RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
7/15/2024

Present: **Eric Stoerger, Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
Tom Richardson Commissioner
Dave Messbauer, Commissioner

Sean McGarry, District Chief
Joe Muniz, Deputy District Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent:

CALL TO ORDER
The meeting was called to order at 6:20 PM by Chairman Stoerger

PUBLIC FORUM
No members of the public were in attendance.

PREVIOUS BOARD MINUTES
The Board Minutes from June 17th 2024 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Richardson and Hayes moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT
District Administrator Garofalo presented the Abstract of audited claims for the period up to July 15th, 2024 for review and approval for payment. The total claims were $354,908.22 Commissioner Bowers represented the Board at the bill review. Significant payments included ($4,979.79) to American Express for various account charges, ($20,654.54) to Firematic Supply Company, Inc for Fabrications and Installations on the new E252, ($5,624.58) to NYS Insurance Fund Workers Comp for Premium installment on worker's comp policy, ($15,324.00) to North Greece FD for Quarterly Mechanic Services, ($65,680.61 + $46,561.34) to Passero Engineering for Professional Services on our StoneRidge Station Project, ($6,783.00) to Utica National

Insurance for Commercial & Auto Insurance premium installment , ($151,998.14) for our Health, Retirement and Life Insurance Plans.

After a short discussion the Board moved as follows.
Commissioners Bowers and Hayes moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

TREASURER'S REPORT

Treasurer Frisicano presented the Financial Report for the month which included the Account balances report as of June 28th, 2024 for a total of $14,413,624, CD Summary as of 7/15/2024, Rick proposed that we reinvest $1,400,000 in the General Fund CD #0765 for 34 days @ current rate. Account Reconciliation rpt. Profit and Loss Actual vs. Budget – as of July 15th, 2024. There were no Donations for the month.

After some discussion, the Board moved as follows:

Commissioners Hayes and Stoerger moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment B}

Commissioners Bowers and Richardson moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

To be included as attachments:

- General Abstract for June {See Attachment A}
- June Financial Report {See Attachment B}
- Travel for training report {See Attachment C}
- District Newsletter for July {See Attachment D}
- RRFD Vehicle Status Report {See Attachment E}
- District summary Report for July {See Attachment F}
- Note from Treasurer on Financial Summary {See Attachments G}
- HCWB update from the Chief and Letter from OMIG office {See Attachment H}
- Note from Deputy Chief on changes to the travel for training policy {See Attachment I}
- Note from the Chief on proposed health care rates {See Attachment J}
- Note from the Chief on the new E252 going into service {See Attachment K}
- Note from Chief on child struck on the Ridge {See Attachment L}
- Note from the Chief on the receiving an AFG grant {See Attachment M}
- Note from the Deputy on update to the Vehicle replacement policy {See Attachment N}

To be included in folder with minutes:

- Chiefs Agenda

CHIEF'S REPORT

Commissioners Bowers and Stoerger moved to go into Executive Session to discuss a collective negotiations pursuant to article fourteen of the Civil service law at 6:41PM, Motion unanimously carried.

Commissioners Bowers and Stoerger moved to come out of Executive Session at 6:44PM, Motion unanimously carried.

No decisions were made during Executive Session

- We have 1 FF out on work related Injuries.
- One FF out with a Non-Work related injury
- FF Laemlein's last day of work was last week a flier is out for his retirement luncheon in August.
- Recruits are doing well with great feedback from Instructors. They are now working on the line with their crews. A swearing in ceremony will take place ahead of our meeting in August 19th. 1800 hrs
- The AC Unit in our server room was leaking and Crosby Brownlie quickly took care of it.
- Annual hose testing taking place later in the week
- Crosby Brownlie has recommended that we get our roof condensers cleaned. He has a proposal from them. Commissioner Bowers asked to have it checked out to make sure we don't impact the asphalt on the roof.

Commissioners Stoerger and Hayes moved to go forward with the $1,104 proposed cleaning of the HQ HVAC **by Crosby Brownlie Motion unanimously carried.**

- The Chief, Chairman, and Treasurer met with North Greece to review the shared services agreement for the vehicle maintenance. Everyone seems to be pleased with the arrangements and we are seeing it being duplicated in other districts as well. NG has made several investments and improvements to their facilities to accommodate this.
- Quint250 will be going out of services for about a week to get caught up on some needed maint.
- Thanks to Capt Howcraft we were awarded a 2023 AFG grant money for a gear washer and an EMS simulation manikin. The District portion is $6,586 total award was $72,201

Commissioners Richardson and Stoerger moved to accept the AFG grant as outlined by the Chief. unanimously carried.

