RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
1/15/2023

Present: **Eric Stoerger, Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
Tom Richardson Commissioner
Dave Messbauer, Commissioner

Steve Johnson, District Chief
Sean McGarry, Deputy District Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent:

CALL TO ORDER
The meeting was called to order at 6:25 PM by Chairman Stoerger

PUBLIC FORUM

No members of the public were in attendance..

PREVIOUS BOARD MINUTES
The Board Minutes from December 12th 2023 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Richardson and Hayes moved that the minutes be approved. Motion unanimously carried.

The Board Minutes from January 2nd 2024 Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Richardson and Hayes moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the General Abstract of audited claims for the period up to January 15th, 2024 for review and approval for payment. The total claims were $115,688.19 Commissioner Bowers represented the Board at the bill review. Significant payments included ($6,326.87) to American Express for misc expenses with travel for training etc. ($7,922.21) to Andrew Conlon for taxes on the Crown Atlantic Cell tower, will be reimbursed. ($6,850.46) to Andrew Conlon for taxes on SBA Steel Cell tower will be reimbursed ($23,246.24) to EV Warning Systems LLC for BC Vehicle outfitting ($14,386.54) to Firematic Supply Company, Inc for SCBA Repairs, Equipment, E254 Repairs ($31,278.39) for our Health, Retirement and Life Insurance Plans

After a short discussion the Board moved as follows.
Commissioners Bowers and Richardson moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

TREASURER'S REPORT

Treasurer Frisicano presented the Financial Report for the month which included the Account balances report as of December 31st 2023 for a total $5,425,060.95, CD Summary as of 12/31/2023, Account Reconciliation report. Profit and Loss Actual vs. Budget – as of December 31st, 2023.
No Donations for the month
Rick didn't have any new investments
:
Commissioners Bowers and Messbauer moved to allow the treasurer to transfer up to 1M from the fund balance to cover expenses from the General account until we receive the tax check from the town. Motion unanimously carried. {See Attachment B}

After some discussion, the Board moved as follows:
Commissioners Messbauer and Stoerger moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

To be included as attachments:

- Monthly Abstract {See Attachment A}
- Monthly Financial Report {See Attachment B}
- Travel for training report {See Attachment C}
- District Newsletter for January {See Attachment D}
- RRFD Vehicle status report{See Attachment E}
- Cost of living increase adj to contract with Municipal Solutions {See Attachment F}
- Note from Capt Williams on New Training Assignment {See Attachment G}
- Note from Treasurer on open items for Lawrence Johnston {See Attachment H}
- Note from Treasurer on what was needed from a financial report {See Attachment I}

To be included in folder with minutes:

- Chiefs Agenda

CHIEF'S REPORT

- 2 FFs out non-work related injuries for about a month
- Covid is hitting the ranks again, not like before.
- The Chief has received two intent to retire notices, July and the other in October.
- The Deputy and Chief have canvassed the present civil service list and sent out 13 letters and received 6 responses back. There is 1 transfer request.
- The new Duty Officer's vehicle is in service
- Still waiting on the Deputy's vehicle to get completed.
- Still haven't heard from the ISO folks yet.
- The Chief passed out to the board a letter with his intent to retire in March. There were 2 options to compute his retirement. {See Attachment J}

Commissioners Stoerger and Bowers moved to give the Chief permission to go with the option that it is his best interest. The full board was behind his taking the option that was in his best interest. The board expressed their thanks for his service

DEPUTY CHIEF'S REPORT

The Deputy updated the board on the progress on the new E252.

OLD BUSINESS

The Deputy and Chairman updated the board on the progress at Stoneridge. Meeting taking place the following Tuesday to start to go over what is needed room by room.

NEW BUSINESS

Commissioner Bowers received the Travel for Training in Jan/Feb

Motion to approve the training, Commissioner Stoerger, 2nd Commissioner Messbauer, unanimously carried. {See Attachment D}

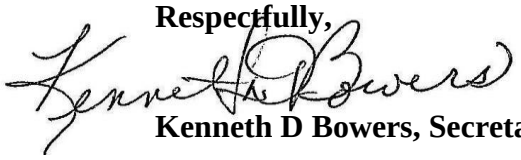
UPCOMING EVENTS

- Valentines Day February 14th
- Presidents day February 19th
- Next Board Meeting February 19th @ 6:30pm

MOTION TO ADJOURN

Commissioners Messbauer and Hayes moved to adjourn at 6:51. Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

A. Monthly Abstract {See Attachment A}
B. Monthly Financial Report {See Attachment B}
C. Travel for training report {See Attachment C}
D. District Newsletter for January {See Attachment D}
E. RRFD Vehicle status report{See Attachment E}
F. Cost of living increase adj to contract with Municipal Solutions {See Attachment F}
G. Note from Capt Williams on New Training Assignment {See Attachment G}
H. Note from Treasurer on open items for Lawrence Johnston {See Attachment H}
I. Note from Treasurer on what was needed from a financial report {See Attachment I}
J. Note from Chief on retiring {See Attachment J}