



## **RIDGE ROAD FIRE DISTRICT Commission's Monthly Board Minutes 12/13/2022**

**Present:** Eric Stoerger, Commissioner / Chairman  
Kenneth D. Bowers, Commissioner / Secretary  
Tom Richardson, Commissioner  
John Hayes, Commissioner

Steve Johnson, Chief  
Richard Frisicano, District Treasurer  
Cheryl Garofalo, District Administrator / Deputy District Treasurer

**Absent:** Dave Messbauer, Commissioner  
Sean McGarry, Deputy Chief

### **CALL TO ORDER**

The meeting was called to order at 6:35 PM by Chairman Stoerger

### **PUBLIC FORUM**

No members of the public were present. We had BC Mark Quill and Captain Chris Williams members from the district in attendance.

### **AWARDS PRESENTATION**

The Chairman presented BC Quill and Capt. Williams with an Outstanding Service Award from the board, for their Excellent work on the most recent recruit class academy that Ridge Road Fire District sponsored.

### **PREVIOUS BOARD MINUTES**

The Board Minutes from November 21st, 2022, were sent, and all updates have been incorporated.

**Commissioners Richardson and Hayes moved that the minutes be approved. Motion unanimously carried.**

## **ADMINISTRATOR'S REPORT**

Administrator Garofalo presented the General Abstract of audited claims for the period up to December 13th, 2022, for review and approval for payment. The total claims were \$188,623.40. Commissioner Bowers represented the Board at the bill review. Significant payments included (\$2,043.44) to Alliance Door for Service call at Stoneridge, (1,600.00) to Floyd Truck Maint. for pump tests and work on E253, (\$1,995.00) to Monroe County for Traffic Signal Maintenance, (\$143,674.51) for our Health and Life Insurance Plans.

After a short discussion the Board moved as follows.

**Commissioners Bowers and Hayes moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}**

**Commissioners Bowers and Stoerger moved to ok the last abstract of the year. Commissioner Bowers will represent the commission at the bill review and then forward it to the rest of the board with a follow up phone call for approval. Motion unanimously carried.**

## **TREASURER'S REPORT**

Treasurer Friscano presented the Financial Report for the month which included the Account balances report as of November 30th, 2022, for a total \$8,020,642.73 and CD Summary as of 12/9/2022. Cash Receipts report as of 11/30/2022, total \$37,302.57 Profit and Loss Actual vs. Budget as of November 30th, 2022.

There was one donation for \$100.00 for the month.

Rick recommends that we reinvest:

\$200,000.00 General Account #6180 for a 9-day term @ 3.85%

\$3,000,000 + Interest URUA #6155 for a 17-day term @ rate on January 3rd

\$363,255.99 + Interest Bond Reserve #6074 comes due on Jan 20th.

**Commissioners Stoerger and Hayes moved to accept the donations that totaled \$100. Motion unanimously carried. {See Attachment B}**

**Commissioners Stoerger and Richardson moved to allow the Treasurer to follow his plan for reinvestment of our CD's. Motion unanimously carried. {See Attachment B}**

**Commissioners Stoerger and Bowers moved to allow the Treasurer on January 3rd to take the \$217,236.36 + interest from what's left over from the URUA investment and add it to the General Fund to pay bills. Motion unanimously carried. {See Attachment B}**

After some discussion, the Board moved as follows:

**Commissioners Richardson and Bowers moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}**

## **SECRETARY'S REPORT & CORRESPONDENCE**

**The following will be attachments with the notes.**

- Letter from Chief on Surplus Gear {See Attachment C}
- RRFD Vehicle status report {See Attachment D}
- Business Journal Legal Posting of Organizational Meeting {See Attachment E}
- Travel for training report {See Attachment F}
- District Summary Report for December {See Attachment G}
- MOU with IAFF #3794 on Manning {See Attachment H}
- District Newsletter for December {See Attachment I}

**We received some items that will be filed with the notes:**

- 2 Letters from Chief on FF Shufelt's desire to purchase Impala.
- Chief's agenda
- Note from Treasurer on savings associated with prepayment retirement system contribution.
- EAP Contract for 2023
- Letter from Comptroller's office on Unclaimed Funds
- Letter from BC Gebo on Goodnight Lights

The Secretary asked the board about meeting dates and times for next year. He would like to move it to the 3rd Tuesday instead of Monday. After some discussion, the board felt Tuesdays were better, but we would work around conflicts that the Chairman might have on some Tuesdays.

## **CHIEF'S REPORT**

The Chief thanked the board for recognizing BC Quill and Capt Williams

We have one FF out. (Non-work related) They go back to the doctor on Dec 22nd.

We have one BC going out for surgery (Non work related) expected to be out through Feb 2023.

Last month the Chief had asked for permission to seek out a transfer to fill our vacant FF position. He was not able to find a transfer, so he looked into our Civil Service list. There was an individual Aric A. Akin that was tied for 1st on the list who just finished the NYS academy who works for the city of Jamestown. He lives on Sharon drive. He was brought in for an interview and ranked high. The Chief would like approval to extend a conditional offer to him with the expectation he would start in February of 2023.

