RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
12/12/2023

Present: **Eric Stoerger, Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
Tom Richardson Commissioner

Steve Johnson, District Chief
Sean McGarry, Deputy District Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Frisicano, District Treasurer

Absent: **Dave Messbauer, Commissioner**

CALL TO ORDER
The meeting was called to order at 6:34 PM by Chairman Stoerger

PUBLIC FORUM

No members of the public were in attendance..

PREVIOUS BOARD MINUTES
The Board Minutes from November 20th Board Meeting Minutes were sent, and all updates have been incorporated.
Commissioners Richardson and Hayes moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT
District Administrator Garofalo presented the General Abstract of audited claims for the period up to December 12th, 2023 for review and approval for payment. The total claims were $273,465.60 Commissioner Stoerger represented the Board at the bill review. Significant payments included ($9,962.52) to American Express for misc expenses with travel for training etc. ($11,449.47) to Cummins sales and Service for Repairs to E255 ($6,307.00) to Municipal Emergency Services for Turnout Gear ($3,335.00) to Paradigm Environmental Services for Analytical Cost and report for Stoneridge station ($12,404.94) to Passero for Professional Services on Stoneridge ($5,618.65) to Utica National Insurance for Commercial and Auto premium ($322,060.00) for our Health, Retirement and Life Insurance Plans

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The Deputy explained that Home Depot gave us the DeWalt Tools for the New Engine at their cost, this was an effort driven by BC Munez, Thanks to everyone involved.

After a short discussion the Board moved as follows.
Commissioners Bowers and Stoerger moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

TREASURER'S REPORT

Treasurer Frisicano presented the Financial Report for the month which included the Account balances report as of November 30th, 2023 for a total $8,799,812.72, CD Summary as of 11/30/2023, Account Reconciliation report. Profit and Loss Actual vs. Budget – as of November 30th, 2023.
$100.00 Donations for the month
Rick recommends that we reinvest:

General 1890 until YE $1,000,000.00 @ 5.25%
URUA 1108 until YE $3,310,606.96 + interest @5.25%
Bond Reserve 6074 until YE $381,518.08 + interest @5.25%

Commissioners Stoerger and Bowers moved to accept the donations that totaled $100. Motion unanimously carried. {See Attachment B}

After some discussion, the Board moved as follows:
Commissioners Bowers and Richardson moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

To be included as attachments:

- Monthly Abstract {See Attachment A}
- Monthly Financial Report {See Attachment B}
- RRFD Vehicle status report{See Attachment C}
- Travel for training report {See Attachment D}
- District Newsletter for December {See Attachment E}
- District summary Report for Nov/Dec {See Attachment F}
- Note from Chief on Jeremiah Shufelt's Retirement {See Attachment G}
- Update from Chief on New 252 {See Attachment H}

To be included in folder with minutes:

- Chiefs Agenda

CHIEF'S REPORT

- The Chief asked the Board to promote Provisional Capt Sam Dupra to a permanent position as a Captain as of December 14th. His scored #1 on the current list.

Commissioners Bowers and Stoerger moved to give the Chief permission to promote Sam Dupra to a Civil Service Captain as of 12/14, Motion unanimously carried.

- LOfficer out with a Non-Work related Back Issue until Dec 18th.
- Contract Negotiations have been completed and both Unions have approved the current negotiated contracts.
- The Chief presented the new Contract with Strong to perform our EAP services.

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Commissioners Bowers and Stoerger moved to give the Chairman permission to sign the new Contract with Strong for our EAP services. Motion unanimously carried.

- BC Brozak was out to check on the new duty officers vehicle, which should be completed soon.
- The Chief updated the board on the present staffing levels. He asked the board permission to canvas the list of new FFs of which to hire up to 5 depending on retirement notifications that could come in January.
- **Commissioners Bowers and Stoerger moved to give the Chief permission to hire up to five to cover any retirement notifications he may get in January. Motion unanimously carried.**
- No word from ISO yet.

The Chief updated the board on the progress at Stoneridge. Nothing until the results of the vote this evening.

DEPUTY CHIEF'S REPORT

Still awaiting on the ARPA monies of 240K for Community Outreach and Communications/ Health and Safety.

OLD BUSINESS

The Chairman updated the board on the Stoneridge project, a meeting is scheduled for the 19th. This all hinges on the vote this evening.

The Chief extended his and the Deputies Thanks for the support this past year from the board. A lot has been accomplished and they appreciate all of the boards support.

Treasurer Frisicano asked to be included in the future Stoneridge meetings. Chairman will make sure he is included in future meetings.

The Chairman updated the board on the fact that retirees will be eligible to receive opt out dollars even though they are offered health care through their current employer. The district lawyer has looked into this at the request of the Chief and Board.

The Treasurer asked about the current status of the Letter of Engagement with the auditing firm. Stokes, Visca, Hucko & Barnes, LLC. We approved the signing of the contract last month. The Chairman will sign and have it scanned and given to the secretary to be filed.

NEW BUSINESS

Commissioner Bowers received the Training for travel in Dec./ Jan
Motion to approve the training, Commissioner Richardson, 2nd Commissioner Stoerger, unanimously carried. {See Attachment D}

Commissioners Bowers and Stoerger moved to ok the last abstract of the year. Commissioner Bowers will represent the commission at the bill review and the Administrator will forward that out to the board. Motion unanimously carried.

The Treasure will add the next year Board meetings to the District Calendar.

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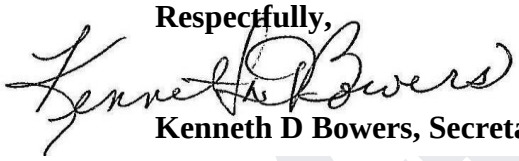
UPCOMING EVENTS

- Christmas Mon the 25th of Dec
- Kwanzaa Begins Dec 26th
- Next Board Meeting January 2nd @ 4pm Organizational Meeting
- Next Monthly Board meeting January 15th @ 6:30pm

MOTION TO ADJOURN

Commissioners Bowers and Stoerger moved to adjourn at 7:04. Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

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B. Monthly Financial Report {See Attachment B}
C. RRFD Vehicle status report {See Attachment C}
D. Travel for training report {See Attachment D}
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F. District summary Report for Nov/Dec{See Attachment F}
G. Note from Chief on Jeremiah Shufelt's Retirement {See Attachment G}
H. Update from Chief on New 252{See Attachment H}

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Chief's agenda

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