



RIDGE ROAD FIRE DISTRICT Commission's Monthly Board Minutes 5/17/2021

Present: Eric Stoerger, Commissioner / Chairman
Kenneth D. Bowers, Commissioner / Secretary
Tom Richardson, Commissioner
Dave Messbauer, Commissioner (Came in late)
John Hayes, Commissioner

Steve Johnson, Chief
Sean McGarry, Battalion Chief
Richard Friscano, District Treasurer

Absent: Cheryl Garofalo, District Administrator / Deputy District Treasurer

CALL TO ORDER

The meeting was called to order at 6:30 PM by Chairman Stoerger

PUBLIC FORUM

No members of the public were present.

PREVIOUS BOARD MINUTES

The Board Minutes from April 19th. 2021 were sent, and all updates have been incorporated. **Commissioners Richardson and Hayes moved that the minutes be approved. Motion unanimously carried.**

ADMINISTRATOR'S REPORT

Treasurer Friscano presented the General Abstract of audited claims for the period up to May 17th, 2021 for review and approval for payment. The total claims were \$247,510.25
Commissioner Bowers represented the Board at the bill review. Significant payments included (\$8,295.19) to Churchville Fire Equipment for New Air Cylinders, and FF equipment, (\$28,250.00) to Depository Trust for interest on bonds, (\$25,584.00) to Municipal Emergency Services for 6 sets of turnout gear, (\$7,175.00) to Sean Hucko for Accounting Services, (\$9,544.00) to Utica National Insurance for our Commercial and Auto Insurance, (\$121,096.08) for our Health and Life Insurance Plans.

After a short discussion the Board moved as follows.

Commissioners Bowers and Stoerger moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

TREASURER'S REPORT

Treasurer Friscano presented the Financial Report for the month which included the Account balances report as of April 30th, 2021, for a total \$13,713,654.36 and CD Summary as of 5/14/2021.

Cash Receipts report as of 4/30/2021, total \$14,002,775.10. Profit and Loss Actual vs. Budget – as of April 30th, 2021.

Donations made for the month totaled \$0.00.

Rick recommends that we reinvest:

\$6,750.00 General Account #5733 for 35-day term @ 0.20%

\$1,500,000 from the General account #6055 for a 63-day term @ 0.20%

\$2,000,000 from the URUA Account #6160 for a 63-day term @ 0.20%

Commissioners Stoerger and Bowers moved to allow the Treasurer to follow his plan for reinvestment of our CD's. Motion unanimously carried. {See Attachment B}

After some discussion, the Board moved as follows:

Commissioners Richardson and Hayes moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

- Affidavit of posting the Legal Notice for Surplusing Squad 257 {See Attachment - C}
- Ridge Road May Monthly Newsletter {See Attachment - D}
- Letter from Retired PD Officer / BFD Commissioner on job well done! {See Attachment - E}
- Incident Summary report for last month {See Attachment F}
- April's Good and Welfare Report {See Attachment G}
- Vehicle Status Report {See Attachment - H}
- Letter from NG nominating Ken Preston for President of "AFDSNY" {See Attachment - I}
- Letter from St Paul inviting us to the MCFDOA dinner on June 17th

CHIEF'S REPORT

The Chief presented a proposal from the Chili Fire Department for \$94,000 to purchase our Surplus 2019 Chevrolet Squad (257) Commissioner Bowers explained to the board he gave the Chief information on a company that purchases used equipment and then turns around and resells it. We do not have to pay any commission. They will inspect the vehicle and offer us a price and if we accept, they will write us a check. The board felt we should at least pursue this option to see if they would give us the 99K we are seeking for the vehicle. The Chief to follow up.

Two of our new Lieutenants are back from FLIPS training in NYC and are ready to go back to work.

Dan O'Connell, the FF transfer from Brighton is on Grp 3 and is fitting in well.

Our recruits are progressing well at their class in Henrietta, they just finished up their live fire part of their training. They will be done in June.

