



RIDGE ROAD FIRE DISTRICT Commission's Monthly Board Minutes 7/19/2021

Present: Eric Stoerger, Commissioner / Chairman
Kenneth D. Bowers, Commissioner / Secretary
Tom Richardson, Commissioner
John Hayes, Commissioner

Steve Johnson, Chief
Sean McGarry, Deputy Chief
Richard Frisicano, District Treasurer
Cheryl Garofalo, District Administrator / Deputy District Treasurer

Absent: Dave Messbauer, Commissioner

CALL TO ORDER

The meeting was called to order at 6:30 PM by Chairman Stoerger

PUBLIC FORUM

Chris Mros and Asst Superintendent Kathy Colicchio from Greece Central School District
BC Brian Gebo and FF Charlie Beck from RRFD

PREVIOUS BOARD MINUTES

The Board Minutes from June 21st, 2021 were sent, and all updates have been incorporated.
Commissioners Stoerger and Hayes moved that the minutes be approved. Motion unanimously carried.

PRESENTATION FROM BC GEBO AND GCSD

BC Gebo and his Greece Central School District partners presented to the board an initiative they have undertaken which will give the opportunity for interested High school Juniors and Seniors to develop the skills and understandings needed to work in public safety through classroom, field, and community work. They are setting this program up to prepare students for careers in either Law Enforcement, Firefighting, Dispatch/ Communications, or EMS.

They were looking for the Boards support in this initiative. All agreed it was a positive step forward. {A copy of the presentation will be filed with the minutes}
BC Gebo after presenting a short video, brought to the board a request from Crutches 4 Africa Project asking to locate a trailer that will be used to collect donations from August 14th through Sept 18th. BC Gebo would be the point person for this. The Chief to make sure our insurance is adequate to cover this being on our property. If ok, then the board was ok with it residing here.

ADMINISTRATOR'S REPORT

Administrator Garofalo presented the General Abstract of audited claims for the period up to July 19th, 2021, for review and approval for payment. The total claims were \$201,034.49. Commissioner Bowers represented the Board at the bill review. Significant payments included (\$12,329.20) to Floyd Truck Maint. for PM's and maint on several vehicles, (\$3,292.89) to Municipal Emergency Services for Rescue equipment, Polos, and Job shirts, \$(18,585.09 to NYS Ins Fund for Workers Comp Premium, (\$4,875.00) to Utica National Insurance for our Commercial and Auto Insurance, (\$121,873.67) for our Health and Life Insurance Plans.

After a short discussion the Board moved as follows.

Commissioners Bowers and Hayes moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

TREASURER'S REPORT

Treasurer Friscano presented the Financial Report for the month which included the Account balances report as of June 30th, 2021, for a total \$12,309,609.02 and CD Summary as of 7/19/2021.

Cash Receipts report as of 6/30/2021, total \$14,133,380.51. Profit and Loss Actual vs. Budget – as of June 30th, 2021.

No donations for the month

Rick recommends that we reinvest:

- \$1,500,000 General Account #6055 for 63-day term @ 0.20%
- \$2,001,088.89 URUA Account #6160 for 63-day term @ 0.20%

Commissioners Richardson and Bowers moved to allow the Treasurer to follow his plan for reinvestment of our CD's. Motion unanimously carried. {See Attachment B}

After some discussion, the Board moved as follows:

Commissioners Bowers and Richardson moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

- Vehicle Status Report Incident Summary report for last month {See Attachment C}
- Ridge Road July Monthly Newsletter {See Attachment - D}
- Incident Summary report for last month. {See Attachment - E}
- Good and Welfare report {See Attachment - F}

CHIEF'S REPORT

We have two work related injuries, one needing surgery and will be out an extended period, the other is a finger injury and should be short term.

FF Cottorone accepted the position in the Fire Safety office and will start around September 2nd.

The Chief would like to make conditional offers to 2 FF prospects off the present Civil Service List whom they have interviewed. Ryan Streb who lives at 129 Sharon Drive, and David Olney Jr who resides at 217 Ridgewood Dr. If approved they would start August 5th and then start at the Academy on August 23rd.

Commissioners Stoerger and Hayes moved to allow the Chief to extend conditional offers to Ryan Streb and David Olney. The conditions being the pre-employment screening and tests as well as passing the training at the academy. Motion unanimously carried.

Lieutenant Balok is working on an after-action report on our response to the Covid 19 pandemic, it's in draft form presently and should be ready for our Aug meeting.

Chief is looking to purchase 10 tickets to the Monroe County Chief's Equipment show on August 11th. The event will be held at Barnard Exempts. Tickets are \$27.00.

Commissioners Stoerger and Richardson moved to allow the Chief to purchase 10 tickets to the equipment show at a cost of \$27 each. Motion unanimously carried.

The Chief notified the board that prompted by the presentation at the MCFDOA's June meeting, he has contacted our Lawyer and per their recommendations has modified our pre-employment drug screening to eliminate looking for traces of marijuana. This is due to the new NYS laws on legalizing Marijuana. We will still screen for it when impairment is in question, or an employee has an accident with a piece of the District's equipment.

Group 4 has offered to paint the kitchen. Commissioner Bowers asked the Chief to facilitate providing them a pizza / hot sandwich type dinner to thank them for that.

Chief gave Kudos to the Deputy in running the district while he was on vacation

Deputy McGarry explained that we had a drainpipe that came apart and flooded the hallway. Lieut Williams is working with getting the cause taken care of. BC is meeting with the insurance adjuster from Utica National to do a walk through. "Serve Pro" came the next day to set up fans and dry out the hall. More to come following the walk through with the adjuster

OLD BUSINESS

We have been holding the upgrades to the meeting room IT for several months. The thought is to now put together a set of requirements / needs ahead of going out for bids on the meeting room IT. Commissioner Bowers to give the Chief the information that was presented earlier by a committee.

Commission Bowers updated the board on the side door project. We are now awaiting paperwork that our Lawyer suggested to be completed before starting the project.

The Board has identified Tom Richardson and John Hayes will work with the Treasurer and the Budget committee.

DC McGerry presented the detailed info on the sealing quotes. The Chief will send out to the board the final quotes and get their approval.

NEW BUSINESS

Commissioner Bowers received the Training for travel in July. **Motion to approve the training, Commissioner Bowers, 2nd Commissioner Stoerger, unanimously carried.**
{See Attachment - G}

UPCOMING EVENTS

- **MCFC's Equipment show Aug 11th. 3pm - 9pm @ Barnard Exempts**
- **Next Board Meeting August 16th. 18:30 hrs**

MOTION TO ADJOURN

Commissioners Stoerger and Richardson moved to adjourn at 19:50. Motion carried.

Respectfully,

A handwritten signature in cursive script that reads "Kenneth D Bowers". The signature is written in black ink and is positioned above the printed name.

Kenneth D Bowers, Secretary

Addenda:

- A. June 19th Abstract of claims
- B. Financial Report incl CIP P&L
- C. Vehicle Status report
- D. July RRFD Newsletter
- E. District Incident Summary for the month
- F. Good & Welfare report for the month
- G. Travel for training report for July from Lieut Williams.