



RIDGE ROAD FIRE DISTRICT Commission's Monthly Board Minutes 10/18/2022

Present: Eric Stoerger, Commissioner / Chairman
Kenneth D. Bowers, Commissioner / Secretary
Tom Richardson, Commissioner
John Hayes, Commissioner
Dave Messbauer, Commissioner

Steve Johnson, Chief
Sean McGarry, Deputy Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Friscano, District Treasurer

Absent:

CALL TO ORDER

The meeting was called to order at 6:26 PM by Chairman Stoerger

PUBLIC FORUM

No members of the public were present. We had 2 members from the district in attendance. Shawn Wilder and Mike Cottorone

SUBMITTING OF THE PROPERTY TAX CAP FORM

We are not overriding the NYS Tax Cap, therefore not needing a resolution, the Chairman filled out the Tax Cap Form and submitted it to the Comptroller's office and received confirmation back of it being submitted.

PREVIOUS BOARD MINUTES

The Board Minutes from September 19th, 2022, were sent, and all updates have been incorporated.

Commissioners Messbauer and Richardson moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT

Administrator Garofalo presented the General Abstract of audited claims for the period up to Oct 18th, 2022 for review and approval for payment. The total claims were \$261,123.60.

Commissioner Bowers represented the Board at the bill review. Significant payments included (\$5,381.25) to American Express for monthly statement which included several folks going to firehouse expo, (\$7,579.91) to Churchville Fire Equip. for service to E254 as well as SCBA repairs, (\$20,241.00) to Presentation Concepts Corp for HQ's Meeting room Equip., (\$19,718.00) to Pulse Occupational for Physicals, (\$5,207.00) to Utica National Insurance for our Commercial and Auto Insurance, (\$166,406.86) for our Health and Life Insurance Plans.

After a short discussion the Board moved as follows.

Commissioners Bowers and Messbauer moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

TREASURER'S REPORT

Treasurer Frisicano presented the Financial Report for the month which included the Account balances report as of September 30th, 2022 for a total \$10,238,095.12 and CD Summary as of 10/17/2022.

Cash Receipts report as of 9/30/2022, total \$35,506.45 Profit and Loss Actual vs. Budget – as of September 30th, 2022.

Donations for the month \$224.00

Rick recommends that we reinvest:

- \$3,700,000.00 General Account #6180 for 34-day term @ 3.25%
- \$3,211,415.67 + Interest URUA #6155 for 34-day term @ 3.25%
- \$362,568 + Interest Bond Reserve #6074 for 34-day term @ 3.25%

Commissioners Richardson and Messbauer moved to allow the Treasurer to follow his plan for reinvestment of our CD's. Motion unanimously carried. {See Attachment B}

Commissioners Stoerger and Bowers moved to accept the donations that totaled \$224. Motion unanimously carried. {See Attachment B}

After some discussion, the Board moved as follows:

Commissioners Stoerger and Messbauer moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

We received some items that will be filed with the notes:

- Our Contract with Stokes, Visca, Hucko, & Barone Public Accountants
- Note from DC on the order for new engine
- Note from Chief on the passing of Bev Volkmar
- Note from Chief on Mark's Pizza smoke detector event with BC Gebo
- Note from Chief on the passing of Retired LT Speer's brother

The following will be attachments with the notes

- October Newsletter {See Attachment - C}
- Incident Summary report for last month. {See Attachment - D}
- Vehicle Status Report {See Attachment - E}
- Travel for Training report in October. {See Attachment - F}

- Proof of posting in the Rochester Daily Record the public Notice for Budget hearing {See Attachment - G}
- Letter requesting Posting and Legal notice given to Town Clerk {See Attachment - H}
- Stamped Proposed 2023 Budget given to Town Clerk {See Attachment - I}

CHIEF'S REPORT

Motion made by Commissioners Bowers and Hayes to go into Executive Session to discuss matters involving promotions of certain individuals @ 18:40 hrs. Motion unanimously carried.

Motion made by Commissioners Bowers and Stoerger to come out of Executive Session @ 18:46 hrs. Motion unanimously carried.

No decisions were made during the Executive Session.

