RIDGE ROAD FIRE DISTRICT
Commission's Monthly Board Minutes
5/15/2023

Present: **Eric Stoerger, Commissioner / Chairman**
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
Tom Richardson, Commissioner
Dave Messbauer, Commissioner
Steve Johnson, Chief
Sean McGarry, Deputy Chief
Richard Frisicano, District Treasurer
Cheryl Garofalo, District Administrator / Deputy District Treasurer

Absent:

CALL TO ORDER
The meeting was called to order at 6:33 PM by Chairman Stoerger.

PUBLIC FORUM

The only members of the public in attendance were Sean Wilder from our District.

PREVIOUS BOARD MINUTES
The Board Minutes from April 17th, 2023, were sent, and all updates have been incorporated. **Commissioners Hayes and Richardson moved that the minutes be approved. Motion unanimously carried.**

ADMINISTRATOR'S REPORT

District Administrator Garofalo presented the General Abstract of audited claims for the period up to May 15th, 2023, for review and approval for payment. The total claims were $236,679.83 Commissioner Bowers represented the Board at the bill review. Significant payments included ($23,150.00) to Depository Trust Company for Interest due on 2019 bond, ($5,433.00) to Utica National Insurance for Commercial and Auto premium ($161,868.96) for our Health and Life Insurance Plans
After a short discussion the Board moved as follows.

Commissioners Stoerger and Richardson moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

SECRETARY'S REPORT & CORRESPONDENCE

To be included as attachments:

- Treasurer's Financial Report
- Note from R Frisicano on Bond Counsel Engagement
- Note from BC Gebo on SFD Parade
- Note from Chief on FF Lester
- Proof of Publication of our legal Notice from Audit
- Travel for training report
- RRFD Vehicle status report
- District Newsletter for May
- District summary Report for May
- Municipal Solutions Newsletter-May 2023
- Note from Chief through Chairman on Staffing
- Note from Commissioner Messbauer on meeting attendance.
- Note from Treasurer on Meeting attendance.
- Note from NG asking for us to take part in a meeting with NG Commissioner Mark Stolte

To be included in folder with the minutes:

- Chief's agenda
- Updated Harassment Policy from the DC
- Bergmann Stoneridge Station Proposal

TREASURER'S REPORT

Treasurer Frisicano presented the Financial Report for the month which included the Account balances report as of May 15th, 2023, for a total $15,933,341.94, CD Summary as of 5/15/2023, Account Reconciliation report. Cash Receipts report as of 5/15/2023, total $14,744,122.69.
Profit and Loss Actual vs. Budget – as of May 15th, 2023.
$375.00 Donations for the month
Rick recommends that we reinvest:

$9,300,000.00 General Account #1890 for a 35-day term @ rate on Friday the 19th
$370,220.16 + Interest - Bond Reserve #6074 for a 35-day term @ rate on 5/19
$1,718,021.47 + Interest + $1,500,000 from 4682 URUA #1108 for a 35-day term @ rate on 5/19

Commissioners Bowers and Stoerger moved to accept the donations that totaled $375. Motion unanimously carried. {See Attachment B}

Commissioners Stoerger and Richardson moved to allow the Treasurer to follow his plan for reinvestment of our CD's. Motion unanimously carried. {See Attachment B}

After some discussion, the Board moved as follows:
Commissioners Bowers and Stoerger moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

CHIEF'S REPORT

One **FF** out (Non work related) expected to be back by May 24th.
Another FF out with a softball injury (Non work related)
One skin related illness (Non work related)
One recruit still having some issues from a head injury obtain during recruit academy (Work-Related)
FF Chris Lester is transferring to North Greece, NG is purchasing both his sets of gear. June 1st is his last day.
LT Borelli is back from his training in NYC.
Lt Phillips and Tydings will be attending a 2-week class in NYC.
Recruit graduation June 16th. more info to follow.
The Chief is asking permission to promote 2 FF's to lieut and move one of them to staff to assist with several on-going projects and the other would be a floating Lieut to cover and reduce overtime. He would also then like to canvas the FF list and hire 2 FF's.
Ashley Chapman has started her new assignment and is doing a great job.
BC Gebo could use some support with everything he does.
There would be a roughly 8k impact to the budget but this would decrease the OT.

