVIOUS BOARD MINUTES
The Board Minutes from the January 20th, 2024 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Meaabauer and Hayes moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the Abstracts of both the District and the Stoneridge Project of audited claims for the period up to February 17th, 2025 for review and approval for payment. The total claims were $303,703.09 for the District and $269,504.18 for the Stoneridge Project. Commissioner Bowers represented the Board at the bill review. Significant payments included ($15,713.26) to Firematic Supply Company for Repairs to E254 this was covered by

insurance, ($44,921.74) to Municipal Emergency Solutions for Turnout Gear, Uniforms, and Rescue Tools, ($6,800.00) toVector Solutions for or Online training, ($209,505.89) for our Health, Retirement and Life Insurance Plans.

For the Stoneridge Project up to February 17th, 2025 for review and approval for payment. Total Claims were $269,504.18.

After a short discussion, the Board moved as follows.
Commissioners Messabuer and Bowers moved to approve both abstracts for payment. Motion unanimously carried. {See Attachment A & B}

TREASURER'S REPORT

The Treasurer presented the Financial Report for the month which included the Account balances report as of February 17th, 2025 for a total of $3,997.694.15, CD Summary as of 2/17/2025, We have yet to receive our Tax Levy check from the Town so Rick had 2 different proposals based on when we get the check from the Town.
1) Invest Tax Levy in a CD when received from the Town, Reinvest the balance of the URUA CD, Reinvest the balance of the Bond CD, Reinvest balance of the StoneRidge Project CD -Jan expenses All CD's mature on 3/19/2025.
2) Reinvest the balance of the URUA CD minus 1,850,000 to allow us to pay bills until we receive the check, Reinvest the balance of the Bond CD, Reinvest balance of the StoneRidge Project CD -Jan expenses All CD's mature on 3/19/2025.

$100.00 Donations for this month.

After some discussion, the Board moved as follows:
Commissioners Messbauer and Hayes moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment B}

Commissioners Bowers and Messbauer moved to accept the Treasurer's Report. Motion unanimously carried. {See Attachment B}

Commissioners Hayes and Messbauer moved to accept the Donation of $100.00. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

Correspondence:

- Updates on the Stoneridge Project
- Note from Chief on a FF Transfer
- Note from Deputy on E254 going back in service
- Note from Chief on a Thank You letter from a Resident and a $100.00 Donation that followed
- Note from Rick on his followup to the conversation with a resident
- Note from the Chief on a FF Injury
- Note from the Chief on BC Quill's resignation and transfer to the Gates Fire District
- Invitation to BC Quill's Lunch
- Note from the Chief on Capt Williams achieving the Professional designation of Chief Training Officer.
- Note from the Chief on the FF LODD in Binghamton NY
- Note from Rick and Lawrence on the AFR management comments letter

- Note from the Chief on his pending Vacation
- Proof from Rochester Business Journal on the posting of our meeting dates
- Note from Joe Frank (State Lawyer) responding to a couple of questions from the secretary

To be included as attachments:

- Travel for Training Report
- District Newsletter for FEB 25
- RRFD Vehicle Status Report
- District summary report for Feb 25
- Financial Summary from Treasurer Frisicano

To be included in folder with minutes:

- Chief's agenda

CHIEF'S REPORT

- We have 1 FF out on work related Injuries.
- One Lt out with a work related injury
- One Capt and 1 FF out with Non -Work related Illness
- He is receiving positive vibes about our endeavor to better our ISO rating
- Requested permission to fill all vacancies created by the open BC position.

Motion to approve the Chief and Deputy to start the process of filling the vacant positions, Commissioner Bowers, 2nd Commissioner Messbauer, unanimously carried.

DEPUTY CHIEF'S REPORT

- Our Stoneridge project is on track. Steel has started to be put up.
- E253 has had an electrical issue that Floyd is looking into
- He updated the board on the actions from the Quint Replacement Committee
- Eastern Security will be working on the upgrades to HQ entry access.

OLD BUSINESS Records Retention

- Commissioner Bowers and the Chief met with a representative from the NYS Archive to review our current records retention situation. He is awaiting information on local vendors and grants.
- The Chief will form a committee to plan our approach including applying for a grant

NEW BUSINESS

Commissioner Bowers received the Travel for Training in Feb/March

Motion to approve the training, Commissioner Messbauer, 2nd Commissioner Hayes, unanimously carried.

UPCOMING EVENTS

- Next Monthly Board Meeting March 17th @ 6:30pm
- BC Quill's Luncheon Feb 20th 12pm @ HQ
- Next County Meeting February 20th @ St Paul's Exempts 6:00pm

MOTION TO ADJOURN

Commissioners Hayes and Messbauer moved to adjourn at 7:23 Motion carried.

Respectfully,

Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

- General Abstracts for Feb {See Attachment A + B}
- Feb Financial Report {See Attachment C}
- Travel for training report {See Attachment D}
- RRFD Vehicle Status Report {See Attachment E}
- District summary Report for Feb {See Attachment F}
- District Newsletter for Feb {See Attachment G}
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To be included in folder with minutes:

- Chief's Agenda