



RIDGE ROAD FIRE DISTRICT Commission's Monthly Board Minutes 5/16/2022

Present: Eric Stoerger, Commissioner / Chairman
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
Dave Messbauer, Commissioner

Steve Johnson, Chief
Sean McGarry, Deputy Chief
Richard Friscano, District Treasurer
Cheryl Garofalo, District Administrator / Deputy District Treasurer

Absent: Tom Richardson, Commissioner

CALL TO ORDER

The meeting was called to order at 18:33 PM by Chairman Stoerger

PUBLIC FORUM

District FF Sean Wilder was in attendance for the meeting. No members of the public were in attendance.

PREVIOUS BOARD MINUTES

The Board Minutes from April 19th, 2022 were sent, and all updates have been incorporated. **Commissioners Hayes and Stoerger moved that the minutes be approved. Motion unanimously carried.**

ADMINISTRATOR'S REPORT

Administrator Garofalo presented the General Abstract of audited claims for the period up to May 16th, 2022, for review and approval for payment. The total claims were \$367,775.81
Commissioner Bowers represented the Board at the bill review. Significant payments included (\$9,606.00) to Alpine Software for our yearly support for Red Alert, (\$4,503.19) to American Express for training registrations, monthly email & internet fees, (\$25,750.00) to Depository Trust for Interest due on 2019 Serial Bonds, (\$8,419.00) to G&G Fitness for two Elliptical

machines, (\$131,109.54) to Tremco for the side door project, (\$5,202.00) to Utica National for premium payment, (\$145,743.78) for our Health and Life Insurance Plans

After a short discussion the Board moved as follows.

Commissioners Bowers and Hayes moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

TREASURER'S REPORT

Treasurer Frisicano presented the Financial Report for the month which included the Account balances report as of April 30th, 2022, for a total \$15,008,702.11 and CD Summary as of 5/11/2022. Cash Receipts report as of 3/31/2022, total \$83,754.94. Profit and Loss Actual vs. Budget – as of April 30th, 2022.

Donations for the month = \$0.00

Rick recommends that we reinvest:

General CD Acct 4658 for 8,900,000.00 for 35 days @ .50%.

URUA CD Acct 6155 for 3,201,095.11 + Interest for 35 days @ .50%

Bond Reserve Acct 6074 for 361,403.64 + Interest for 35 days @ .50%

Commissioners Bowers and Stoerger moved to grant permission to the Treasurer to carry out his CD Investment Strategy. Motion unanimously carried. {See Attachment B}

After some discussion, the Board moved as follows:

Commissioners Bowers and Hayes moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

The following will be attachments with the notes

- RRFD Vehicle status report {See Attachment - C}
- May Newsletter {See Attachment - D}
- Travel for training report {See Attachment - E}
- Incident Summary Report {See Attachment - F}
- Tremco Invoice {See Attachment - G}
- Amortization table from Treasurer {See Attachment - H}
- Results from MOU {See Attachment - I}
- Letter from Chief on Positively Greece {See Attachment - J}
- April Covid-19 report {See Attachment - K}

CHIEF'S REPORT

- We have no one out on Long or short disability. Starting June 1st we will be having someone on light duty through the end of the year.
- The Chief discussed a recent call where NG had a house fire on Stafford way. Due to the mutual service response we were on scene and took command before NG was able to get there. Just an example of how well the mutual response is working in the town.

Motion made by Commissioner Bowers, second by Commissioner Stoerger to enter into Executive Session to discuss matters of suggested promotions within the district @ 18:58 hrs. Unanimously carried.

Motion made by Commissioner Bowers, second by Commissioner Stoerger to come out of Executive Session @ 19:04 hrs. Unanimously carried.

No decisions were made during the Executive session!

Chief updated the board that Ridge Road would be hosting the next recruit academy starting August 1st. BC Mark Quill and Capt. Williams will be heading it up. This academy will be for around 4 months.

During the time they are working with the academy, he would like to fill BC Quill's spot with a Temporary BC that is qualified to hold that position. He would then like to fill the Capt spot with a Temporary Capt from the capt. list as well as a Temporary Lieutenant from the lieut. list. He will bring those names to the board in June.

Motion made by Commissioners Stoerger, 2nd by Commissioner Bowers to give the Chief permission to move forward with seeking individuals to fill those Temporary jobs. Unanimously carried.

Motion made by Commissioners Bowers and Stoerger to promote Captain Brozak to Battalion Chief, taking effect on June 9th. Unanimously carried.