Motion made by Commissioners Stoerger and Hayes to promote Capt Joe Munez from his Temporary Battalion Chief's position to permanent Battalion Chief effective Oct 20th, and promoted Lieut. Dupra to a Provisional Captain effective November 24th. Motion unanimously carried.

We have one FF out. (Non-work related).

We had one FF out with a Non work-related Illness but is back to work.

We sold one of the two surplused white turnout coats for \$700.00, check has been received.

The grant we received for AED's has allowed us to have 5 old AED's as surplused. There has been some interest in them from a local boy scout troop and a sports team. The Chief will get more information on this.

The Secretary presented to the Board the following Resolution.

Ridge Road Fire District

Resolution # 2022-10-3
October 18, 2022

RESOLUTION TO DISPOSE OF SURPLUS EQUIPMENT

BE IT RESOLVED, That pursuant to Section 176 (23) of the Town Law, the Ridge Road Fire District, Town of Greece, County of Monroe, State of New York, does hereby declare the following items of equipment are no longer necessary for the purposes of the Fire District.

IT IS FURTHER RESOLVED that pursuant to section 176(23) of the Town Law, the Ridge Road Fire District is authorized to dispose of said property valued under (\$20,000) by a majority vote of the Board of Fire Commissioners.

IT IS FURTHER RESOLVED that the following list of AEDs has a value of (\$1500.00) and will be donated in the proper manner.

Item	Brand	Serial #	Model #
AED	Cardiac Science	D00000110637	G5
AED	Cardiac Science		G5
AED	Cardiac Science	D00000110654	G5
AED	Cardiac Science	D00000110702	G5
AED	Cardiac Science	D00000111347	G5

Motion to Approve: Commissioner Bowers / 2nd Commissioner Stoerger
Chairman Stoerger Yes, Commissioner Bowers Yes, Commissioner Messbauer Yes,
Commissioner Richardson Yes, Commissioner Hayes Yes.

I certify that the Resolution was passed by the Board of Fire Commissioners of the Ridge Road Fire District on October 18, 2022.

Kenneth D. Bowers
Secretary
{See Attachment - J}

Recruit Academy is better than half through with graduation November 11th.

Meeting room IT is completed, they came back and did some extensive training with a few folks.

HQ parking lot repair has been completed.

117 people attended the 100 Anniversary celebration, the Chief thanked the board with their assistance with the event.

Open house was at the mall and was well attended despite the poor weather.

Town wide memorial service was at Lakeshore Oct 9th and also well attended.

The Chief would like to hold a swearing in ceremony before our November meeting on the 21st.
@ 6pm.

DEPUTY CHIEF'S REPORT

Our water bill was high last month on the Annex, Cheryl and LT Howcraft investigated and found the hot water tank leaking. FF Cottorone replaced it for the district, many thanks to Cheryl, Nick and Mike for a job well done. The DC agreed to add the utility room to the rounds regularly checked, making sure that if something is wrong it is caught early.

Most physicals have been completed under the occupational services before being taken over by RGH. The Chief and Deputy are looking into alternatives for comparison making sure we will continue getting the best service for the right price in the future.

This week the duty crews are rotating out at the NG Fire training grounds for live fire work as well as crew on crew accountability and integrity.

OFPC will be here starting next week for two weeks doing our yearly haz mat refresher training with all of the duty crews.

OLD BUSINESS

The Chief updated the board on the Stoneridge project. We are meeting with Bergmann on the 20th to go over the soil samples. This meeting has been publicized and therefore all commissioners can attend.

NEW BUSINESS

After seeking any further discussion following the public budget hearing, the Treasurer presented further detail on the proposed budget. This included Shawn Wilder the President for the FF's union speaking to the shortfall that is anticipated in the healthcare budget item. Then presented the Final Budget. {See Attachment - I}

The Secretary presented to the Board the following Resolution;

RIDGE ROAD FIRE DISTRICT

**Resolution # 2022-10-1
October 18th, 2022**

APPROVAL OF THE FINAL BUDGET FOR 2023

WHEREAS, the Board of Fire Commissioners of the Ridge Road Fire District must adopt a proposed budget for 2023 and estimate of fund balances in preparation for the annual fire district budget hearing and did so in preparation for the budget hearing, and

WHEREAS, the Board of Fire Commissioners of the Ridge Road Fire District held the annual fire district budget hearing on notice to the public on October 18, 2022, and

WHEREAS, the Board has considered the proposed budget and comments received on the proposed budget on October 18, 2022 at said budget hearing, and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby approves the Final Budget for the Ridge Road Fire District for 2023 attached hereto and made a part hereof in the amount of \$ \$14,486,144.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Chairman Stoerger (YES), Commissioner Bowers (YES), Commissioner Messbauer (YES)
Commissioner Richardson (YES), Commissioner Hayes (YES)

The resolution was thereupon duly declared to have been adopted.

