



RIDGE ROAD FIRE DISTRICT Commission's Monthly Board Minutes 10/20/2020

Present: Eric Stoerger, Commissioner / Chairman
Kenneth D. Bowers, Commissioner / Secretary
Tom Richardson, Commissioner
Dave Messbauer, Commissioner
Mike Williams, Commissioner

Steve Mills, Chief
Steve Johnson, Battalion Chief
Jamie Cary, Deputy Chief
Cheryl Garfalo, District Administrator / Deputy Treasurer
Richard Friscano, District Treasurer

CALL TO ORDER

The meeting was called to order at 6:40 PM by Chairman Stoerger

PUBLIC FORUM

No one from the public was in attendance. Fire fighters Charles Beck and Brett Malafeew from the RRFD were in attendance.

PREVIOUS BOARD MINUTES

The Board Minutes from the September 21st Commission meeting were sent, and all updates have been incorporated.

Commissioners Williams and Richardson moved that the minutes be approved. Motion unanimously carried.

ADMINISTRATOR'S REPORT

Administrator Garfalo presented the General Abstract of audited claims for the period up to October 20th, 2020 for review and approval for payment. The total claims were \$225,126.83. Commissioner Bowers represented the Board at the bill review. Significant payments included (\$5,095.39) to Churchville Fire Equipment PM on 255 and ID Tag Assembly, (\$16,200.00) to Motorola Solutions for our Accountability System, (\$18,022.78) to Municipal Emergency

Services for Gear Rack and 5 sets of Turnout Gear, (\$4,966.10) to Premier Fire Apparatus for PM on Quint 250, (\$9,712.41) to Ram Air Gear Dryer for Gear Air Dryer at Ridgeway, (\$4,992.00) to Utica National for Commercial & Auto package, and (\$120,291.77) for our Health, Life, & Retirement Plans.

After some discussion the Board moved as follows.

Commissioners Bowers and Messbauer moved to approve the abstract for payment. Motion unanimously carried. {See Attachment A}

OVERRIDING OF THE PROPERTY TAX CAP

After some discussion following the Public Budget hearing, the Board moved as follows.

Commissioners Williams and Richardson moved to approve a Resolution to Override the Real Property Tax Cap for the 2021 Budget.

The adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows: Chairman Stoerger Yes, Commissioner Bowers Yes, Commissioner Messbauer Yes, Commissioner Richardson Yes, Commissioner Williams Yes

The resolution was thereupon duly declared to have been adopted. {See Attachment B }

TREASURER'S REPORT

Treasurer Frisicano presented the Financial Report for the month which included the Account balances report as of September 30th, 2020 for a total \$7,963,991.94 and CD Summary as of 10/14/2020.

Cash Receipts report as of 9/30/2020, total \$7,926.33. Profit and Loss Actual vs. Budget – as of September 30th, 2020.

Donations made for the month totaled \$0.

Rick recommends that we reinvest General Fund #1369 for \$3,230,598.87 + interest for 28 days and Unreserved/Unassigned #6148 for 627,237.71 and #1431 for 627,177.24 and #5974 for 628,489.65 all plus interest for 28 days @ 0.22% Interest Rate.

Commissioners Stoerger and Richardson moved to allow the Treasurer to follow his plan for reinvestment of our CD's. Motion unanimously carried. {See Attachment C}

After some discussion, the Board moved as follows:

Commissioners Williams and Messbauer moved to accept the Treasurer's report for the month. Motion unanimously carried. {See Attachment C}

SECRETARY'S REPORT & CORRESPONDENCE

We received several items that will be filed with the notes:

Chief Mills official letter of intent to retire

A couple of Commendation letters for our personnel from Ridge Culver and Gates Police

FF Steve Tschiderer's Official notice of transfer to the Fisher's Fire District

Flu Shot Schedule

BC Rodd Riesenberger's official notice of retirement

The following will be attachments with the notes

Stamped Legal Notice of the Budget Hearing given to Town Clerk { Attachment D }

Stamped Proposed 2021 Budget given to the Town Clerk { Attachment E }

Notification of the posting of the proposed budget and the public hearing on our web site and sign. { Attachment F }

Promotions announcement from Chief Mills { Attachment G }

District Vehicle Status Report. { Attachment H }

The Greece Posts Public Notice of the Budget hearing published on 10/15/2020 { Attachment I }

We received the District Incident Summary Report { See Attachment J }

After a brief discussion the board moved as follows,

Commissioners Bowers and Messbauer moved to give permission to the Chairman to sign the Snow and Ice removal contract with the Town of Greece. Motion unanimously carried.

