



RIDGE ROAD FIRE DISTRICT Commission's Monthly Board Minutes 11/16/2020

Present: Eric Stoerger, Commissioner / Chairman
Kenneth D. Bowers, Commissioner / Secretary
Tom Richardson, Commissioner
Dave Messbauer, Commissioner

Steve Mills, Chief
Steve Johnson, Battalion Chief
Jamie Cary, Deputy Chief
Cheryl Garofalo, District Administrator / Deputy Treasurer
Richard Friscano, District Treasurer

CALL TO ORDER

The meeting was called to order at 6:25 PM by Chairman Stoerger

PUBLIC FORUM

No one from the public was in attendance. Fire fighters Charles Beck & Brett Malafeew from the RRFD were in attendance.

PREVIOUS BOARD MINUTES

The Board Minutes from the October 20th Budget Hearing were sent, and all updates have been incorporated.

Commissioners Richardson and Messbauer moved that the minutes be approved. Motion unanimously carried.

The Board Minutes from the October 20th Commission Meeting were sent, and all updates have been incorporated.

Commissioners Richardson and Messbauer moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT

Administrator Garofalo presented the General Abstract of audited claims for the period up to November 16th, 2020 for review and approval for payment. The total claims were \$1,873,557.31. Commissioner Bowers represented the Board at the bill review. Significant payments included (\$5,260.63) to American Express, (\$149,450.00) to Depository Trust Company for Principal & Interest on \$1,755,000 Refunding Serial Bonds 2019, (\$5,271.25) to Floyd Truck Maint. for Repairs to E252, E255, & E253, (\$5,076.69) to Municipal Emergency Services for turnout gear, (\$4,992.00) to Utica National for Commercial & Auto package, and (\$1,687,996.03) for our Health, Life, & Retirement Plans.

After some discussion the Board moved as follows.

Commissioners Bowers and Messbauer moved to approve the abstract for payment.

Motion unanimously carried. {See Attachment A}

TREASURER'S REPORT

Treasurer Frisicano presented the Financial Report for the month which included the Account balances report as of October 31st, 2020 for a total \$7,151,612.03 and CD Summary as of 11/16/2020.

Cash Receipts report as of 10/31/2020, total \$18,149.45. Profit and Loss Actual vs. Budget – as of October 31st, 2020.

Donations made for the month totaled \$50.00.

Commissioners Bowers and Messbauer moved to accept the donations that totaled \$50.

Motion unanimously carried. {See Attachment B}

Rick recommends that we reinvest General Fund #1369 for \$2,500,000.00 + interest for 20 days and Unreserved/Unassigned #6148 for 627,368.38 and #1431 for 627,307.90 and #5974 for 628,620.59 all plus interest for 41 days @ 0.22% Interest Rate.

Commissioners Stoerger and Richardson moved to allow the Treasurer to follow his plan for reinvestment of our CD's. Motion unanimously carried. {See Attachment B}

After some discussion, the Board moved as follows:

Commissioners Bowers and Messbauer moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment B}

SECRETARY'S REPORT & CORRESPONDENCE

We received several items that will be filed with the notes:

The "October - November" Fire District Affairs.

Affidavit of publication for the Public hearing on the budget from Greece Post

Note from Chief on Virtual Site Visit for our reaccreditation.

Note from Chief on the Active Shooter initiative with the County

The following will be attachments with the notes

Affidavit of Posting from Greece town Clerk for Budget Hearing {Attachment C}
Letter to RRFD Social Media Group to post on Sign and the Website {Attachment D}
Legal Notice published in Greece Post {Attachment E}
District Vehicle Status Report. {Attachment F}
We received the District Incident Summary Report {See Attachment G}
Commissioner Williams letter of resignation {See Attachment H}
Promotional Announcement, Lieut Muniz being promoted to Captain and FF Mitch Ritchie being promoted to Lieut. {See Attachment I}
Letter to Comm. Nicolay, asking for the election books of registered voters {See Attachment J}
Affidavit of compliance Fire Dist. Secretary for Public Hearing on budget {See Attachment K}

CHIEF'S REPORT

The Chief updated the board that he had received the Officers Local signed Memorandum of Agreement to extend the current contract for 2 years but as of yet to receive the FF's Local response.

Brett Malafeew spoke up that he had it with him, and it was presented to the Chief and Board. {See Attachment - L}

The Uniformed Officers Memorandum of Agreement to extend current contract for 2 years {See Attachment - M}

Personnel - 1 Lieut. remains on light duty, work related, 1 FF remains out of work - surgery, work related.

BC Johnson updated the board of the progress of filling the 3 FF vacancies. The board agreed to have the Chairman email / call the results of the interviews and the names and backgrounds of the individuals being considered for hiring as FFs.