Motion to go to Executive session to discuss promotions, Commissioner Bowers 2nd Commission Stoerger @ 7:02

Motion to come out of Executive session , Commissioner Bowers 2nd Commission Stoerger @ 7:04

No decisions were made during the Executive Session.

Motion to give the Chief permission to canvas the FF list to conditionally hire 2 new FFs by Commission Stoerger and Bowers.

Motion to give the Chief permission to promote the 2 FFs to Lieut, Commissioners Bowers and Richardson.

The Chief updated the board on the recent carpet/floor cleaning and the rooftop unit that had a belt break.

The Chief updated the board on his plans to reconfigure the officer's locker room, not exceed 12K. The bulk of the cost being the purchase of better suited lockers.

Still waiting on the fence work at our Ridgeway Station.

Swearing in Ceremony June 19th at 6:00.

Commissioner Bowers asked about the path forward with the old 253. More information to come.

The Chief spoke to a letter given to him on how well Acting Lt Stoerger has done.

DEPUTY CHIEF'S REPORT .

The Deputy updated the board on monies that the county received, and the Deputy has put in 2 separate requests. We did get notice from the county that both have been preliminarily approved. The Deputy also updated the board on AFG monies.

OLD BUSINESS

Chief Johnson updated the board on the progress with our Stoneridge project. Our rep from Christa is working through a few issues on the proposal from Bergmann. There are a few issues with the Bergmann proposal. The Chairman and Chief will work on addressing the issues. The Chief will put together a committee for the Stoneridge project. The thought was to go to the public for a vote before the December commission election.

The Chairman updated the board on grant for consolidation study.

The Treasurer updated the board on the Bond Counsel. The Chairman to sign the engagement letter.

NEW BUSINESS

Commissioner Bowers received the Training for travel in June/July. **Motion to approve the training, Commissioner Bowers, 2nd Commissioner Stoerger, unanimously carried.** {See Attachment G}

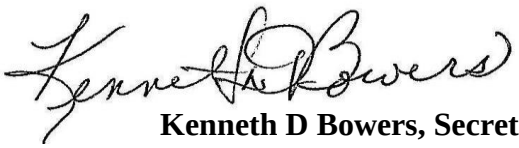
UPCOMING EVENTS

- **The State Fire Districts Meeting is at Turning Stone May 17th.**
- **Memorial Day May 29th**
- **Next MCFDOA Meeting June 22nd, Hosted by Lake shore @ St. Paul's exempt.**
- **Next Board meeting June 19th following the swearing in ceremony @6:00**

MOTION TO ADJOURN

Commissioners Stoerger and Hayes moved to adjourn at 19:49. Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

To be included as attachments:

A. May 15th Abstract of claims {See Attachment A}
B. Financial Report incl CIP P&L {See Attachment B}
C. Note from R Frisicano on Bond Counsel Engagement {See Attachment C}
D. Note from BC Gebo on SFD Parade {See Attachment D}
E. Note from Chief on FF Lester {See Attachment E}
F. Proof of Publication of our legal Notice from Audit {See Attachment F}
G. Travel for training report {See Attachment G}

H. RRFD Vehicle status report {See Attachment H}
I. District Newsletter for May {See Attachment I}
J. District summary Report for May {See Attachment J}
K. Treasurer's Financial Report {See Attachment K}
L. Municipal Solutions Newsletter-May 2023 {See Attachment L}
M. Note from Chief through Chairman on Staffing {See Attachment M}
N. Note from Commissioner Messbauer on meeting attendance. {See Attachment N}
O. Note from Treasurer on Meeting attendance. {See Attachment O}
P. Note from NG asking for us to take part in a meeting with Commissioner Mark Stolte {See Attachment P}

To be included in folder with the minutes:

Q. Updated Harassment Policy from the DC
R. Bergmann Stoneridge Station Proposal
S. Chief's agenda