RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
12/10/2024

Present: **Eric Stoerger, Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
Dave Messbauer, Commissioner
Tom Richardson Commissioner

District: **+Sean McGarry, District Chief**
Joe Muniz, Deputy District Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent:

CALL TO ORDER
The meeting was called to order at 6:27 PM by Chairman Stoerger

PUBLIC FORUM
No members of the public were in attendance. Charlie Beck from the District was in attendance

PREVIOUS BOARD MINUTES
The Board Minutes from November 18th 2024 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Messbauer and Hayes moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT
District Administrator Garofalo presented the Abstracts of both the District and the Stoneridge Project of audited claims for the period up to December 10th, 2024 for review and approval for payment. The total claims were $265,371.67 for the District and $232,923.56 for the Stoneridge Project. Commissioner Bowers represented the Board at the bill review. Significant payments included ($6,063.93) to American Express for Monthly expenses, ($3,911.38) to Premier Fire Apparatus for Repairs to E253, ($25,,862.61) to NYS Insurance Fund for Premium installment, ($11,300.00) to Ram Air Gear Dryer for Gear Dryer ($6,547.43) to Utica National Insurance for Commercial & Auto Insurance premium installment, ($16,151.00) to Witmer Public Safety

Group for Replacement Hose for Fleet, ($146,837.03) for our Health, Retirement and Life Insurance Plans.

After a short discussion, the Board moved as follows.
Commissioners Bowers and Richardson moved to approve the abstracts for payment. Motion unanimously carried. {See Attachment A& B}

TREASURER'S REPORT

The Treasurer presented the Financial Report for the month which included the Account balances report as of December 10th, 2024 for a total of $8,080,001.15, CD Summary as of 12/10/2024, Rick proposed that we reinvest $400,000 in the General Fund CD #4658 for 21 days @ current rate. Invest $5,450,000 SR Checking Acct #4558 43 days Profit and Loss Actual vs. Budget – as of December 10th, 2024.
$600.00 Donations for this month.

After some discussion, the Board moved as follows:
Commissioners Stoerger and Bowers moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment C}

Commissioners Richardson and Messbauer moved to accept the Donations for the month of $600.00. Motion unanimously carried. {See Attachment C}

Commissioners Hayes and Messbauer moved to accept the Treasurer's Report. Motion unanimously carried. {See Attachment C}

Commissioners Stoerger and Messbauer moved to allow the Treasurer to move up to 1.3m to cover expenses until we receive the tax levy. Motion unanimously carried. {See Attachment C}

SECRETARY'S REPORT & CORRESPONDENCE

Correspondence:
- Updates on the Stoneridge Project
- Update on Car Seat MOU
- Note from the Deputy on Borrowing an Engine from Barnard
- Note from Chief on a couple of Thank you notes
- Note from Deputy on E254 update
- Note from Municipal Solutions on their Updated General and Continuing Disclosure Contracts
- Note from BC Gebo on Good Night Lights

To be included as attachments:
- Travel for Training Report
- District Newsletter for Dec
- RRFD Vehicle Status Report
- District summary report for Dec
- Financial Summary from Treasurer Frisicano

To be included in folder with minutes:
- Chief's agenda

CHIEF'S REPORT

- We have 1 FF out on work related Injuries. Expected back in March
- One Officer out with a Work related injury 4 to 6 months recovery
- Congratulations to the Olney and Tydings families on their new additions to their families.
- BC Gebo has coordinated with Hilton and Greece in putting together a First Responder's Hockey night. 12/21/24
- Kudos to Captain Howcraft who has worked to receive 8,183.43 a grant from the Leary Firefighters Foundation. Monies going toward training devices. This will be considered a donation.

Commissioners Bowers and Stoerger moved to accept the donation of $8,183.00. Motion unanimously carried.

- 5,521 calls so far this year.

DEPUTY CHIEF'S REPORT

- Stoneridge project is moving along, the town has approved the sewer lateral
- Process Safety reviews have been done for both the E253 Incident and the Equipment backing up policy.
- The carpet install has been completed
- Deputy looking for permission to order the new pickup truck for next year. It is in the budget so no motion was needed
- The new SCBA Compressor will be installed this week.

Commissioners Bowers and Stoerger moved to surplus the old SCBA Compressor. Motion unanimously carried. {See Attachment D}

Motion to go into Executive session to discuss The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; by Commissioners Bowers and Stoerger at 7:04

Motion to come out of Executive session by Commissioners Stoerger and Bowers at 7:09

No decisions were made during executive session

Commissioners Stoerger and Hayes moved to support Chief McGarry's recommendations on personnel moves to promote Captain Howcraft to Battalion Chief and Lt Weber to Captain. Motion unanimously carried.

The board gave the Chief permission to move forward with his proposed letter to the individuals that attended our public budget hearing.

OLD BUSINESS

Commissioner Richardson notified the board that Betty Bauman Ladies Auxiliary passed away, the wife of a past district life member.

NEW BUSINESS

Commissioner Bowers received the Travel for Training in Dec / Jan

Motion to approve the training, Commissioner Bowers, 2nd Commissioner Richardson, unanimously carried.

Commissioners Bowers and Stoerger moved to ok the 2nd Dec abstract of the year. Commissioner Bowers will represent the commission at the bill review and the Administrator will forward that out to the board. Motion unanimously carried.

Commissioner Bowers asked if January 2nd was ok with the board to hold our Organizational Meeting @ 11am

Commissioner Bowers asked if the 3rd Monday of the month, ok with the board for the meetings.

UPCOMING EVENTS

- Organizational Meeting 11:00 on January 2nd
- Next Monthly Board Meeting Jan 20th @ 6:30pm
- Next County Meeting February 20th @ St Paul's Exempts 6:30pm
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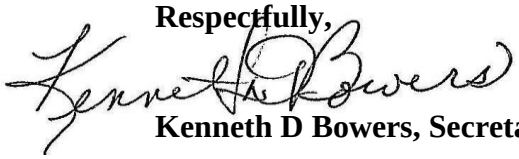
MOTION TO ADJOURN

Commissioners Messbauer and Hayes moved to adjourn at 7:20 Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

- General Abstract for Dec {See Attachment A & B}
- Dec Financial Report {See Attachment C}
- Resolution 2024-12-1 to surplus equipment {See Attachment D}
- Travel for training report {See Attachment E}
- RRFD Vehicle Status Report {See Attachment F}
- District summary Report for Dec {See Attachment G}
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To be included in folder with minutes:

- Chief's Agenda