BC Johnson explained that we needed 2 more sets of gear focused on incidents involving an active shooter, the county supplied us with 4 sets. This would outfit 1 engine and 2 command staff. Also included is an individual 1st aid kit and a trauma kit for each person. The cost for us would be \$5,300 dollars.

Commissioners Stoerger and Messbauer moved to purchase the 2 sets and associated 1st aid and trauma kits not to exceed \$5,300 dollars. Motion unanimously carried.

OLD BUSINESS

Due to the lack of direction going forward it was recommended that we table the meeting room IT at this time and re-evaluate monthly.

DC updated the board on the current CAD Project. We are fully up on the trunk without issue.

The Deputy updated us on the Greenlight is in full swing at headquarters, they are working on bringing lines into Stoneridge, and then will move to Ridgeway.

Commissioner Stoerger updated the board on the kitchen update. He has all the bids back and awaiting a change to one of the bids.

Commissioner Stoerger updated the board on the progression of the bathroom facilities. Bergmann is working up their drawings.

NEW BUSINESS

Commissioner Bowers sent out the Municipal Agreement with the County that needs a resolution to have the Chairman sign it. This is needed for us to recoup from the county some of our expenses \$9,913.24 that we can attribute to the pandemic.

Ridge Road Fire District

Resolution # 2020-11-1
November 16, 2020

Intermunicipal Agreement for CARES Act Distribution

The adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows: Chairman Stoerger Yes, Commissioner Bowers Yes, Commissioner Messbauer Yes, Commissioner Richardson Yes

The Following resolution was adopted by the Board of Fire Commissioners of the Ridge Road Fire District on November 16,2020. This will be added to the folder with the notes.

The board each received the updated Travel for Training Report for November. The board moved as follows:

Commissioners Bowers and Stoerger moved to approve the travel for November. Motion unanimously carried. {See attachment - N}

Ridge Road Fire District

Resolution # 2020-11-2
November 16, 2020

Notice of Resolution

The Following resolution was adopted by the Board of Fire Commissioners of the Ridge Road Fire district on November 16, 2020, subject to a majority vote of the Board of Fire Commissioners.

Resolution to Dispose of 2010 Achilles FRB-124 Rescue Boat, Motor and Trailer.

The adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows: Chairman Stoerger Yes, Commissioner Bowers Yes, Commissioner Messbauer Yes, Commissioner Richardson Yes

The Following resolution was adopted by the Board of Fire Commissioners of the Ridge Road Fire District on November 16,2020. {See Attachment - O}

After a brief discussion, the board moved as follows,

Commissioners Stoerger and Messbauer moved to give permission to the Chairman to sign the EAP Contract for 2021. Motion unanimously carried.

After a brief discussion, the board moved as follows,

Commissioners Stoerger and Richardson moved to give permission to the Chairman to sign the County Contract for the Preemption device maintenance for 5 yrs. Motion unanimously carried.

Deputy Chief Jamie Cary presented to the board, his letter of intent to retire effective January 21st. 2021 after a 31-year career. The board thanked him for his service and expressed good luck and health in the future. {See Attachment - P}

UPCOMING EVENTS

- **Zoom Meeting for MCFDOA November 19th.**
- **Thanksgiving November 26th**
- **Next Board Meeting December 8th, 2020 18:30 hrs. (Commission Elections)**

MOTION TO ADJOURN

Commissioners Bowers and Messbauer moved to adjourn at 19:19. Motion carried.

Respectfully,

Kenneth D Bowers, Secretary

Addenda:

- A. November 16th Abstract of claims
- B. Financial Report incl CIP P&L
- C. Affidavit of Posting from Greece town Clerk for Budget Hearing
- D. Letter to RRFD Social Media Group to post on Sign and the Website
- E. Legal Notice published in Greece Post
- F. District Vehicle Status Report
- G. We received the District Incident Summary Report
- H. Commissioner Williams letter of resignation
- I. Promotional Announcement, Lieut Muniz being promoted to Captain and FF Mitch Ritchie being promoted to Lieut.
- J. Letter to Comm. Nicolay, asking for the election books of registered voters
- K. Affidavit of compliance Fire Dist. Secretary for Public Hearing on budget
- L. The FF Memorandum of Agreement to extend current contract for 2 years
- M. The Uniformed Officers Memorandum of Agreement to extend current contract for 2 years
- N. Legal Notice of Public hearing stamped by Town Clerk as received
- O. Resolution to Dispose of 2010 Achilles FRB-124 Rescue Boat, Motor and Trailer.
- P. Deputy Chief's letter of intent to retire