



RIDGE ROAD FIRE DISTRICT Commission's Monthly Board Minutes 4/19/2022

Present: Eric Stoerger, Commissioner / Chairman
Kenneth D. Bowers, Commissioner / Secretary
John Hayes, Commissioner
Tom Richardson, Commissioner

Steve Johnson, Chief
Richard Frisicano, District Treasurer
Cheryl Garofalo, District Administrator / Deputy District Treasurer

Absent: Dave Messbauer, Commissioner
Sean McGarry, Deputy Chief

CALL TO ORDER

The meeting was called to order at 18:27 PM by Chairman Stoerger

PUBLIC FORUM

The only members of the public in attendance were our Financial Auditors Sean Hucko and Lawrence Johnston from Stokes, Visca, Hucko & Barone, LLC.

PRESENTATION OF THE 2021 YE FINANCIAL REPORT

After introduction of our new Commissioners to Messrs. Sean Hucko and Lawrence Johnston, our Accountants from Stokes, Visca, Hucko & Barone, LLC., presented their report on our 2021 Financials and Audit to the District Board of Fire Commissioners and District Senior Staff. After some discussion the District Board accepted the report. {A Copy will be filed with meeting notes}

PREVIOUS BOARD MINUTES

The Board Minutes from March 21st, 2022, were sent, and all updates have been incorporated. **Commissioners Hayes and Richardson moved that the minutes be approved. Motion unanimously carried.**

ADMINISTRATOR'S REPORT

Administrator Garofalo presented the General Abstract of audited claims for the period up to April 19th, 2022, for review and approval for payment. The total claims were \$247,970.38. Commissioner Bowers represented the Board at the bill review. Significant payments included (\$5,057.10) to American Express for training registrations, monthly email & internet fees, (\$4,427.68) to Churchville Fire Equip for Hydro testing SCBAs, (\$5,873.89) to Gatti Plumbing for Repairs at Stoneridge and Ridgeway Stations. (\$4,977.43) to Municipal Emergency Services for CMC Rescue Equip etc, (\$44,616.00) to Municipal Emergency Services for 12 sets of turnout gear., (\$9,992.10) to Presentation Concepts Corp for Headquarters Meeting Room IT, (\$5,202.00) to Utica National for premium payment, (\$142,978.40) for our Health and Life Insurance Plans

After a short discussion the Board moved as follows.

Commissioners Richardson and Stoerger moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A }

TREASURER'S REPORT

Treasurer Friscano presented the Financial Report for the month which included the Account balances report as of March 31st, 2022, for a total \$15,794,298.30 and CD Summary as of 4/18/2022. Cash Receipts report as of 3/31/2022, total \$4,771.55. Profit and Loss Actual vs. Budget – as of March 31st, 2022.

Donations for the month = \$0.00

Rick recommends that we reinvest:

- General CD Acct 4658 for 10,000,000.00 for 29 days @ .22%.
- URUA CD Acct 6155 for 3,200,000.00 for 29 days @ .22%
- Bond Reserve Acct 6074 for 361,280.00 for 29 days @ .22%

The Investment Strategy was approved prior to the board meeting by the BOFC. Motion unanimously carried. {See Attachment B }

After some discussion, the Board moved as follows:

Commissioners Bowers and Hayes moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B }

SECRETARY'S REPORT & CORRESPONDENCE

The following will be attachments with the notes

- RRFD Vehicle status report {See Attachment - C }
- April Newsletter {See Attachment - D }
- Note and Arrangements of Past Chief Phillips' Dad passing away {See Attachment - E }
- Note from Chief on noteworthy activities by our District Employees {See Attachment - F }
- Note from FF Cottorone on BC Robertson Memorial Ceremony {See Attachment - G }
- Travel for training report {See Attachment - H }
- Incident Summary Report {See Attachment - I }
- CD Renewal Request from the Treasurer {See Attachment - J }
- Letter from the Chief on our CFAI Annual Compliance Report {See Attachment - K }

CHIEF'S REPORT

- One of our FF's was injured during training will be out until follow up with doctor
- Three individuals presently out with Covid or Covid symptoms
- BC Streb has announced his retirement, June 8th will be his last day of work.
- The Chief is looking for permission to fill the empty position which will mean the present list for the Lieut, Captain and Battalion Chief will be canvassed and interviewed before the next meeting .

After a lengthy discussion the board moved as follows

Motion made by Commissioners Bowers and Stoerger to give the Chief permission to canvas the present lists for Captain and Battalion Chief and bring to the board individuals that he would like to promote. Unanimously carried.

- Recently a kickoff meeting was held with PCC, the company that is hired to upgrade the IT for the meeting room. Once they start, the project would only take a week. Hopefully to be done by June.
- The Chief updated the board on the progress at Ridgeway to get the fence repaired. They chose Speed Fence company to do the work out of those that were contacted for an estimate to repair the fence.
- Engine replacement committee general specs are taking place. They are working towards piggybacking on the HGAC bidding process due to the specs meeting our needs. June or July for presentation to the board. 12 to 20 months on delivery after ordering.
- The new Tahou is out to Gerber's getting its final outfitting
- The 100th Anniversary Committee has lined up the Sweet Briar Lodge for Sept 25th for a party celebrating the 100th Anniversary.
- The Chief updated the board on some surplus turnout gear. 12 pieces that are either too worn to fix or out of date. There are 2 white Chief's coats that he would like to sell. The Secretary will take care of putting together the resolution to surplus.

OLD BUSINESS

Chairman Stoerger updated the board on a letter from Bergmann looking to combine the engineering and project management so they can recoup what they were short on the engineering costs.

Motion made by Commissioners Stoerger and Bowers to allow Bergmann to use funds not spent on project management to make up the shortfall on engineering Unanimously carried.

Chairman Stoerger polled the board on what each of the Commissioners thought the path forward with the Stoneridge station plans from Bergmann. The decision was to have Bergmann cost out two, one being a high-cost model, and one that just meets our needs. Have the basement included with the present project.

The Chief updated the board on the recent plumbing issues at Stoneridge

NEW BUSINESS

Commissioner Bowers received the Training for travel in April/May. **Motion to approve the training, Commissioner Richardson, 2nd Commissioner Hayes, unanimously carried.** {See Attachment - H}

UPCOMING EVENTS

- MCFDOA April 21st Dinner Meeting 18:00 hrs. At Brockport Area Veterans Club, 222 West Avenue
- Monday April 25th BC Robertson memorial ceremony @ 07:00hrs
- Administrative Professionals Day April 27th
- Mother's Day May 8th
- Next Board Meeting May 16th 18:30hrs **Swearing in Ceremony starting @ 18:00hrs.**

MOTION TO ADJOURN

Commissioners Richardson and Bowers moved to adjourn at 20:30. Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

- A. Abstract of audited claims for the period up to April 19th, 2022 {See Attachment - A}
- B. Financial Report for the month {See Attachment - B}
- C. RRFD Vehicle status report {See Attachment - C}
- D. April Newsletter {See Attachment - D}
- E. Note and Arrangements of Past Chief Phillips' Dad passing away {See Attachment - E}
- F. Note from Chief on noteworthy activities by our District Employees {See Attachment - F}
- G. Note from FF Cottorone on BC Robertson Memorial Ceremony {See Attachment - G}
- H. Travel for training report {See Attachment - H}
- I. Incident Summary Report {See Attachment - I}
- J. CD Renewal Request from the Treasurer {See Attachment - J}
- K. Letter from the Chief on our CFAI Annual Compliance Report {See Attachment - K}