{ See Attachment K }

CHIEF'S REPORT

Personnel - 1 Lieut remains on light duty, work related, 1 FF remains out of work - surgery, work related, and 1 FF remains out sick due to a non-work-related illness.

The Chief updated the board on the vacant spots that have been created by the retirements of the Chief, BC, and transfer of FF Tschiderer. This leaves spots in the ranks that need to be filled. Filling the Captains spot will cause a vacancy in the Lieut. ranks.

The only person on the Captain's list, is not interested at this time in moving up from Lieut. We then move to Lieutenants that are qualified to sit for the Captains exam when one is available. Both Lieut Joe Muniz and Chris Balok are qualified. They were both approached by the Chief and Lieut Joe Muniz was willing to accept the Provisional position of Captain at this time.

Then to take Lieut. Muiz's spot FF Mitch Ritchie is #1 on the Lieuts. list. He is interested and meets the educational requirements. He is the individual that the Chief recommends for a promotion to Lieutenant.

After some discussion the board moved as follows:

Commissioners Bowers and Messbauer moved to promote Lieut. Joe Muniz to a Provisional Position of Captain taking effect on October 29th, 2020. He will be required to sit for the Captains Exam and score in the top 3 when one becomes available. Motion unanimously carried.

Commissioners Stoerger and Richardson moved to promote FF Mitchell Ritchie to Rank of Lieut. taking effect on November 12th, 2020. Motion unanimously carried.

With all the movements/retirements this has created 3 spots now to fill in the Firefighters ranks. The Chief asked for permission to begin to canvas for individuals to interview and he will come back to the board with the results. Permission granted.

Motion made by Commissioners Stoerger and Bowers to go into Executive Session to discuss matters involving collective negotiations pursuant to Article 14 of the civil service law @ 19:04 hrs. Motion unanimously carried.

Motion made by Commissioners Stoerger and Bowers to come out of Executive Session @ 19:49 hrs. Motion unanimously carried.

No decisions were made during the Executive Session.

The Chief has received responses to our proposal to extend the current contract. Both unions would like to see multiple year extensions. After a lengthy discussion, the board moved as follows

Motion by Commissioners Stoerger and Bowers to conditionally accept a two-year extension to our present contract with both unions pending the District Lawyer okaying the wording of the extension. Motion unanimously carried.

The Chief expressed concerns over our present Residency Requirements as it relates to the Chief and Deputy Chief positions. He expressed his view that it was too restricting and will cause us issues as future retirements occur. He suggested a change to those two positions. After a lengthy discussion the board moved as follows.

Motion by Commissioners Stoerger and Williams to change the wording for Chief and Deputy to encompass our district or an adjoining district to our district. Motion unanimously carried. Secretary to make those changes and publish.

OLD BUSINESS

Due to the lack of direction going forward it was recommended that we table the meeting room IT at this time and re-evaluate monthly.

No updates to the current CAD and Trunked Radio Projects.

The Deputy updated us on the Greenlight install, they have their equipment in our IT closet, and it is running in our IT room. The Chief was concerned that our present equipment is not capable, but the Deputy explained the IT Tom had accounted for the high speed equipment.

Commissioner Stoerger updated the board on the kitchen update. He has received proposals from one contractor and awaiting further proposals.

Commissioner Stoerger updated the board on the CGR report. The joint communication with the other town districts is complete and up on our website as well as the report. The other 3 districts are looking into how they can use the volunteers differently. Captain Gebo and the Chief have put together a brochure and poster on what we offer as a district. This was very well put together.

