RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
11/20/2023

Present: **Eric Stoerger, Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
Tom Richardson Commissioner

Steve Johnson, District Chief
Sean McGarry, Deputy District Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent:
Dave Messbauer, Commissioner

CALL TO ORDER
The meeting was called to order at 6:26 PM by Chairman Stoerger

PUBLIC FORUM

No members of the public were in attendance..

PREVIOUS BOARD MINUTES
The Board Minutes from October 17th 2023 Public Budget Hearing were sent, and all updates have been incorporated.
Commissioners Richardson and Hayes moved that the minutes be approved. Motion unanimously carried.

The Board Meeting Minutes from October 17th 2023 were sent, and all updates have been incorporated.
Commissioners Hayes and Stoerger moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT
District Administrator Garofalo presented the General Abstract of audited claims for the period up to October 17th, 2023 for review and approval for payment. The total claims were

$2,467,170.00 Commissioner Bowers represented the Board at the bill review. Significant payments included ($5,539.34) to American Express for misc expenses with travel for training etc. ($37,795.00) to Bryx, Inc for Fire Station Alerting System in all 3 stations ($158,150.00) to Depository Trust for Principal and Interest on Serial Bonds 2019 ($5,201.04) to Lewis General Tires for tires on E253 & E254 ($5,637.00) to Utica National Insurance for Commercial and Auto premium ($14,170.00) to WorkFit Medical for Physicals ($2,202,061.44) for our Health, Retirement and Life Insurance Plans

After a short discussion the Board moved as follows.
Commissioners Bowers and Stoerger moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

TREASURER'S REPORT

Treasurer Frisicano presented the Financial Report for the month which included the Account balances report as of November 20th, 2023 for a total $9,975,677.42, CD Summary as of 11/20/2023, Account Reconciliation report. Profit and Loss Actual vs. Budget – as of November 20th, 2023.
$175.00 Donations for the month
Rick recommends that we reinvest:

General 1890 for 37 days $4,700,000.00 @ 5.25%
URUA 1108 for 37 days $3,294,750.97 + interest @5.25%
Bond Reserve 6074 for 37 days $379,690.82 + interest @5.25%

Commissioners Bowers and Stoerger moved to accept the donations that totaled $175. Motion unanimously carried. {See Attachment B}

Commissioners Stoerger and Richardson moved to allow the Treasurer to follow his plan for reinvestment of our CD's. Motion unanimously carried. {See Attachment B}

After some discussion, the Board moved as follows:
Commissioners Stoerger and Richardson moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

To be included as attachments:

- Monthly Abstract {See Attachment A}
- Monthly Financial Report {See Attachment B}
- RRFD Vehicle status report {See Attachment E}
- Travel for training report {See Attachment C}
- District Newsletter for October {See Attachment D}
- District summary Report for Oct {See Attachment H}
- Note from BC Gebo on Good Night Lights
- Note from the Chairman on 254, 255, and Ridgeway H2O Heater
- Note from Chairman on FF Injury
- Note from Chief on Recruit Graduation
- Note from Treasurer on Auditor RFP's
- Note from Chief on Medicare eligible supplement
- Note from Chairman on swearing in Ceremony

To be included in folder with minutes:

- Chiefs Agenda

CHIEF'S REPORT

- Officer out with a Non-Work related Back Issue until Dec 18th.
- FF out of work with a Work Related Injury
  The Chief was asked by Commissioner Bowers to look into gear to prevent future instances
- FF Injured at Barnard's fire and is back to work
- Recruit FF Cary received a professionalism reward from the Academy after graduating
- Holly FD has picked up the old duty officer's vehicle
- The new vehicle is being outfitted.
- Bryx Alerting has been installed at HQ and Ridgeway
- E255 extensive work last week 16K
- E254 Churchville awaiting parts
- Graduation 6 PM on 11/17 at Roth Middle School
- Our recruit is doing well. The Chief has been out to watch the recruits
- Contract Negotiations are finishing up, he should have a draft shortly for the board to review..
- E254 is out to Churchville and is awaiting a part
- E253 has issues with stalling out.
- Original Alarm panel @ Ridgeway was replaced

The Chief updated the board on the progress at Stoneridge. The asbestos testing report came back negative, so no further action needed.

