



## **RIDGE ROAD FIRE DISTRICT Commission's Monthly Board Minutes 6/21/2021**

**Present:** Eric Stoerger, Commissioner / Chairman  
Kenneth D. Bowers, Commissioner / Secretary  
Tom Richardson, Commissioner  
Dave Messbauer, Commissioner  
John Hayes, Commissioner

Steve Johnson, Chief  
Sean McGarry, Deputy Chief  
Richard Friscano, District Treasurer  
Cheryl Garofalo, District Administrator / Deputy District Treasurer

**Absent:**

### **CALL TO ORDER**

The meeting was called to order at 6:25 PM by Chairman Stoerger

### **PUBLIC FORUM**

No members of the public were present.

### **PREVIOUS BOARD MINUTES**

The Board Minutes from May 17th. 2021 were sent, and all updates have been incorporated. **Commissioners Messbauer and Richardson moved that the minutes be approved. Motion unanimously carried.**

### **ADMINISTRATOR'S REPORT**

Administrator Garofalo presented the General Abstract of audited claims for the period up to June 21st, 2021 for review and approval for payment. The total claims were \$259,239.72  
Commissioner Bowers represented the Board at the bill review. Significant payments included (\$12,210.00) to Alpine Software for our Annual Support, (\$25,958.90) to Fleury Risk Management for Manager's fee for Workers Comp Policy, \$(55,725.26) to NYS Ins Fund for Workers Comp Premium, (\$5,034.00) to Utica National Insurance for our Commercial and Auto Insurance, (\$123,020.02) for our Health and Life Insurance Plans.

After a short discussion the Board moved as follows.

**Commissioners Bowers and Messbauer moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}**

### **TREASURER'S REPORT**

Treasurer Friscano presented the Financial Report for the month which included the Account balances report as of May 31st, 2021 for a total \$13,132,691.27 and CD Summary as of 6/16/2021.

Cash Receipts report as of 5/31/2021, total \$14,122,301.34. Profit and Loss Actual vs. Budget – as of May 31st, 2021.

Donations made for the month totaled \$200.00.

Rick recommends that we reinvest:

\$6,000,000 General Account #5733 for 56 day term @ 0.20%

Rick also updated the board on the totals so far for the Kitchen upgrade @ headquarters. The board also gave the Chief permission to move forward with hiring someone to paint the kitchen and lounge area.

**Commissioners Messbauer and Richardson moved to accept the donations that totaled \$200.00. Motion unanimously carried. {See Attachment B}**

**Commissioners Richardson and Bowers moved to allow the Treasurer to follow his plan for reinvestment of our CD's. Motion unanimously carried. {See Attachment B}**

After some discussion, the Board moved as follows:

**Commissioners Stoerger and Messbauer moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}**

### **SECRETARY'S REPORT & CORRESPONDENCE**

- Incident Summary report for last month {See Attachment C}
- Ridge Road June Monthly Newsletter {See Attachment - D}
- Letter from BC Gebo on the restart of the Car Seat Program. {See Attachment - E}
- Letter from Fishers Fire District thanking us for the help and support we provided to them for their funeral service for their past Chief. {See Attachment - F}
- Vehicle Status Report {See Attachment - G}
- May/June's Good and Welfare Report {See Attachment H}

### **CHIEF'S REPORT**

The Chief presented three proposals for getting all three station's blacktop sealed with some repair at Stoneridge. . We get the blacktop sealed every year. There was some confusion around why the estimates were so different one from the other. The Chief will go back to Lieut Williams and get a better understanding of each.

Two of our new Lieutenants are back from FLIPS training in NYC and are ready to go back to work.

Our recruits have all graduated and joined their groups. One of our recruit's Broghan Enright was awarded a leadership award and class Valedictorian.

We have one other FF out with a work related injury. Goes back for evaluation in the 2nd week of July.

The next academy which we are co-sponsoring with Gates, starts on August 23rd 2021. He is asking for permission to hire 2 FF that will take part in that class. The thought is to have one of them take the missing spot for Lieut Kesel while he is deployed. The other would be a day staff FF. This individual would work with Sue and BC Gebo. After much discussion the board agreed to give the Chief permission to move ahead with interviews for 2 FF's.

The Chief asked the board for permission to add to the 2022 budget a new Chief's Tahoe vehicle. After a brief discussion the board gave the Chief permission to go ahead and order a vehicle that would be paid in 2022 and Treasurer Rick the charge to include a new Chief's vehicle into next year's budget.

Car seat inspections and installations have started back up. They prefer to have them set up an appointment but will do the service on demand.

The Health and Safety Committee is looking into adding some cancer screenings during our annual.

BC Gebo worked with a woman who lives in our district to recognize her child for their involvement during a drowning in Brockport.

### **OLD BUSINESS**

We have been holding the upgrades to the meeting room IT for several months. The thought is to now put together a set of requirements / needs ahead of going out for bids on the meeting room IT. Commissioner Bowers to give the Chief the information that was presented earlier by a committee.

Commissioner Stoerger updated the board on the kitchen upgrade. It is almost done. There is still painting that is needed. The board gave the Chief permission to move forward with getting the duty room painted.

Commission Bowers updated the board on the side door project. He has sent the roof warranty to Bergman and has asked them to look into other quotes to do the job. He is awaiting that information.

DC McGarry asked for an extension on the fixed asset project. This project is extensive and needs several more months to complete. He thought by the fall he could get this wrapped up. After an extensive discussion about how to accomplish this task, the board was ok with getting this wrapped up by the fall.

### **NEW BUSINESS**

Commissioner Stoerger asked the Chief about the changes that we needed to make based on the presentation on the new Marijuana Law that we saw last Thursday. The Chief is reaching out to Josh for what changes we need to do.

Commissioner Bowers received the Training for travel in June. **Motion to approve the training, Commissioner Hayes, 2nd Commissioner Richardson, unanimously carried.**

{See Attachment - I}

The Treasurer asked for the board to come with their rep to the Budget Committee by July board meeting.

### **UPCOMING EVENTS**

- **Independence Day July 4th**
- **Next Board Meeting July 19th. 18:30 hrs**

### **MOTION TO ADJOURN**

**Commissioners Bowers and Messbauer moved to adjourn at 19:50. Motion carried.**

**Respectfully,**

**Kenneth D Bowers, Secretary**

### **Addenda:**

- A. June 21st Abstract of claims
- B. Financial Report incl CIP P&L
- C. District Incident Summary for the month
- D. June RRFD Newsletter
- E. Letter from BC Gebo on the Car seat program
- F. Thank you letter
- G. Vehicle Status report
- H. Good & Welfare report for the month
- I. Travel for training report for May from Lieut Williams.