RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
7/17/2023

Present: **Eric Stoerger, Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
Dave Messbauer, Commissioner
Steve Johnson, Chief
Richard Frisicano, District Treasurer
Cheryl Garofalo, District Administrator / Deputy District Treasurer

Absent: **Tom Richardson, Commissioner**
Sean McGarry, Deputy Chief

CALL TO ORDER
The meeting was called to order at 6:30 PM by Vice Chairman Bowers.

PUBLIC FORUM

The only members of the public in attendance were Sean Wilder from our District.

PREVIOUS BOARD MINUTES
The Board Minutes from June 19th, 2023, were sent, and all updates have been incorporated. **Commissioners Hayes and Messbauer moved that the minutes be approved. Motion unanimously carried.**

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the General Abstract of audited claims for the period up to July 17, 2023 for review and approval for payment. The total claims were $256,498.05 Commissioner Bowers represented the Board at the bill review. Significant payments included ($13,307.53) to Churchville Fire Equipment for Repairs to E254, hazmat cylinders, etc ($6,828.45) to Crosby-Brownlie for HVAC & Planned Controls Maintenance @HQ and Ridgeway stations (6,441.58) to Lewis General Tires for tires on Engines 252 and 255 (8,389.43) to Municipal Emergency Solutions for Turnout Gear Hurst Battery charger ($5,433.00) to Utica National Insurance for Commercial and Auto premium ($182,528.94) for our Health and Life Insurance Plans

After a short discussion the Board moved as follows.
Commissioners Messbauer and Hayes moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

TREASURER'S REPORT

Treasurer Frisicano presented the Financial Report for the month in a new format due to the Quickbook upgrade which included the Account balances report as of June 30th, 2023, for a total $14,059,319.79, CD Summary as of 7/17/2023, Account Reconciliation report. Profit and Loss Actual vs. Budget – as of June 30th, 2023.
$325.00 Donations for the month
Rick recommends that we reinvest:

$8,000,000 General Account #1890 for a 35 day term @ present interest rate
$373,322.70 + Interest - Bond Reserve #6074 for a 35 day term @ present interest rate
$3,239,491.85 + Interest URUA #1108 for a 35 day term @ present interest rate

Rick also commented on how well we are doing so far with interest on our monies.

Commissioners Messbauer and Hayes moved to accept the donations that totaled $325. Motion unanimously carried. {See Attachment B}

Commissioners Hayes and Bowers moved to allow the Treasurer to follow his plan for reinvestment of our CD's. Motion unanimously carried. {See Attachment B}

After some discussion, the Board moved as follows:
Commissioners Bowers and Messbauer moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

To be included as attachments:

- Travel for training report {See Attachment C}
- District Newsletter for July {See Attachment D}
- RRFD Vehicle status report {See Attachment E}
- District summary Report for July {See Attachment F}
- Note from Chief on Family Picnic {See Attachment G}
- Note from Chief on Red Wing Tickets {See Attachment H}

To be included in folder with minutes:

- Chiefs Agenda
- Note from Chairman on Engineering Proposal
- Note from Commissioner Bowers on Storefront Proposal

CHIEF'S REPORT

The recruits started a couple weeks ago working in the training office on days until the academy starts August 21st through until November in Henrietta. They ride if there is an open spot on the trucks.

Contract Negotiations will start July 28th with both Unions.

We sent a couple of folks to Canandaigua to assist with the flooding.

We have received the check from NG for Chris Lester's gear that he took with him.

The lockers for the officer's locker room came in around 7k, we had budgeted around 10k, so nice job by Capt. Dupra.

Commissioner Bowers updated the board on the side of Headquarters. WTI has given us 2 proposals to seal the sidewall.

Commissioners Bowers and Messbauer moved to give the Chief permission to sign the proposal to seal the wall @ approximately $4905.75. Motion unanimously carried.

Ridgeway's fence is being worked on presently. The Blacktop has been sealed and looks good.

The board approved the purchase of 2 Tahoes previously for next year, Basil's has them on the lot presently. There is a 15 to 20% increase for these if purchased next year. The Chief's plan is to sell the current duty vehicle, Holly FD is interested in purchasing it for mid 40's.
In order to sell the duty vehicle we would need a permissive referendum that will be presented in August's meeting.

The Chief will move forward with purchasing 1 of the Tahoes at this time.

The Chief is putting together a Technology Committee, one of the drivers for this is that our cameras around the building are getting outdated as well as our phones

There is a low voltage issue in the back of Headquarters that has been temporarily fixed but will need to be addressed at a later date.

Commissioner Bowers and the Chief updated the board on the change in Engineering firm for the Stoneridge project.

Commissioners Messbauer and Bowers moved to change Engineering firms. Motion unanimously carried.

OLD BUSINESS

NEW BUSINESS

Commissioner Bowers received the Training for travel in July/August. **Motion to approve the training, Commissioner Messbauer, 2nd Commissioner Hayes, unanimously carried.** {See Attachment C}

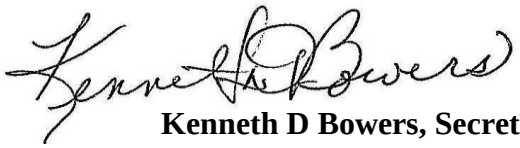
UPCOMING EVENTS

- Next Board meeting August 21st 6:30pm

MOTION TO ADJOURN

Commissioners Messbauer and Hayes moved to adjourn at 19:25. Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

A. July 17th Abstract of claims {See Attachment A}
B. Financial Report incl CIP P&L {See Attachment B}
C. Travel for training report {See Attachment C}
D. District Newsletter for July {See Attachment D}
E. RRFD Vehicle status report {See Attachment E}
F. District summary Report for July {See Attachment F}
G. Note from Chief on Family Picnic {See Attachment G}
H. Note from Chief on Red Wing Tickets {See Attachment H}

To be included in folder with minutes:

Passero Engineering Proposal
WTI's 2 proposals for HQ Storefront
Chief's agenda