



## **RIDGE ROAD FIRE DISTRICT Commission's Monthly Board Minutes 3/15/2021**

**Present:** Kenneth D. Bowers, Commissioner / Secretary  
Tom Richardson, Commissioner  
Dave Messbauer, Commissioner

Steve Johnson, Chief  
Richard Friscano, District Treasurer  
Cheryl Garofalo, District Administrator / Deputy District Treasurer

**Absent:** Eric Stoerger, Commissioner / Chairman

### **CALL TO ORDER**

The meeting was called to order at 6:32 PM by Vice Chairman Bowers

### **PUBLIC FORUM**

No one from the public was in attendance. Fire fighters Charles Beck, and Brett Malafeew from RRFD were in attendance.

### **PREVIOUS BOARD MINUTES**

The Board Minutes from February 8th. 2021 were sent, and all updates have been incorporated. **Commissioners Messbauer and Bowers moved that the minutes be approved. Motion unanimously carried.**

### **ADMINISTRATOR'S REPORT**

Administrator Garofalo presented the General Abstract of audited claims for the period up to March 15th, 2021 for review and approval for payment. The total claims were \$377,247.88 Commissioner Bowers represented the Board at the bill review. Significant payments included (\$7,210.17) to American Express (\$27,331.25) to Depository Trust Company for Interest Due on Property Improvement Serial Bond (2017), (\$99,250.00) to Depository Trust Company for Principle and Interest Due on \$640,000 Serial Bonds (2019), (\$20,696.70) to Municipal Emergency Services for 5 sets of Turnout gear, (\$9,287.53) to Premier Fire Apparatus for repairs to Q250, (\$12,188.00) to Rochester Regional Health Occupational for Physicals etc., (\$6,475.54)

to Uniform Express for Badges, Dress Uniform etc., (\$151,901.84) for our Health and Life Insurance Plans.

After a short discussion the Board moved as follows.

**Commissioners Messbauer and Richardson moved to approve the abstract for payment. Motion unanimously carried.** {See Attachment A}

### **TREASURER'S REPORT**

Treasurer Friscano presented the Financial Report for the month which included the Account balances report as of February 28th, 2021 for a total \$15,652,744.83 and CD Summary as of 3/12/2021.

Cash Receipts report as of 2/28/2021, total \$13,875,722.83. Profit and Loss Actual vs. Budget – as of February 28th, 2021.

Donations made for the month totaled \$500.00.

Rick recommends that we reinvest \$2,000,000 from the General account for a 34-day term @ 0.20%.

**Commissioners Richardson and Messbauer moved to allow the Treasurer to follow his plan for reinvestment of our CD's. Motion unanimously carried.** {See Attachment B}

**Commissioners Messbauer and Bowers moved to accept the donations that totaled \$500.00. Motion unanimously carried.** {See Attachment B}

After some discussion, the Board moved as follows:

**Commissioners Richardson and Messbauer moved to accept the Treasurer's report for the month. Motion unanimously carried.** {See Attachment B}

### **SECRETARY'S REPORT & CORRESPONDENCE**

- Article in the U of R Radiation Oncology on our assistance with Christmas Collection
- Fire District Affairs {See Attachment C}
- Article on Past Chief Bloomer being sworn in as Greece's 3rd Ward Rep for the Town Board.
- Request from Local 3794 for 18/19/20 financial reports for the district {See Attachment D}
- March Newsletter from BC Gebo
- Reminder for all to do Harassment Training noted by Lieut. Williams
- Incident Summary report for last month {See Attachment - E}
- BC Gedo's Good and Welfare monthly report
- Bergmann report on side door
- Vehicle Status Report {See Attachment - F}
- Sympathy note was sent from the District to the Spencerport FD on the passing of Commissioner Resch
- Everyone hopefully saw the ads in the Greece Post for our 3 vehicles we have for sale. {See Attachment - G}

### **CHIEF'S REPORT**

**Motion made by:** Commissioner's Bowers and Richardson to move into executive session to discuss the hiring and possible promotions of RRFD personnel @ 18:50 hrs. Motion unanimously carried.