Commissioner Stoerger met with Bergmann along with other district personnel to discuss what is needed to upgrade the bathroom facilities at our Stoneridge Station. They have given us a proposal for their engineering work for the project. We need to supply them with what drawings

we presently have. After a brief discussion the board felt that we needed to get started on this project, so the board moved as follows.

Motion by Commissioners Stoerger and Bowers to have the Chairman sign the contract with Bergmann to begin the first phase for this project. Motion unanimously carried.

{See Attachment - L}

NEW BUSINESS

Commissioner Williams presented his resignation from the board due to him moving out of the district. The board thanked him for his service and wished him well with his new home.

The board each received the updated Travel for Training Report for September and then October. The board moved as follows:

Commissioners Bowers and Messbauer moved to approve the travel for September and October. Motion unanimously carried. {See attachment - M}

After seeking any further discussion following the public budget hearing, the Treasurer presented what the changes needed to be made to the proposed budget.

The Chairman presented to the Board the following Resolution.

Ridge Road Fire District

Resolution # 2020-10-2
October 20th, 2020

Notice of Resolution
Approve the Final Budget for 2021

The adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows: Chairman Stoerger Yes, Commissioner Bowers Yes, Commissioner Messbauer Yes, Commissioner Richardson Yes, Commissioner Williams Yes

The Following resolution was adopted by the Board of Fire Commissioners of the Ridge Road Fire District on October 20,2020. pending the submittal of the Tax Cap Override form to the state. {See attachment - N}

Final Budget signed by Chairman {See Attachment - O}

Commissioner Bowers sent out the proposed new procedure dealing with Data Breaches. After a brief discussion the board moved as follows.

Commissioners Bowers and Richardson moved to approve the new Data Breach Policy for the district. Motion unanimously carried. {See attachment - P}

Commissioner Bowers presented to the Board the following Resolution.

Ridge Road Fire District

Resolution # 2020-10-3
October 20th, 2020

Notice of Resolution
Approval to Dispose of Surplus Fire Turnout Gear

The adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows: Chairman Stoerger Yes, Commissioner Bowers Yes, Commissioner Messbauer Yes, Commissioner Richardson Yes, Commissioner Williams Yes

The Following resolution was adopted by the Board of Fire Commissioners of the Ridge Road Fire District on October 20,2020. {See attachment - Q}

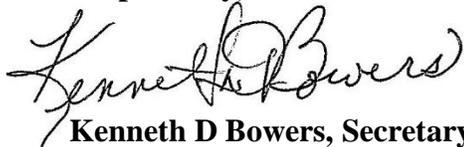
UPCOMING EVENTS

- **Last Flu Shot Clinic October 25th at HQ 9 - 12**
- **Daylight Savings end on Nov 1st**
- **Election Day Nov 3rd**
- **Next Board Meeting November 16th 18:30 hrs. HQ**
- **Next County Meeting November 19th @?**

MOTION TO ADJOURN

Commissioners Richardson and Williams moved to adjourn at 20:30. Motion carried.

Respectfully,



Kenneth D Bowers, Secretary

Addenda:

- A. September 20th Abstract of claims
- B. Resolution # 2020-10-1 Overriding of the Tax Cap
- C. Financial Report incl CIP P&L
- D. Legal Notice of Public hearing stamped by Town Clerk as received
- E. Proposed 2021 Budget stamped by Town Clerk as received
- F. Posting of the Budget Hearing and Proposed Budget on our Website and Sign
- G. Promotional Announcement from Chief
- H. Vehicle status report
- I. Posting of Legal Notice of Budget Hearing in Greece Post
- J. RRFD Incident Summary
- K. Snow and Ice Contract with the Town
- L. Bergmann Proposal for Stoneridge
- M. RRFD Travel Plans
- N. Resolution # 2020-10-2 Approval of the 2021 Final Budget
- O. Final Budget for 2021
- P. New Data Breach Policy
- Q. Resolution # 2020-10-3 To Dispose of Surplus Fire Turnout Gear