**Commissioners Bowers and Stoerger moved to give the Chief permission to extend a conditional offer to Aric A. Akin. With the plans to have him start in February 2023 after passing his background, drug, and physical testing. Motion unanimously carried. .**

Tom Kirchoff upgraded the computer switch at Ridgeway.

The Chief with Tom's help explained to the board the issue with some of our phones choking down the speed for the internet. He suggested that we purchase 7 of the used phones that Tom found for \$75 each. These would replace the present problem phones and give us some to use as replacements if needed.

**Commissioners Stoerger and Richardson moved to purchase the 7 phones @ \$75 each. Motion unanimously carried.**

E254 had a minor accident at Unity hospital. The driver cut the corner too tight and rubbed up against a column. No injuries and no damage to the pole, just the side of the Engine.

We had budgeted for 20 sets of turnout gear next year. If we purchase 14 sets of the 20 this year at this year's price saving us 15% of next year's price. They will throw in a helmet and 8 pairs of gloves as an incentive for us to do this. Total savings to the district would be \$8,000.00. A full set of turnout gear is around \$3,800.00 each.

The next academy is planned on being hosted by Gates in the spring.

BC Rogers has moved his retirement date up.

FF Cottorone will be moving back to the line in August. We will need to decide on a replacement.

EAP contact has been filed and forwarded on to Sean and Lawrence.

December 10th, we had a car fire and then a shed fire and a working house fire on Sharon Dr. Busy 24hrs

### **OLD BUSINESS**

The Chief updated the board on the Stoneridge station. Plans with some changes have been sent back from Bergmann the Chairman will be sending the email out with the plans.

The Chief updated the board on some property that was recently up for sale.

The secretary updated the board on the sale of the 2016 Impala. The highest offer was up to \$14,500 at Auto Outlets in Wolcott. Commission Bowers and Stoerger will take it out to Wolcott on Thursday.

The Chief updated the board on the Union's Children's Christmas party being held on December 17th.

The Treasurer updated the board on the Unclaimed funds letter we got from the State Comptroller's office. He is continuing to follow up on this.

### **NEW BUSINESS**

Travel for Training in Dec. ( There is not travel in December) {See Attachment - F}

We received a letter from BC Muniz through the Chief about some surplus turnout gear. This gear has reached it's end of life and therefore is surplus and no longer sufficient for our use.  
Ridge Road Fire District

Resolution # 2022-12-1  
December 13, 2022

## **RESOLUTION TO DISPOSE OF SURPLUS EQUIPMENT**

BE IT RESOLVED, that pursuant to Section 176 (23) of the Town Law, the Ridge Road Fire District, Town of Greece, County of Monroe, State of New York, does hereby declare the following items of equipment are no longer necessary for the purposes of the Fire District.

IT IS FURTHER RESOLVED that pursuant to section 176(23) of the Town Law, the Ridge Road Fire District is authorized to dispose of said property valued under (\$20,000) by a majority vote of the Board of Fire Commissioners.

IT IS FURTHER RESOLVED that the following list of Turnout Gear has reached their end of life and have a value of (\$00.00) and will be donated in the proper manner.

<b>Item</b>	<b>Brand</b>	<b>Serial #</b>
Turnout gear Pant	Morning Pride	1301005432
Turnout gear Pant	Morning Pride	1301005418
Turnout gear Coat	Morning Pride	1407001300
Turnout gear Coat	Morning Pride	1301005428
Turnout gear Coat	Morning Pride	1301005422

**Motion to Approve:** Commissioner Bowers / 2<sup>nd</sup> Commissioner Stoerger  
Chairman Stoerger Yes, Commissioner Bowers Yes, Commissioner Messbauer (absent),  
Commissioner Richardson Yes, Commissioner Hayes Yes

I certify that the Resolution was adopted by the Board of Fire Commissioners of the Ridge Road Fire District on December 13, 2022.

Kenneth D. Bowers  
Secretary

{See Attachment - J}

Chairman Stoerger asked the board for permission to have his and Commissioner Bowers computers replaced. They both have died. It was agreed to have Tom Kirchoff get them replaced.

### **UPCOMING EVENTS**

- **Hanukkah begins Sundown December 18th.**
- **Christmas December 25th**
- **Kwanzaa begins December 26th**
- **Boxing Day (Canada) December 26th**
- **New Year's Day January 1st, 2023**
- **Next Board Meeting (Organizational Meeting) January 3rd 16:00 hrs.**

### **MOTION TO ADJOURN**

**Commissioners Bowers and Hayes moved to adjourn at 19:40. Motion carried.**

**Respectfully,**



**Kenneth D Bowers, Secretary**

### **Addenda:**

- A. December 13th Abstract of claims.
- B. Financial Report incl CIP P&L
- C. Letter from Chief on Surplus Gear
- D. RRFD Vehicle status report
- E. Business Journal Legal Posting of Organizational Meeting
- F. Travel for training report
- G. District Summary Report for December
- H. MOU with IAFF #3794 on Manning
- I. District Newsletter for December
- J. Resolution #2022-12-1