- The Chief and Deputy continue to keep a watchful eye on those that were involved with the child being struck on Ridge.
- No update on the shared services contract with NG for Capt Gebo's time.
- The Chief and Deputy attended the change of Command services at Gates.

DEPUTY CHIEF'S REPORT

- The Deputy Chief updated the board on some policy updates
- June 23rd the new 252 went into service.
- E253 is out of service for some engine power issue
- We have received the insurance check for the incident involving 2 pieces of our equipment.
- The access control for our stations is presently being looked at. He is asking for us to approve $13,554 to pilot the system at Ridgeway. Then it would be put into the other buildings. This is an access code pad type, getting rid of the fobs etc.
- Capt Howcraft is working on a Firehouse grant for training.
- The Deputy is meeting with Assemblyman Jensen to look for funding for the Cascade system.
- The Deputy asked the board for $3,300 to add lighting to the front doors at HQ to help alleviate the issue with the trucks damaging the doors.

Commissioners Stoerger and Messbauer moved to approve spending up to $13, 554 with Eastern Security to install the security hardware at Ridgeway. unanimously carried.

Commissioners Bowers and Messbauer moved to approve spending up to $3.3 for traffic lights for the front doors at Headquarters. unanimously carried.

- The Deputy is looking into reducing the amount of hose needing testing. He would like to purchase new 1-3/4 attack line hose for our first line vehicles to standardize manufacturers. He believes this purchase will be absorbed within other budget lines.

Commissioners Stoerger and Messbauer moved to approve spending up to $16k to replace the hose. unanimously carried.

Commissioner Richardson asked about the HCWB and the Chief updated the board on his efforts with the HCWB.

Commissioners Bowers and Messbauer moved to have the District move forward with submitting for the Health Care Workers Bonuses for our eligible employees. Commissioner Richardson was not in favor of moving forward, the other 4 commissioners supported moving forward. Motion carried.

- The Deputy informed the board that FF Steves has been Ordained and asked if he could be considered for the district Chaplain position. The Board was in support of this.

OLD BUSINESS

The Secretary will be attending a session at Brighton July 23rd.on NYS Archives, The Chief and Deputy are planning on attending as well. The Treasurer is looking into attending.

NEW BUSINESS

Commissioner Bowers received the Travel for Training in June/ July

Motion to approve the training, Commissioner Messbauer, 2nd Commissioner Stoerger, unanimously carried. {See Attachment C}

Motion to approve the signing of the Bayside Contract for the Stoneridge Project, Commissioner Messbauer, 2nd Commissioner Stoerger, unanimously carried. {See Attachment C}

Motion to approve the signing of the Kaplan-Schmidt Contract for Electric work for the Stoneridge Project, Commissioner Stoerger, 2nd Commissioner Messbauer, unanimously carried. {See Attachment C}

Motion to approve the signing of the Crosby-Brownlie Contract for Plumbing for the Stoneridge Project, Commissioner Stoerger, 2nd Commissioner Messbauer, unanimously carried. {See Attachment C}

Motion to approve the signing of the Bell Contract for HVAC work for the Stoneridge Project, Commissioner Bowers, 2nd Commissioner Hayes, unanimously carried. {See Attachment C}

Motion to approve the signing of the UDN Contract for General Trades work for the Stoneridge Project, Commissioner Stoerger, 2nd Commissioner Messbauer, unanimously carried. {See Attachment C}

Motion to approve the signing of the CME Associates Contract for Special Inspections for the Stoneridge Project, Commissioner Stoerger, 2nd Commissioner Messbauer, unanimously carried. {See Attachment C}

Motion to approve the signing of the Builder's Risk Proposal of $3,053.00 and Policy for the Stoneridge Project, Commissioner Stoerger, 2nd Commissioner Bowers, unanimously carried. {See Attachment C}

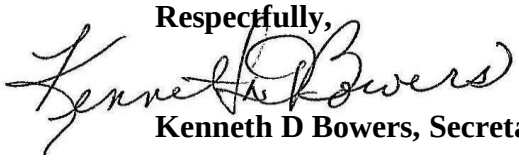
UPCOMING EVENTS

- Swearing in Ceremony August 19th @ 6:00pm
- Next Monthly Board Meeting August 19th @ 6:30pm
- Next County Meeting Sept 19th @ Red Fedeles 6:00pm

MOTION TO ADJOURN

Commissioners Messbauer and Hayes moved to adjourn at 7:53 Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

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- Chief's Agenda