RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
6/19/2023

Present: **Eric Stoerger, Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
Tom Richardson, Commissioner
Dave Messbauer, Commissioner
Steve Johnson, Chief
Sean McGarry, Deputy Chief
Richard Frisicano, District Treasurer
Cheryl Garofalo, District Administrator / Deputy District Treasurer

Absent:

CALL TO ORDER
The meeting was called to order at 6:35 PM by Chairman Stoerger.

PUBLIC FORUM

The only members of the public in attendance were Sean Wilder from our District.

PREVIOUS BOARD MINUTES
The Board Minutes from May 15th 2023 were sent, and all updates have been incorporated. **Commissioners Hayes and Richardson moved that the minutes be approved. Motion unanimously carried.**

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the General Abstract of audited claims for the period up to June 19, 2023 for review and approval for payment. The total claims were $335,641.99 Commissioner Bowers represented the Board at the bill review. Significant payments included ($9,613.50) to Alpine Software Corp for the Annual Support ($37,423.50) to Fleury Risk Management for Group Manager's fee for Workers Comp Policy (8,131.34) to Floyd Truck Maintenance for repairs to 250, 252, and 255 (7,204.00) to Municipal Emergency Solutions for Turnout Gear and Job shirts (5,990.00) to Salsbury Industries for Officers Lockers, ($5,433.00)

to Utica National Insurance for Commercial and Auto premium ($230,913.91) for our Health and Life Insurance Plans
After a short discussion the Board moved as follows.
Commissioners Bowers and Messbauer moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

TREASURER'S REPORT

Treasurer Frisicano presented the Financial Report for the month which included the Account balances report as of May 31st, 2023 for a total $14,967,309.14, CD Summary as of 6/19/2023, Account Reconciliation report. Cash Receipts report as of 5/31/2023, total $14,797,053.48.
Profit and Loss Actual vs. Budget – as of June 19th, 2023.
$475.00 Donations for the month
Rick recommends that we reinvest:

$8,900,000 General Account #1890 for a 29 day term @ 4.85% rate
$327,187.17 + Interest - Bond Reserve #6074 for a 29 day term @ 4.85 rate
3,224,288.43 + Interest URUA #1108 for a 29 day term @ 4.85%

Rick also commented on how well we are doing so far with interest on our monies.

Commissioners Bowers and Stoerger moved to accept the donations that totaled $475. Motion unanimously carried. {See Attachment B}

Commissioners Stoerger and Messbauer moved to allow the Treasurer to follow his plan for reinvestment of our CD's. Motion unanimously carried. {See Attachment B}

After some discussion, the Board moved as follows:
Commissioners Richardson and Bowers moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

To be included as attachments:

- Travel for training report {See Attachment C}
- District Newsletter for June {See Attachment D}
- RRFD Vehicle status report {See Attachment E}
- Treasurer's Summary and Financial Report {See Attachment B}
- District summary Report for June {See Attachment F}
- Thank you note from GCSD {See Attachment G}
- Note from DC on swearing in ceremony in June {See Attachment H}
- Note from DC on our ACR being approved {See Attachment I}
- Note from NG asking for us to take part in a meeting with Commissioner Mark Stolte date change {See Attachment J}

To be included in folder with minutes:

- Bergmann Stoneridge Station Proposal Revised
- Chief's agenda
- Note from DC on purchase agreement for New Engine 253
- Hawkins Delafield & Woods Bond Counsel letter of Engagement

CHIEF'S REPORT

All of our employees are back to work, therefore we have no one out of work.
The recruits graduated on the 16th and all did very well.
The Deputy and Chief did canvas the present FF list and did find two that they would like to move forward with starting June 29th. Steven West a Volunteer from the Spencerport Fire depart and Andrew Cary, from the Holley Fire Department. They will be working in the training office until the academy starts.
Commissioners Bowers and Messbauer moved to give the Chief permission to conditionally hire both of those individuals. Motion unanimously carried.
We will be receiving a check from North Greece to cover the equipment that FF Lester had and took with him. It will be a little over 5K to cover both sets of gear.
We are looking to buy an engine in 2025, to get away from having to buy a Tahoe in 2025, the Chief would like to replace the 2015 Tahoe in 2024. We would be purchasing 2 Tahoes in 2024, we already gave him permission to buy one to replace the Duty Officers Pickup. We will be selling the 2019 pickup and the 2015 tahoe. Selling both should equate to the purchase of one of the Tahoes in 2024.
Commissioners Stoerger and Messbauer moved to give the Chief permission to purchase a second Tahoe in 2024 to alleviate purchasing it in 2025 when we are buying an engine. Motion unanimously carried.
Ridgeway, we are still awaiting the fence to be fabricated and then installed.
The Chief gave us 3 quotes for the Driveway sealing. BPL was used in the past and all of the quotes were very close to one another, BPL being the least expensive.
Commissioners Stoerger and Bowers moved to give the Chief permission to move forward with BPL Sealcoating to do the sealing of our driveways and parking lots. Motion unanimously carried.
We received a FEMA Grant for replacing the plymovent system in all 3 stations and a fit test machine.
Commissioners Stoerger and Messbauer moved to give the Chief permission to accept the FEMA grant of around 76K to be used for the fit test machine and plymovent system in all 3 stations. Motion unanimously carried.
The Chairman updated the board on the consolidation grant.
Family picnic will be July 25th 3pm to 8pm
The Chief also has tickets to Chief DeRosa's retirement party

DEPUTY CHIEF'S REPORT.

We received a check from Fleury Risk Management of around 73K in recognition of our great safety performance.

OLD BUSINESS

The Chairman updated the board on the progress with our Stoneridge project. We are looking at changing engineering firms.

NEW BUSINESS

Commissioner Bowers received the Training for travel in June/July. **Motion to approve the training, Commissioner Bowers, 2nd Commissioner Stoerger, unanimously carried.** {See Attachment G}

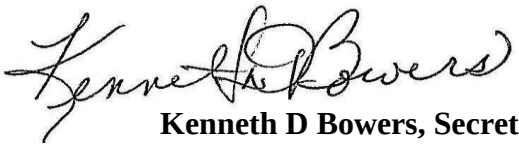
UPCOMING EVENTS

- **Next MCFDOA Meeting June 22nd 6pm @ St. Paul's Exempts**
- **Canada Day July 1st**
- **Independence Day July 4th**
- **Next Board meeting July 17th 6:30pm**

MOTION TO ADJOURN

Commissioners Messbauer and Hayes moved to adjourn at 19:12. Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

A. May 15th Abstract of claims {See Attachment A}
B. Financial Report incl CIP P&L {See Attachment B}
C. Travel for training report {See Attachment C}
D. District Newsletter for June {See Attachment D}
E. RRFD Vehicle status report {See Attachment E}
F. District summary Report for May {See Attachment F}
G. Note from GCSD Thanking us for our program participation
H. Note from DC on Swearing in Ceremony{See Attachment H}
I. Note from DC on ACR Approval {See Attachment I}
J. Note from NG asking for us to take part in a meeting with Commissioner Mark Stolte Date change {See Attachment J}

To be included in folder with the minutes:

K. Bond Counsel Letter of engagement.
L. Bergmann Stoneridge Station Proposal update
M. Chief's agenda
N. Purchase Agreement for purchase of new E253