Dated: Greece, New York
October 18, 2022

Kenneth D Bowers
District Secretary
{See Attachment - K}

The Secretary presented to the Board the following Resolution;

Ridge Road Fire District

**Resolution # 2022-10-2
October 18, 2022**

**RESOLUTION
APPOINTMENT OF BOARD OF ELECTIONS**

WHEREAS, pursuant to Town Law Section 175 , the Board of Fire Commissioners shall designate a resident fire district elector, who shall be a registered voter of the town, to act as Chairman of any election of said district and shall designate not less than two nor more than four resident fire district electors, who shall be registered voters of the town to act as election inspectors and ballot clerks at such elections.

NOW, THEREFORE, BE IT RESOLVED that the following resident voters of the RIDGE ROAD FIRE DISTRICT are hereby appointed to constitute the RIDGE ROAD FIRE DISTRICT BOARD OF ELECTIONS for year 2022:

Edward Sharpe - Chairman
Jackie Sharpe - Ballot Clerk
Bill Danno – Election Inspector
Kathy Danno - Alternate

RESOLVED that the Chairman, Election Inspectors and Ballot Clerk be compensated in the amount of \$ 50.00 for their services in preparing the registration records and \$ 50.00 for their attendance at each public vote needed in 2022 as well as the annual election; and be it further.

RESOLVED that in case any of the members appointed herein are unable or refuse to assume or perform the duties required of them, this Board of Fire Commissioners will use the alternate who is a resident elector; and be it further

RESOLVED that, if clerical help is deemed necessary, upon request of the Chairman of the Fire District Board of Elections, the Board of Fire Commissioners will consider the appointment of such clerical persons.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Chairman Stoerger (YES)
Commissioner Bowers (YES)
Commissioner Messbauer (YES)
Commissioner Richardson (YES)
Commissioner Hayes (YES)

Adopted: October 18, 2022

**Kenneth D. Bowers, Secretary
BOARD OF FIRE COMMISSIONERS
RIDGE ROAD FIRE DISTRICT
1299 Long Pond Road**

Rochester, New York 14626

{ See Attachment - M }

Commissioner Bowers received the contract with Stokes, Visca, Hucko, & Barone Public Accountants for the Chairman's signature. **Motion to approve the Chairman to sign the contract, Commissioner Bowers, 2nd Commissioner Messbauer, unanimously carried.**

Commissioner Bowers received the contract with the Town for snow removal. **Motion to approve the Chairman to sign the contract, Commissioner Bowers, 2nd Commissioner Stoerger, unanimously carried.**

Travel for Training in October. **Motion to approve the training, Commissioner Stoerger, 2nd Commissioner Messbauer, unanimously carried.**

{ See Attachment - F }

UPCOMING EVENTS

- **Last Flu Shot Clinic October 27th at HQ 9 - 12**
- **Election Day Nov 8th**
- **Daylight Savings end on Nov 6th**
- **Next County Meeting November 17th @ Gates**
- **Next Board Meeting November 21st 18:00 hrs. HQ swearing in Ceremony**

MOTION TO ADJOURN

Commissioners Bowers and Messbauer moved to adjourn at 19:24. Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

- A. October 19th Abstract of claims
- B. Financial Report incl CIP P&L
- C. October Newsletter
- D. Incident Summary report for last month.
- E. Vehicle Status Report
- F. Travel for Training report in October.
- G. Proof of posting in the Rochester Daily Record the public Notice for Budget hearing
- H. Letter requesting Posting and Legal notice given to Town Clerk
- I. Stamped Proposed 2023 Budget given to Town Clerk
- J. Resolution #2022-10-3
- K. Resolution #2022-10-1
- L. Final 2023 Budget
- M. Resolution #2022-10-2