RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
3/18/2024

Present: **Kenneth D. Bowers, Commissioner / Secretary**
John Hayes, Commissioner
Tom Richardson Commissioner
Dave Messbauer, Commissioner

Sean McGarry, Deputy District Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent: **Eric Stoerger, Commissioner / Chairman**

CALL TO ORDER
The meeting was called to order at 6:28 PM by Acting Chairman Bowers

PUBLIC FORUM
No members of the public were in attendance, we did have 2 members from the district in Attendance, BC Joe Muniz and FF Charlie Beck..

PREVIOUS BOARD MINUTES
The Board Minutes from February 19th 2024 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Richardson and Hayes moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT
District Administrator Garofalo presented the Abstract of audited claims for the period up to March 18th, 2024 for review and approval for payment. The total claims were $383,587.09 Commissioner Bowers represented the Board at the bill review. There were some bills from last month due to timing on this abstract. Significant payments included ($6,542.17) to American Express for misc expenses with travel for training etc. ($20,731.25) to Depository Trust Company for Interest Due Serial Bonds (2017), ($97,750.00) to Depository Trust Company for Principle and Interest due on Serial Bonds (2019), ($4,330.00) to Firematic Supply Company Inc. for 4 facepieces and hoses, ($4,000.00) to Foundation Design P.C. for Professional Services for Stoneridge Project, ($10,055.48) to Passero Associates for Professional Services for the

Stoneridge Project, ($8,939.00) to Stokes, Visca, Hucko & Barone CPAs LLC for 2023 Audit testing & Procedures, ($2,874.00) to Municipal Emergency Services for Polo's, Job Shirts, Pants ($176,839.28) for our Health, Retirement and Life Insurance Plans

After a short discussion the Board moved as follows.
Commissioners Messbauer and Richardson moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

TREASURER'S REPORT

Treasurer Frisicano presented the Financial Report for the month which included the Account balances report as of February 29th 2024 for a total $18,996,023.28, CD Summary as of 2/29/2024, Account Reconciliation rpt. Profit and Loss Actual vs. Budget – as of Feb 29th, 2024.
No Donations for the month
There was no additional CD investments

After some discussion, the Board moved as follows:
Commissioners Messbauer and Richardson moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

To be included as attachments:

- General Abstract for February {See Attachment A}
- Monthly Financial Report {See Attachment B}
- District summary Report for March {See Attachment C}
- District Newsletter for March {See Attachment D}
- RRFD Vehicle status report{See Attachment E}
- Travel for training report {See Attachment F}
- Updates from the Deputy on the progress with the New 252 {See Attachment G}
- Note from Chairman on Passero's bills {See Attachment H}
- Note from the Chief on a Notes of Praise for our District Personnel {See Attachment I}
- Deputy keeping us up to date on Stone Ridge Project {See Attachment J}
- Chief sent out note on Luncheon to Honor past Chief Johnson {See Attachment K}
- Note from Treasurer on need to transfer money from fund balance {See Attachment L}
- Note from Capt Williams on the closing of the Annex {See Attachment M}
- Update from the Chief on the updated Covid Policy {See Attachment N}
- Note from Chief on the CM fees for the Stone Ridge Project {See Attachment O}

To be included in folder with minutes:

- Chiefs Agenda

CHIEF'S REPORT

- Request to purchase additional radio equipment for under 95K which should be reimbursement through the ARPA funds.

Commissioners Messbauer and Richardson moved to give permission for DC McGarry to purchase the radios not to exceed 95K. Motion unanimously carried.

- Our 4 new hires just started and Thanks to Cheryl for getting them on board. They are assigned to Capt Williams until their orientation on the 25th at Barnard. The Academy starts April 1sat at Gates.

- The new Tahoe is back from EV warning and was placed in service last Thursday.
- Thankyou from Chief Battaglia with the school bus accident on latta road.
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DEPUTY CHIEF'S REPORT

- The Deputy Chief updated the board on the update on our Stoneridge Ridge process, he passed out a handout.
- The Deputy also passed out pictures front and back of the new 252.
- Himself along with Captain Dupra, Lt Scacchetti,and Lt Ritchie will be going down to inspect the truck before it leaves to be delivered in about 10 days, around 4/4 or 4/5.
- LT Lissow will handle the Turnout Gear for the District. He has a new contract for the gear repair and cleaning. No increase from last year.

Commissioners Messbauer and Richardson moved to give the Deputy Chief permission to sign the contract.

- The Foam that we approved the disposal of has been completed. Lt Weber is looking into replacement foam. Commissioner Bowers asked about working with our neighbors on purchasing the foam. The Deputy agreed to contact them.

OLD BUSINESS

Several of the Group on duty joined the meeting to be a part of the swearing in the Chief and Deputy.

Acting Chairman Commissioner Bowers swore in the New Chief Sean McGarry and the New Deputy Deputy Joe Muniz.

The Deputy updated the board with the next meeting of the Stone Ridge project committee on the 26th. Commissioner Richardson asked about the necessity of the tower on the new building.

NEW BUSINESS

Commissioner Bowers received the Travel for Training in Mar/April
Motion to approve the training, Commissioner Messbauer, 2nd Commissioner Hayes, unanimously carried. {See Attachment F}

Chief McGarry updated the board on the HCWB present process
Commissioner Bowers updated the board as to the changes to the OSHA 1910.156

The District Administrator updated the board to a mistake made to the second abstract for December 2023.
Motion to approve the correction to the abstract, Commissioner Messbauer, 2nd Commissioner Hayes, unanimously carried.

Commissioner Bowers asked that the Chief and Capt Williams get the HVAC fixed in the Treasurer's Office.

UPCOMING EVENTS

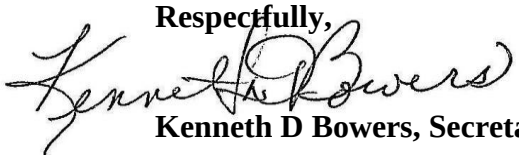
- Palm Sunday March 24th.
- Good Friday March 29th

- Easter March 31st.
- Solar Eclipse April 8th.
- Next Monthly Board Meeting April 15 @ 6:30pm
- Formal Swearing in Ceremony April 13th at HQ 10am
- Next County Meeting April 18th @ St. Paul Exempts 6:00pm

MOTION TO ADJOURN

Commissioners Messbauer and Hayes moved to adjourn at 7:23. Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

A. General Abstract for February {See Attachment A}
B. Monthly Financial Report {See Attachment B}
C. District summary Report for February {See Attachment C}
D. District Newsletter for January {See Attachment D}
E. RRFD Vehicle status report {See Attachment E}
F. Travel for training report {See Attachment F}
G. Updates from the Deputy on the progress with the New 252 {See Attachment G}
H. Note from Chairman on Passero's bills {See Attachment H}
I. Note from the Chief on a Notes of Praise for our District Personnel {See Attachment I}
J. Deputy keeping us up to date on Stone Ridge Project {See Attachment J}
K. Chief sent out note on Luncheon to Honor past Chief Johnson {See Attachment K}
L. Note from Treasurer on need to transfer money from fund balance {See Attachment L}
M. Note from Capt Williams on the closing of the Annex {See Attachment M}
N. Update from the Chief on the updated Covid Policy {See Attachment N}
O. Note from Chief on the CM fees for the Stone Ridge Project {See Attachment O}

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Chief's agenda