



RIDGE ROAD FIRE DISTRICT Commission's Monthly Board Minutes 12/8/2020

Present: Eric Stoerger, Commissioner / Chairman
Kenneth D. Bowers, Commissioner / Secretary
Tom Richardson, Commissioner
Dave Messbauer, Commissioner

Steve Mills, Chief
Steve Johnson, Battalion Chief
Cheryl Garofalo, District Administrator / Deputy District Treasurer
Richard Friscano, District Treasurer

Absent Jamie Cary, Deputy Chief

CALL TO ORDER

The meeting was called to order at 6:30 PM by Chairman Stoerger

PUBLIC FORUM

No one from the public was in attendance. Fire fighters Charles Beck & Brett Malafeew from the RRFD were in attendance.

PREVIOUS BOARD MINUTES

The Board Minutes from November 16th were sent, and all updates have been incorporated. **Commissioners Messbauer and Stoerger moved that the minutes be approved. Motion unanimously carried.**

ADMINISTRATOR'S REPORT

Administrator Garofalo presented the General Abstract of audited claims for the period up to December 8th, 2020 for review and approval for payment. The total claims were \$218,759.01 Commissioner Bowers represented the Board at the bill review. Significant payments included (\$8,812.00) to H&R Machine for Forcible Entry Training Simulator, (\$6,606.10) to Rogue Fitness for Fitness Equipment, (\$31,070.72) to Premier Fire Apparatus for maintenance to Quint 250 & Engine 252, and (\$121522.30) for our Health, Life, & Retirement Plans.

After some discussion the Board moved as follows.

Commissioners Bowers and Messbauer moved to approve the abstract for payment and the development of the second abstract at the end of the month to close out the year.

Commissioner Bowers will go over those bills on the 2nd abstract and send it out to all of the Commissioners. Motion unanimously carried. {See Attachment A }

TREASURER'S REPORT

Treasurer Frisicano presented the Financial Report for the month which included the Account balances report as of November 30th, 2020 for a total \$5,937,460.14 and CD Summary as of 12/04/2020.

Cash Receipts report as of 11/31/2020, total \$3,803.69. Profit and Loss Actual vs. Budget – as of November 30th, 2020.

Donations made for the month totaled \$0.00.

Rick recommends that we reinvest General Fund #1369 for \$500,000.00 + interest for 21 days and no change to the 3 Unreserved/Unassigned Funds that carry until December 31st. On January 4th. he will invest in a new CD with \$2,000,000.00 from the Unreserved/Unassigned account.

Commissioners Bowers and Richardson moved to allow the Treasurer to follow his plan for reinvestment of our CD's. Motion unanimously carried. {See Attachment B }

After some discussion, the Board moved as follows:

Commissioners Messbauer and Richardson moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B }

SECRETARY'S REPORT & CORRESPONDENCE

We received the District Incident Summary Report {See Attachment C }

Notice of no Travel for Training Plans for District Personnel in December {See Attachment D }

Update letter from our IT General Kirchoff on the Greenlight changeover {See Attachment E }

Note from Chief on our 2 Lieutenants that attended Supv training in NYC {See Attachment F }

Chief's personnel announcement of DC Cary's retirement notice. {See Attachment G }

Legal Notice for elections that was published in Greece Post {Attachment H }

Note from the Chief about the community service our folks did after a call {See Attachment I }

CHIEF'S REPORT

BC Johnson updated the board on the staffing. They have received 5 resumes back. The interviews will be conducted near the end of December.

Personnel - 1 FF remains out of work - surgery, work related. Lt. Williams is transitioning to the training office.

There is a Civil Service test being conducted for Chief and Deputy in early March of 2021.

BC Johnson asked the board for permission to hire an additional FF above the 3 that were previously asked for. The reason being the recent retirement of DC Cary.

All the yearly pump and ladder testing has been completed, just awaiting the Aerial certification for the Quint.

B Johnson updated the board with the recent moves and directives being made due to the rise in positive COVID-19 numbers here in Monroe county.

Commissioners Bowers and Messbauer moved to give permission for the Chief's to interview for a fourth new hire. Motion unanimously carried.

OLD BUSINESS

Motion made by Commissioners Stoerger and Bowers to go into Executive Session to discuss matters involving the Collective negotiations pursuant to article fourteen of the civil service law and medical history of a particular person @ 18:58 hrs. Motion unanimously carried.

Motion made by Commissioners Stoerger and Bowers to come out of Executive Session @ 19:12 hrs. Motion unanimously carried.

No decisions were made during the Executive Session.

Due to the lack of direction going forward it was recommended that we table the meeting room IT at this time and re-evaluate monthly.

Our IT person gave us an update on the Greenlight switch over, which the board had reviewed.

Commissioner Stoerger updated the board on the kitchen update. The committee met and minutes were presented. FF Beck has updated the board on a concern that is still present is cooktop space. He has investigated a 36" stove verses the current 30". The cost of the stove he located is \$6,800.00. He updated us on his research. After much discussion, the board moved to wait on the results of the meeting on Thursday with Premier kitchens to see if the costs are impacted by changing to a 36" stove. The treasurer asked FF Beck to document his research to satisfy the procurement policy.

Motion made by Commissioners Richardson and Bowers to purchase the new stove if the impacts coming out of Thursday's meeting are minimal. Motion unanimously carried.

Commissioner Stoerger updated the board on the progression of the bathroom facilities. Additional Bergmann engineers are coming on Thursday to observe the existing condition.

NEW BUSINESS

Commissioner Stoerger updated the board on the Video company we are using to document our district facilities for the Accreditation Board.

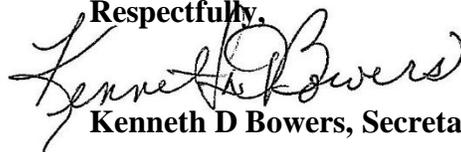
UPCOMING EVENTS

- Hanukkah Begins sundown December 10th
- Christmas December 25th
- Kwanzaa begins December 26th
- New Year's Jan 1st, 2021
- Next Board Meeting January 4th, 2021 16:00 hrs. (Organizational Meeting) with swearing in ceremony following for BC Johnson and BC Quill.
- Next Board Meeting January 18th, 2021 18:30 hrs. and MLK Day

MOTION TO ADJOURN

Commissioners Messbauer and Richardson moved to adjourn at 19:32. Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

- A. December 8th Abstract of claims
- B. Financial Report incl CIP P&L
- C. We received the District Incident Summary Report
- D. Letter from BC Quill on Travel for Training
- E. Update on the Greenlight changeover from Tom Kirchoff
- F. Letter from Chief on Training of Lts. in NYC
- G. Chief's personnel announcement of DC Cary's intent to retire notification
- H. The stamped Legal notice given to town announcing our Annual Elections
- I. Letter outlining our community service performed by RRFD personnel