RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
9/18/2023

Present: **Eric Stoerger, Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
Tom Richardson Commissioner
Dave Messbauer, Commissioner
Steve Johnson, District Chief
Sean McGarry, Deputy District Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer

Absent: **Richard Frisicano, District Treasurer**

CALL TO ORDER
The meeting was called to order at 6:40 PM by Chairman Stoerger

PUBLIC FORUM

No members of the public were in attendance..

PREVIOUS BOARD MINUTES
The Board Minutes from August 21st 2023 were sent, and all updates have been incorporated. **Commissioners Richardson and Hayes moved that the minutes be approved. Motion unanimously carried.**

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the General Abstract of audited claims for the period up to September 18th, 2023 for review and approval for payment. The total claims were $536,689.71 Commissioner Bowers represented the Board at the bill review. Significant payments included ($10,777.51) to American Express for Miscellaneous items ($22,795.00) to Bryx for Materials and Equipment for station alerting system ($247,981.25) to Depository Trust Company for Principal and Interest on Serial Bond (12,150.00) to New York State Fence for Fence at Ridgeway station ($5,568.00) to Utica National Insurance for Commercial and Auto premium ($183,832.48) for our Health and Life Insurance Plans
After a short discussion the Board moved as follows.

Commissioners Stoerger and Messbauer moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

The Administrator updated the board on a change to last month's abstract where the American Express bill was incorrect, the check sent out was correct.
Commissioners Bowers and Messbauer moved to approve the updated August abstract for payment. Motion unanimously carried.

TREASURER'S REPORT

Chief Johnson for Treasurer Frisicano presented the Financial Report for the month which included the Account balances report as of August 31st, 2023 for a total $12,077,048.05, CD Summary as of 9/18/2023, Account Reconciliation report. Profit and Loss Actual vs. Budget – as of August 31st, 2023.
$395.00 Donations for the month
Rick recommends that we reinvest:

General 1890 for 24 days $5,500,000.00 General Savings Acct 4658
URUA 1108 for 24 days $3,267,851.78 + interest
Bond Reserve 6074 for 24 days $376,500.93 + interest

Commissioners Bowers and Stoerger moved to accept the donations that totaled $395. Motion unanimously carried. {See Attachment B}

Commissioners Stoerger and Richardson moved to allow the Treasurer to follow his plan for reinvestment of our CD's. Motion unanimously carried. {See Attachment B}

After some discussion, the Board moved as follows:
Commissioners Messbauer and Bowers moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

To be included as attachments:

- Monthly Financial Report {See Attachment B}
- Travel for training report {See Attachment C}
- District Newsletter for September {See Attachment D}
- RRFD Vehicle status report {See Attachment E}
- Note from Capt Williams on AAA Safe Driving Class {See Attachment F}
- District summary Report for Sept {See Attachment G}
- Note from Capt. Williams on Sexual Harassment training {See Attachment H}
- Note from Xavier Mann from Tremco on the Storefront {See Attachment I}
- Note from Rick Frisicano on a donation {See Attachment J}
- Note from the Chief on Local Fire Tax rates around us {See Attachment K}
- Note to Chief on the selling of the Duty Vehicle {See Attachment L}
- Note from BC Gebo on the 9-11 ceremony {See Attachment M}
- Note to District on the Arbitration demand {See Attachment N}
- Proof of article in RBJ for the sale of the Duty Vehicle {See Attachment O}
- Note from Chief on Restaurant Fire {See Attachment P}
- Note from BC Gebo on town wide memorial service {See Attachment Q}
- Note from Chief on FF Cantabene's announced retirement {See Attachment R}

To be included in folder with minutes:

- Chiefs Agenda
- McConville Considine Cooman & Morin Summer newsletter

CHIEF'S REPORT

The recruits are into week #5. This will be from August 21st through until November in Henrietta. They seem to be doing ok so far.

The Chief updated us on the recent letter of impending retirement of FF Cantabene.

RTE program with the GCSD is up and going well

Contract Negotiations are moving along with both Unions and should have something for the board at the October meeting..

Bryx will be starting the installation of the station alerting on the 25th.

The new plymovent system has started to be installed

Bob Floyd has started with NG and it seems to be working out well.

With the confirmed offer on the Duty Vehicle, the Chief is moving forward with the purchase of the second Tahoe.

The Chief updated the board on 2 recent commercial fire alarms. (Buckman's and DiVinci's) Nice stops on both.

DEPUTY CHIEF'S REPORT

He is working on a committee to update the District's Strategic Plan.
BC Gebo's activities have ramped up with the 911 Ceremony, Town wide Memorial service on Oct 8th, also the Town wide fire prevention and open house.

OLD BUSINESS

The Chairman updated the board on the progress of the Stoneridge project.

NEW BUSINESS

Commissioner Bowers received the Training for travel in Sept/Oct.
Motion to approve the training, Commissioner Bowers, 2nd Commissioner Messbauer, unanimously carried. {See Attachment C}

The Secretary updated the board on the resolution needed by the county for us to receive the repeater. (See attachment resolution #2023-8-1)

Chief Johnson for Treasurer Frisicano presented the Proposed Budget to the board. After some discussion the board moved as follows.

A motion by Commissioners Bowers and Stoerger to accept the Proposed 2024 Budget, Motion unanimously carried. {See Attachment - T}

A motion by Commissioners Bowers and Stoerger to hold the Public hearing on Oct 17th @ 6pm, Motion unanimously carried.

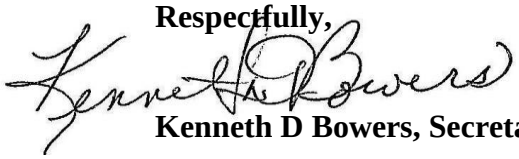
UPCOMING EVENTS

- MCFDOA Meeting September 21st @ 18:00 hrs at the Brookhouse
- Public Budget Hearing October 17th 2023 @ 6PM
- Next Board Meeting follows the Budget Hearing on October 17th. 2023

MOTION TO ADJOURN

Commissioners Messbauer and Steorger moved to adjourn at 19:24. Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

A. General Abstract of audited claims for Sept. {See Attachment A}
B. Monthly Financial Report {See Attachment B}
C. Travel for training report {See Attachment C}
D. District Newsletter for September {See Attachment D}
E. RRFD Vehicle status report {See Attachment E}
F. Note from Capt Williams on AAA Safe Driving Class {See Attachment F}
G. District summary Report for Sept {See Attachment G}
H. Note from Capt. Williams on Sexual Harassment training {See Attachment H}
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K. Note from the Chief on Local Fire Tax rates around us {See Attachment K}
L. Note to Chief on the selling of the Duty Vehicle {See Attachment L}
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N. Note to District on the Arbitration demand {See Attachment N}
O. Proof of article in RBJ for the sale of the Duty Vehicle {See Attachment O}
P. Note from Chief on Restaurant Fire {See Attachment P}
Q. Note from BC Gebo on town wide memorial service {See Attachment Q}
R. Note from Chief on FF Cantabene's announced retirement {See Attachment R}
S. Proposed 2024 Budget {See Attachment T}

To be included in folder with minutes:

Chief's agenda