RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
6/17/2024

Present: **Eric Stoerger, Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
Tom Richardson Commissioner
Dave Messbauer, Commissioner

Sean McGarry, District Chief
Joe Muniz, Deputy District Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent:

CALL TO ORDER
The meeting was called to order at 6:26 PM by Chairman Stoerger

PUBLIC FORUM
No members of the public were in attendance. Charlie Beck from the RRFD was in attendance

PREVIOUS BOARD MINUTES
The Board Minutes from May 20th 2024 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Messbauer and Hayes moved that the minutes be approved. Motion unanimously carried.

The Board Minutes from the June 3rd 2024 Special Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Stoerger and Richardson moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT
District Administrator Garofalo presented the Abstract of audited claims for the period up to June 17th, 2024 for review and approval for payment. The total claims were $258,446.05

Chairman Stoerger represented the Board at the bill review. Significant payments included ($12,690.80) to BLP Sealcoat for Seal coating and crack filling at HQ and the Annex.Annual, ($30,329.00) to Fleury Risk Management for Group Manager's fee for our Workers Comp Policy. ($2,304.90) to Municipal Emergency Services for Compressor Service call, Polo's, Job Shirts, Pants, ($6,783.00) to Utica National Insurance for Commercial & Auto Insurance premium installment , ($153,373.70) for our Health, Retirement and Life Insurance Plans.

After a short discussion the Board moved as follows.
Commissioners Bowers and Richardson moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

TREASURER'S REPORT

Treasurer Frisicano presented the Financial Report for the month which included the Account balances report as of May 31st, 2024 for a total of $15,345,478.26, CD Summary as of 6/17/2024, Rick proposed that we reinvest $3,300,000 in the General Fund CD #0765 for 28 days @ current rate and reinvest $500,000 plus interest from maturing General CD for 63 day at current interest rate. Account Reconciliation rpt. Profit and Loss Actual vs. Budget – as of June 17th, 2024.
There were no Donations for the month.

After some discussion, the Board moved as follows:

Commissioners Stoerger and Bowersr moved to accept the Treasurer's investment Strategy for the month. Motion unanimously carried. {See Attachment B}

Commissioners Richardson and Hayes moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

To be included as attachments:

- General Abstract for June {See Attachment A}
- June Financial Report {See Attachment B}
- Travel for training report {See Attachment C}
- District Newsletter for June {See Attachment D}
- District summary Report for May {See Attachment F}
- Note from the Chief on Generator Maintenance Contract {See Attachment G}
- Note from the Treasurer on CD Reinvestment {See Attachment H}
- Note from Deputy on Bryx Access {See Attachments I }
- Note from Treasurer on Financial Summary {See Attachments J}
- Note from Chief on FF Laemlein's retirement{See Attachment K}
- Note from Chief on FF Lusardi's completion of his degree in Fire Protection{See Attachment L}
- Note from Chief on Thank You note from GCSD.{See Attachment M}
- Two Proofs of Ads from RBJ (Special Meeting of the BOFC, Sealed Bids for General Trades){See Attachment N & O}
- Note from Chief on the followup to the On the Job injury {See Attachment P}
- Note from Chief on the Recruit Graduation Ceremony. {See Attachment Q}

To be included in folder with minutes:

- Chiefs Agenda

CHIEF'S REPORT

- We have 2 FF out on work related Injuries.
- One FF returned to work today from a Non-work related injury
- FF Laemlein's retirement, 7/10 is his last day.
- Recruits are doing well with great feedback from Instructors. They are making changes due to the heat
- HVAC work in the Annex is 90% done
- The transition with the 253 crews working out of Barnard is working out well.
- Chief Battaglia NG is still working out the agreement with legal for BC Gebo's time.
- We are presently working on the Bryx access
- The Chief and Deputy are re-working some language on the training policy
- The Chief submitted for some further funds from ARPA funds around 8K.
- Capt Howcraft has been working on document of Grant history.

Commissioners Bowers asked about what training individuals using our workout equipment receive. The Chief noted several examples of training that is given.

DEPUTY CHIEF'S REPORT

- The Deputy Chief updated the board on some present work being done to our policies.
- Reserve Apparatus policy is being put together.
- Under review is our accident policy
- Presently updating our MVA response and mutual aid response SOGs
- Stoneridge Project process, the meters have been pulled and we have been asked to push back the bid opening date.
- The new 252 goes into service on Sunday, we have received a 25% discount on the work that was done.
- Q250 / 254 accident repairs are currently in process
- The District personnel thanked the board for the new chairs, they look great with the logo.
- Our SCBA Cascade system is down again. Looking into adding to the 2025 budget a new Cascade system.

OLD BUSINESS

The Chairman updated the board on the present work being done to the Non-Union Handbook. The Chief and Deputy have done a lot of work to this.

The Secretary will be attending at session at Brighton July 23rd.on NYS Archives

NEW BUSINESS

Commissioner Bowers received the Travel for Training in June/ July
Motion to approve the training, Commissioner Messbauer, 2nd Commissioner Richardson, unanimously carried. {See Attachment C}

UPCOMING EVENTS

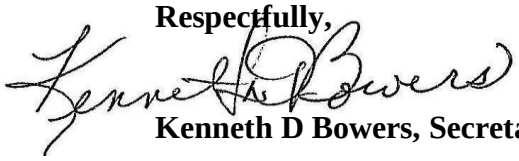
- Juneteenth June 19th
- Monroe County Recruit Grad Ceremony June 21st 10am

- Canada Day July 1st
- Independence Day July 4th
- Next Monthly Board Meeting July 15th @ 6:30pm
- Next County Meeting June 20th @ St Paul Exempts 6:00pm

MOTION TO ADJOURN

Commissioners Bowers and Stoerger moved to adjourn at 6:58 Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

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B. June Financial Report {See Attachment B}
C. Travel for training report {See Attachment C}
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G. Note from the Treasurer on CD Reinvestment {See Attachment H}
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L. Note from Chief on Thank You note from GCSD.{See Attachment M}
M. Two Proofs of Ads from RBJ (Special Meeting of the BOFC, Sealed Bids for General Trades){See Attachment N & O}
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