- The Deputy and Chief met with the ISO folks and we should hear back from them by the end of December.

DEPUTY CHIEF'S REPORT

We were awarded ARPA monies of 240K for Community Outreach and Communications/ Health and Safety which will cover the Station Alerting. The county handles the distribution of monies. The Deputy needs permission to sign the associated paperwork.
Motion to approve the Deputy to sign paperwork, Commissioner Bowers, 2nd Commissioner Stoerger, unanimously carried.

District wide physicals have been completed.

Lieut Balok a representative from our Health and Safety Committee, completed submitting our 2 annual reports on Respiratory and Hazard communication plans. These both are OSHA mandates.

Our system for acquiring OT is very antiquated. Vector Solutions has a Web based program that will automate the process, saving our BCs considerable amount of time. Neighboring departments have very positive feedback on this program.

Motion to approve the purchase of the program from Vector Solutions, Commissioner Stoerger, 2nd Commissioner Richardson, unanimously carried.

OLD BUSINESS
The Treasurer updated the board on the RFP progress for an auditing firm. Stokes, Visca, Hucko &

Barnes, LLC is who he recommends that we go with. This would be a 3 yr contract with 2-1yr extensions with a $500 increase each year.

Motion to approve the contract with Stokes, Visca, Hucko & Barnes, LLC , Commissioner Bowers, 2nd Commissioner Stoerger, unanimously carried.

NEW BUSINESS

Commissioner Bowers received the Training for travel in Nov/Dec.

Motion to approve the training, Commissioner Stoerger, 2nd Commissioner Richardson, unanimously carried. {See Attachment C}

Secretary/Commissioner Bowers suggested that January 2nd @ 4PM for the Organizational Meeting and Suggested that we continue with the 3rd Monday of each month for the Board meetings at 6:30pm with the exception being October for the public hearing and December for the elections both held on Tuesday.

Commissioner Bowers made a motion that we go into Executive Session to discuss Board Communications and the present Contract Negotiations at 7:06pm, seconded by Commissioner Stoerger, unanimously carried.

Commissioner Stoerger made a motion that we come out of Executive Session at 8:13pm, seconded by Commissioner Bowers,unanimously carried.

No Decisions were made during the Executive Session.

The Board Thanked the Chief for his work on the new Contracts.

Commissioner Stoerger made a motion to give the Chief permission to conclude the negotiations with both unions based on what he presented to us. Seconded by Commissioner Bowers, unanimously carried.

Commissioner Bowers made a motion that we give the Chairman permission to sign the new contracts with the present wording. Seconded by Commissioner Bowers, unanimously carried.

The Board would like to have something from the board congratulating FF Cary on his award.

UPCOMING EVENTS

- Thanksgiving November 23rd.
- Commission Elections December 12th 6 - 9
- Next Board Meeting December 12th 2023 @ 6:30

MOTION TO ADJOURN

Commissioners Bowers and Stoerger moved to adjourn at 8:30. Motion carried.

Respectfully,

Kenneth D Bowers

Kenneth D Bowers, Secretary

Addenda:
To be included as attachments:

A. Monthly Abstract {See Attachment A}
B. Monthly Financial Report {See Attachment B}
C. RRFD Vehicle status report {See Attachment C}
D. Travel for training report {See Attachment D}
E. District Newsletter for October {See Attachment E}
F. District summary Report for Oct {See Attachment F}
G. Note from BC Gebo on Good Night Lights {See Attachment G}
H. Note from the Chairman on 254, 255, and Ridgeway H2O Heater {See Attachment H}
I. Note from Chairman on FF Injury {See Attachment I}
J. Note from Chief on Recruit Graduation {See Attachment J}
K. Note from Treasurer on Auditor RFP's {See Attachment K}
L. Note from Chief on Medicare eligible supplement {See Attachment L}
M. Note from Chairman on swearing in Ceremony {See Attachment M}

To be included in folder with minutes:

Chief's agenda