RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
8/19/2024

Present: **Eric Stoerger, Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
Dave Messbauer, Commissioner
Sean McGarry, District Chief
Joe Muniz, Deputy District Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer

Absent: **Tom Richardson Commissioner**
Richard Frisicano, District Treasurer

CALL TO ORDER
The meeting was called to order at 6:30 PM by Chairman Stoerger

PUBLIC FORUM
No members of the public were in attendance.

PREVIOUS BOARD MINUTES
The Board Minutes from July 15th 2024 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Messbauer and Hayes moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT
District Administrator Garofalo presented the Abstracts of both the District and the Stoneridge Project of audited claims for the period up to August 19th, 2024 for review and approval for payment. The total claims were $292,065.14 for the District and $56,861.19 for the Stoneridge Project. Commissioner Bowers represented the Board at the bill review. Significant payments included ($5,392.59) to American Express for various account charges, ($6,244.00) to Crosby Brownlie Inc. for Annex Heating and Cooling Updates, ($9,065.92) to DreamSeats, LLC for 11 Recliners plus freight, ($8.686.50) to Eastern Security Services for Access Control for HQ and Ridgeway stations, ($9,239.75) to Motorola Solutions, Inc for Remote Speaker Microphones and chargers, ($11,855.15) to NYS Insurance Fund Workers Comp for Premium installment on worker's comp policy, ($6,783.00) to Utica National Insurance for Commercial & Auto

Insurance premium installment, ($163,588.59) for our Health, Retirement and Life Insurance Plans.

After a short discussion, the Board moved as follows.
Commissioners Messbauer and Hayes moved to approve the abstracts for payment. Motion unanimously carried. {See Attachment A}

TREASURER'S REPORT

Commissioner Bowers presented the Financial Report for the month which included the Account balances report as of July 31st, 2024 for a total of $12,930.856, CD Summary as of 8/19/2024, Rick proposed that we reinvest $400,000 in the General Fund CD #0765 for 28 days @ current rate. reinvest the other 2 General CDs for 28 days @ current rate, reinvest URUA CD for 63 days @ current rate, and reinvest the Bond CD for 6 months @ current rate. Account Reconciliation rpt. Profit and Loss Actual vs. Budget – as of August 19th, 2024.
There were no Donations for the month.

After some discussion, the Board moved as follows:

Commissioners Stoerger and Bowers moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment B}

Commissioners Stoerger and Messbauer moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

Correspondence:

- Travel for training report
- District Newsletter for August
- RRFD Vehicle Status Report
- District summary Report for July
- Note from Treasurer on Financial Summary
- Note from the Chief on Vacation
- Note from Deputy on the Lissow (Ben) family on the birth of their son Charlie Michael Lissow.
- Note from Chief on IT Outages
- Several Stoneridge updates from the Deputy
- Note from Lakeshore church on donating Breakfast to the fireman
- Note from the Deputy on the minor 250 accident
- Note from the Deputy on the Sprinkler break at HQ
- Note from the Chief on the Townwide Memorial Service
- Note from Chief on Swearing in Ceremony
- Note from the Chief with the Employee Handbook attachments
- Note from the Deputy on First Responder's day at ballpark
- Chiefs Agenda

CHIEF'S REPORT

- We have 1 FF out on work related Injuries.
- One FF out with a Non-Work related injury
- E253 continues to have unknown electrical issues.

- No updates on the shared services contract with NG for PIO services.
- BC Gebo is working on the town's 911 memorial service to be held at NG.
- October 6th the Barnard FD will host the Town wide memorial service.
- Chief on Vac Aug 20th to the 28th

Commissioners Bowers and Stoerger moved to go into Executive Session to discuss a collective negotiations pursuant to article fourteen of the Civil service law at 6:44PM, Motion unanimously carried.

Commissioners Bowers and Stoerger moved to come out of Executive Session at 6:46PM, Motion unanimously carried.

No decisions were made during Executive Session

DEPUTY CHIEF'S REPORT

Commissioners Bowers and Messbauer moved to approve the updated Vehicle Replacement Policy that was sent out to everyone. unanimously carried.

- The Deputy Chief updated the board on the minor incident that involved 250 and 274. Commissioner Bowers asked if the number of vehicles at the scene becoming an issue. He assured him that that wasn't the cause.
- Stoneridge project update. Building is down and stone has been put down. Sept 1st the foundation starts
- Sprinkler break at HQ update.
- Estimates for the upfront bathroom remodel are being collected
- Assemblyman Jensen awarded us 50k to replace our cascade system.
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OLD BUSINESS

The Chairman asked that the Employee Handbook be sent through our Attorney. The Chief will follow up with this.

The Chief updated the board on the HCWB process going forward.

NEW BUSINESS

Commissioner Bowers received the Travel for Training in August / Sept
Motion to approve the training, Commissioner Stoerger, 2nd Commissioner Messbauer, unanimously carried.

Secretary Bowers passed out the spreadsheet for Commissioner elections, and Commissioner Messbauer will be up for re-election.

Commissioner Bowers agreed to be on the Treasurer's budget meeting.

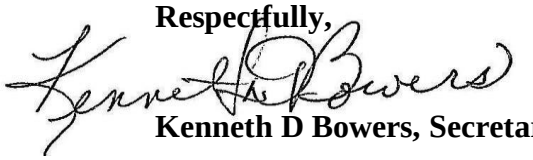
UPCOMING EVENTS

- Next Monthly Board Meeting September 16th @ 6:30pm
- Next County Meeting Sept 19th @ St Paul's Exempts 6:00pm

MOTION TO ADJOURN

Commissioners Stoerger and Messbauer moved to adjourn at 7:02 Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

- General Abstract for July {See Attachment A}
- July Financial Report {See Attachment B}
- Travel for training report {See Attachment C}
- RRFD Vehicle Status Report {See Attachment D}
- District summary Report for July {See Attachment E}

To be included in folder with minutes:

- Chief's Agenda