Motion made by Commissioners Bowers and Stoerger to promote Lieutenant Schwan to Captain, taking effect on June 9th. Unanimously carried.

Motion made by Commissioners Bowers and Stoerger to promote FF Chris Tydings to the rank of Lieutenant, taking effect on June 9th. Unanimously carried.

The Chief asked for permission to start the process to hire FF's to backfill these positions which would start for the academy. The number is a moving target because of retirements.

Motion made by Commissioners Bowers, 2nd by Commissioner Stoerger to give the Chief permission to move forward with seeking individuals to fill 3 FF positions. He will bring names to the board in June. Unanimously carried.

- The Treasurer's / Commission office in the Annex is almost complete. Awaiting on ceiling tiles and the floor to be replaced. The Chief will also get an updated workstation that will be capable of printing and scanning etc., to the main office.
- We are expecting PCC to be installing IT equipment in the Meeting room sometime in June.
- The Chief updated the board on the activities surrounding the 100th anniversary. September 25th we will be having an event at the Old Lodge on the Green.

Motion made by Commissioners Stoerger, 2nd by Commissioner Bowers to give the committee permission to purchase 3 banners and a number of Challenge coins for the 100th Anniversary, not to exceed \$3500.00. Unanimously carried.

- DC McGarry updated the board on the Ridgeway fence project.
- DC McGarry updated the board on the FEMA reimbursement for our Covid related expenses. A lot of effort on many folks' part, led by the DC to make this happen.

OLD BUSINESS

Chairman Stoerger updated the board on the process with Bergmann looking for quotes on two of the drawings that were presented. They are also looking into the number of parking spaces and the water issue with the basement.

Commissioner Bowers is setting up a meeting with our Attorney Ray DiRaddo, the Chairman, Chief, Deputy, and Treasurer to go over what process steps are required to purchase a new engine replacing E252 and the improvements to our Stoneridge station.

Commissioner Bowers updated the board on his take-a-ways from a budget session he attended at the State Conference. Treasurer Frisicano took away an action item to boil down for the board the budget line items and what makes up that item.

NEW BUSINESS

Chairman Stoerger read Resolution 2022-5-1 to dispose of surplus equipment (Turnout Gear). **Motion to approve the resolution, Commissioner Bowers, Commissioner Hayes, unanimously carried.** {See Attachment - L}

Chairman Stoerger read Resolution 2022-5-2 to dispose of surplus equipment (Hose). **Motion to approve the resolution, Commissioner Messbauer, Commissioner Bowers, unanimously carried.** {See Attachment - M}

Chairman Stoerger read Resolution 2022-5-3 to dispose of surplus equipment (Outdated IT Equip). **Motion to approve the resolution, Commissioner Bowers, Commissioner Messbauer, unanimously carried.** {See Attachment - N}

Commissioner Bowers received the Training for travel in April/May. **Motion to approve the training, Commissioner Stoerger, 2nd Commissioner Bowers, unanimously carried.** {See Attachment - E}

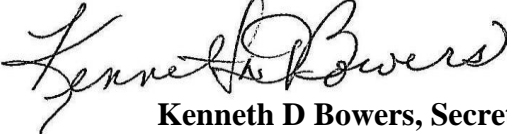
UPCOMING EVENTS

- Armed Forces Day 5/21
- Memorial Day 5/30
- Juneteenth and Father's Day 6/19
- Next Board Meeting 6/20 @ 18:30 hrs

MOTION TO ADJOURN

Commissioners Bowers and Stoerger moved to adjourn at 20:04. Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

- A. Abstract of audited claims for the period up to April 19th, 2022 {See Attachment - A}
- B. Financial Report for the month {See Attachment - B}
- C. RRFD Vehicle status report {See Attachment - C}
- D. May Newsletter {See Attachment - D}
- E. Travel for training report {See Attachment - E}
- F. Incident Summary Report {See Attachment - F}
- G. Tremco Invoice {See Attachment - G}
- H. Amortization table from Treasurer {See Attachment - H}
- I. Results from MOU {See Attachment - I}
- J. Letter from Chief on Positively Greece {See Attachment - J}
- K. April Covid-19 report {See Attachment - K}
- L. Resolution 2022-5-1 {See Attachment - L}
- M. Resolution 2022-5-2 {See Attachment - M}
- N. Resolution 2022-5-3 {See Attachment - N}