One of our Recruit's Broghan Enrights Mom passed away this past weekend. Our condolences go out to Broghan and his whole family.

Retired Lieutenant Donald Fichtemaier passed away recently. Our condolences go out to his whole family as well.

One of our FF's that has been out since October 2020 with a work-related injury, will be coming back to work on the 18.

We have one other FF out with a work-related injury.

The Commission office is being transitioned into a new Lieutenants office. We are in the process of moving the table and cabinets over to the Annex building. The Chief is handling the Grange stuff that was left there when they disbanded.

Lieut. Balok is working on s post covid-19 plan

We have restarted business inspections and are going well.

BC Gebo is working on a plan to start doing car seat inspections and installations hopefully by June 1st.

He has researched Cyber Security Insurance and recommends we move forward with purchasing that protection.

After some discussion, the Board moved as follows:

Commissioners Bowers and Stoerger moved to purchase the Cyber Security Insurance not to exceed \$3,000.00. Motion unanimously carried.

As per the 5-year plan, we have a need for another bathroom at Stoneridge but we need to find out what the costs are so we can budget accordingly. The thought is for Bergmann to give us a rough order of magnitude estimate for the two plans that add a bathroom and more space. After much discussion, Commissioner Stoerger thinks he has a Contact that may be able to do just what we are looking for by betting prices to incorporate into the 5-year plan.

Motion made by: Commissioner's Stoerger and Bowers to move into executive session to discuss Deputy Chiefs Compensation and possible disciplinary action that is pending to one of our employees @ 19:18 hrs. Motion unanimously carried.

Motion made by: Commissioner's Bowers and Richardson to come out of executive session @ 10:25 hrs. Motion unanimously carried.

No decisions were made during the executive session.

Commissioners Bowers and Messbauer moved to give the Deputy Chief the pay increase that is customary for that position usually done at organizational meetings. Motion unanimously carried.

The Chief will get the proper wording for the MOU from our lawyer and present it to the unions on going to a 24-hour schedule for the Firefighters and the Officers.

BC McGarry updated the board on the new CAD project with ECD working out some present issues. Things are moving along.

We are continuing work with the implementation of the accountability software. Skyway was inhouse doing some training. BC Quill is spearheading the implementation.

OLD BUSINESS

Due to the lack of direction going forward it was recommended that we table the meeting room IT at this time and re-evaluate monthly. This will be added to the 5-year plan.

Commissioner Stoerger updated the board on the kitchen upgrade. It is almost done. The grouting and painting is left.

Commission Bowers sent out the estimate on what the storefront is expected to cost. After some discussion because the estimate was more than what we had expected, the board felt we needed to move forward with the project.

Motion to move forward with the project, Commissioner Stoerger, 2nd Commissioner Messbauer, unanimously carried.

BC McGarry updated the board on the progress of the asset list for the district.

NEW BUSINESS

Commissioner Bowers received the Training for travel in May. **Motion to approve the training, Commissioner Stoerger, 2nd Commissioner Bowers, unanimously carried.**

{See Attachment - J}

UPCOMING EVENTS

- **Memorial Day May 31st**
- **Swearing In Ceremony June 11th**
- **Flag Day June 14th**
- **MCFDOA Dinner Meeting @ St Paul Exempts 6:00pm**
- **Father's Day June 20th**
- **Next Board Meeting June 21st. 18:30 hrs**

MOTION TO ADJOURN

Commissioners Bowers and Messbauer moved to adjourn at 20:42. Motion carried.

Respectfully,

Kenneth D Bowers, Secretary

Addenda:

- A. May 17th Abstract of claims
- B. Financial Report incl CIP P&L
- C. Affidavit of posting for Surplusing the squad
- D. May RRFD Newsletter
- E. Thank you, letter,
- F. District Incident Summary for the month
- G. Good & Welfare report (4/19 - 5/17)
- H. Vehicle Status report
- I. Letter from NG
- J. Travel for training report for May from Lieut. Williams.