**Motion made by:** Commissioner's Bowers and Richardson to come out of executive session @ 18:59 hrs. Motion unanimously carried.

No decisions were made during the Executive session

**Motion made by:** Commissioner's Bowers and Messbauer to make a provisional appointment of BC Sean McGarry to Deputy Chief effective April 29th. Motion unanimously carried.

**Motion made by:** Commissioner's Messbauer and Bowers to make a provisional appointment of Captain Greg Rogers to Battalion Chief effective April 29th. Motion unanimously carried.

Chief Johnson will be moving Captain Daniel Brozak to a Group Captain position to fill Captain Rogers spot.

**Motion made by:** Commissioner's Bowers and Richardson to promote FF's Collin Byrne, James O'Kelly, and Anthony Militello to Lieutenants effective April 15th. Motion unanimously carried.

**Motion made by:** Commissioner's Messbauer and Richardson to hire transfers Justine Cline and Donnie Vanscott from the Fishers Fire District effective April 1st. Motion unanimously carried.

Chief Johnson updated the board on the recruits that we brought back from the State Academy after some recent events. They will be joining a Henrietta Fire District sponsored recruit class starting March 22nd and runs until June 10th

We have 2 individuals out with injuries, 1 on the job and 1 was off the job. Alex Kurgan is back to work.

We will be having a swearing in Ceremony for BC Gebo at 6pm on April 19th ahead of our commission meeting.

CAD project cutover was this past weekend, still having some issues but Captain Brozak has been working through them with the county.

Chief updated the board that Gates had some interest in our surplus boat but has decided not to pursue it. So, we will post it.

Chief has some old Hurst Tool equipment that needs to be surplus. Will take care of it in April.

We are at around 75% vaccinated most have had their 2nd. shot.

Starting in April if the numbers keep going down, the Chief will lift the restrictions on meetings at the Firehouse for the Exempts and Department. The Annex will be open to family members using the equipment, and the district will resume car seat installs and Commercial building familiarization Inspections

The Chief reported we have finished the accreditation process; we have been accredited for the next 5 years.

The Chief reported that Gary Johnson came in and evaluated our position reducing some of the coverages on vehicles that we are selling. He also worked with BC Streb to update the coverages on our apparatus.

We will also be looking into surplus the squad.

### **OLD BUSINESS**

Due to the lack of direction going forward it was recommended that we table the meeting room IT at this time and re-evaluate monthly.

Commissioner Stoerger will update the board when he returns in April on the kitchen upgrade.

The Commission felt we should move to have Bergmann give us an update on replacing the storefront after reading their report.

### **NEW BUSINESS**

Commissioner Bowers received the Training for travel in March. **Motion to approve the training, Commissioner Richardson 2nd Commissioner Messbauer, unanimously carried.** {See Attachment H}

### **UPCOMING EVENTS**

- **St Patrick's Day March 17th**
- **Passover Begins March 27<sup>th</sup> @ Sundown.**
- **Palm Sunday March 28th**
- **Good Friday April 2<sup>nd</sup>**
- **Easter Sunday April 4<sup>th</sup>**
- **Holocaust Remembrance Day April 8<sup>th</sup>**
- **First Day of Ramadan begins at Sundown April 12th.**
- **MCFDOA Meeting April 15th 6:30pm**
- **Next Board Meeting April 19th. 6:30pm**

### **MOTION TO ADJOURN**

**Commissioners Messbauer and Richardson moved to adjourn at 19:40. Motion carried.**

**Respectfully,**

**Kenneth D Bowers, Secretary**

### **Addenda:**

- A. March 15th Abstract of claims
- B. Financial Report incl CIP P&L
- C. Fire District Affairs
- D. Request from Local 3794 for 18/19/20 financial reports for the district
- E. District Incident Summary for the month
- F. Vehicle Status report
- G. Classified Ads from Greece Post on our 3 vehicles we are selling
- H. Travel for training report for March from Lieut. Williams.